

MINUTES OF THE OCTOBER 28, 2008 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Mr. Len Anderson rang the bell to announce the start of the meeting. RINGING OF BELL
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER
Roll call: Mayor Carl Bates, present, Aldermen John Boelkens, present, Nina ROSS, present, Nina ROSS, present, Diane Lego, present, Doug Bergren, absent, Bill Sparboe, present, and Doris Bork, present. ROLL CALL
Alderman Boelkens led the Pledge of Allegiance.
Mr. Clifton Jacobs gave the invocation.

Alderman Sparboe moved and Alderman Boelkens seconded to approve the MINUTES minutes of the October 14, 2008 regular meeting as presented. Roll call vote: Aldermen Boelkens, yes, Cooper, yes, Lego, yes, Sparboe, yes, Bork, yes, and Bergren, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.

Alderman Boelkens moved and Alderman Bork seconded to authorize the ACCOUNTS PAYABLE payment of the accounts payable to date for the month of October 2008 as approved by the finance committee. Roll call vote: Aldermen Cooper, yes, Lego, yes, Sparboe, yes, Bork, yes, Boelkens, yes, and Bergren, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Mayor Bates reported the total balance in the checking accounts as of today FINANCIAL REPORT was at \$818,674.53. He noted there were three funds with negative balances that would be adjusted with the actions of the finance committee from this evening. Alderman Boelkens moved and Alderman Cooper seconded to approve the financial report as presented. Roll call vote: Aldermen Lego, yes, Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, and Bergren, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Mayor Bates read the minutes from the October 15th Historic Preservation COMMITTEES Advisory Committee meeting: HISTORIC PRESERVATION

1. Discussed the installation of a sign post for the Galena Street Bridge sign on the walking tour.
2. Discussed the monitoring of the downtown building with the bowed wall.
3. Discussed the Paint Reimbursement Program. 6 or 7 applications so far this year.
4. Discussed the grant program through the state.
5. Discussed the house located on the southwest corner of Clay and Pleasant Street. It was noted the committee felt this house was in need of painting.

Alderman Lego reported of the October 27th license & ordinance committee LICENSE & ORDINANCE meeting:

1. Alderman Cooper expressed her concern with the current financial problems nationally about the city's deposits in the one bank. Need for discussion and to ask if a bank representative would come to a council meeting or a finance committee meeting to discuss the city's deposits and pledge securities.
2. Discussed the two sample ordinances provided by the city attorney regarding commercial vehicle parking. The committee scheduled another meeting for November 5, 2008 at 6:00 p.m. in City Hall to determine the ordinance guidelines.

Alderman Lego noted from #1 above that Mr. Gary Foltz from The National Bank attended the finance committee meeting this evening.

Alderman Lego reported of the October 27th cemetery board meeting: CEMETERY

1. Superintendent Dauphin reported he checked today and could not get a delivery date for the new tractor from Merema Brothers. Mayor Bates reported that he would contact Sterling Wilbert Vault Company about the upcoming change in our services with them when we receive the new tractor. Discussed also the different bucket sizes available with this tractor.
2. Superintendent Dauphin reported that the concrete work had been completed at the cemetery.
3. Superintendent Dauphin reported he had installed some of the animal control signs at Point Rock Park and the cemetery.
4. Scheduled to go to Brian Woessner's tree farm on Saturday, November 1st at 1:00 p.m. to consider some new trees for the cemetery and parks.

Alderman Bork reported of the October 27th police committee meeting: POLICE

1. Chief Hockman reported that the new squad car has been reported to have been delivered into Chicago, but there is no word where it is now or when it would be delivered into Mount Carroll.

Alderman Boelkens reported of the water & sewer committee meeting: WATER & SEWER

1. Reviewed the Projects Status Report with the MSA representatives.
 - A. It was decided to ask Walker Process Equipment to prepare an updated quote for the digester cover fabrication. The cost estimates for the other equipment that was known to go with the cover was at \$3,580. The costs for the gas piping would not be assessed until the old cover was removed. The council would then need to decide whether the project work would be contracted or done in-house by the city employees.
 - B. A copy of the IEPA Clean Water Survey was prepared by MSA for IEPA SURVEY the city to forward to the IEPA. Alderman Boelkens presented the water and sewer committee recommendation to authorize the mayor to sign the survey document to be submitted to the IEPA. Roll call vote: Aldermen Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, and Bergren, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried. Alderman Boelkens noted that this survey was prepared by MSA free gratis.
 - C. MSA and Loberg Excavating representatives provided an update of the water improvements project. The following actions were presented:

Alderman Boelkens presented the water and sewer committee WATERWORKS BLDG recommendation to approve the upgrade of the electrical service to the waterworks building in the amount of \$5,425.50. Roll call vote: Aldermen Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, Sparboe, yes, and Bergren, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Boelkens presented the water and sewer committee ALMA ST LOOP recommendation to approve the Alma Street Loop culvert and ditch grading due to poor storm water drainage in the amount of \$4,839.29. Roll call vote: Aldermen Boelkens, yes, Cooper, yes, Lego, yes, Sparboe, yes, Bork, yes, and Bergren, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried. (It was noted that the city was saving \$4,000-\$5,000 on unclassified excavation needed for the Alma Street Loop seal coat) It was discussed to consider a contract extension based on the current status of the project. MSA, Sharon Pepin, with the city staff and Loberg Excavating would be working with the IEPA and Maguire Iron to determine the process and costs related to the contract time extension and will report back at the November 10th city council meeting.

CONTRACT EXTENSION

2. Superintendent Handel stated that he felt the contractors have presented quality workmanship on both contracts and he felt that the water project was going well.
3. Mayor Bates reported that Mr. Tom Cravatta had contacted him about NEW SERVICE the water and sewer cost estimates for an extension to his property located to the east of the end of the Commercial Street boundary (in the 300 block of East Commercial Street). This area is unimproved and there was potential for three buildings in this area. Superintendent Handel stated if there were more than one service added that this would require a water and sewer extension that would require involvement from the engineers and IEPA.

Alderman Sparboe reported of the October 27th streets committee meeting: STREETS

1. Superintendent Dauphin reported that the park equipment was being installed at Percy Park.
2. The curb work along the Benton Street hill should be completed this week.
3. Would be scheduling work to repair the water leak holes along Main Street before winter.
4. Also filling in the potholes where noticed. Alderman Sparboe and Alderman Lego mentioned a couple of street and alley areas that needed some patch work.
5. Discussed sidewalk work projects on Clay Street and Cole Avenue.
6. Discussed the water line and hydrant replacement done by the contractor for the State along IL Route 78. The City supplied the materials and the State would be providing a cost for the installation at a later date.
7. Mayor Bates asked the committee members to consider the purchase of more bricks from Mr. Larry McDevitt of Maquoketa, IA. Cost \$1.25 per brick (40,000 available) and transportation cost would be \$3,200. Superintendent Dauphin reported that the three buildings used for storage now are full.
8. Mayor Bates asked Superintendent Dauphin to check on the light for the Welcome to Mount Carroll sign. Superintendent Dauphin reported that it worked off of one of the poles that were removed by the State for the highway construction. He would check on when the electric was planned to be replaced at the intersection.
9. Discussed some of the patching work done at the Mobil business.
10. Marty Beranek, MSA, noted that the painting of the water tower was underway. The placement of the "Mt. Carroll" lettering was still to be determined and he hoped that the council would provide the guidance for that.
11. Nick Wagner, MSA, provided some cuts of the old water main taken from the system.

Alderman Sparboe reported of the October 28th finance committee meeting: FINANCE

1. The bills were reviewed and approved.
2. Mr. Gary Foltz of The National Bank was in attendance to explain the city's bank deposits and the collateral safekeeping accounts.
3. Reviewed the delinquent water bills.
4. The tax levy was reviewed. Grand Total: \$197,058.00. The finance committee consensus was to have the annual tax levy on the agenda for the council meeting.
5. Alderman Sparboe presented the finance committee recommendation YEARBOOK AD to approve the "Green & Black Sponsorship" ad in the West Carroll School yearbook at the total cost of \$55.00. Roll call vote: Aldermen Cooper, yes, Lego, yes, Sparboe, yes, Bork, yes, Boelkens, yes, and Bergren, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
6. Mayor Bates reported that Mr. Brad Phillips was no longer working for the CUSTODIAN City as the city hall and community house custodian. He suggested hiring Ms. Shawna Houzenga that provides this service to several other businesses in town. Alderman Sparboe presented the

- finance committee recommendation to hire Shawna Houzenga for the position of buildings custodian at the hourly rate of \$14.00. Roll call vote: Aldermen Lego, yes, Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, and Bergren, absent. Vote: 5 yeses, 0 noes and 1 absent.
7. Alderman Sparboe presented the finance committee recommendation INTERFUND to authorize the interfund transfer of \$5,000 from the city general fund to TRANSFER the city cemetery operation and maintenance fund to meet expenses for the month. Roll call vote: Aldermen Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, and Bergren, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
 8. Alderman Sparboe presented the finance committee recommendation to INTERFUND authorize the interfund transfer of \$20,000 from the city bond & interest TRANSFER sinking fund (debt service) to the city water operation & maintenance fund and \$10,000 from the bond & interest sinking fund (debt service) to the city sewer operation & maintenance fund. Roll call vote: Aldermen Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, Sparboe, yes, and Bergren, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.
 9. The finance committee asked the clerk to contact Sharon Pepin about providing an updated spreadsheet regarding the current costs of the water project and IEPA loan.
 10. Mr. Lou Schau, CDC, was in attendance and reported of the plans to lease out the spaces in the remodeled Kraft Building in the downtown. The building is also planned to be the Community Welcome Center which would be open 7 days a week. The goal is to provide a town information center with an "Internet Café" and public bathrooms as well as provide business rental spaces. He stated the CDC's request to the City would be to help provide a monthly lease payment of \$300 for the Welcome Center funding of this. No action was taken at this time.

Mr. Ed Leipus was in attendance and addressed the council about holding MUSIC NIGHT an open-mic music event at the Community House building on December 13th. The local organizers, Len and Linda Anderson, Ed and Lisa Leipus, Ashley Torres, Loran Thacher, and Levi Jones, had seen some interest and use at the new pavilion at the park this year and thought of this event. If there is an interest they would like to have a couple of more during the winter. The schedule would be to set up at 6:00 p.m. and open it up to the musicians from 7-10 p.m. The microphones and sound equipment would be provided and supervised by Mr. Frank Nelson from the Mount Carroll Church of God. They were planning to ask for cash donations that would be contributed to the Ministerial Association for the holiday Giving Tree or food collections. Alderman Boelkens moved and Alderman Cooper seconded to allow this volunteer open-mic music event in the City Community House building on December 13th and waive the \$25.00 rental fee. Roll call vote: Aldermen Boelkens, yes, Cooper, yes, Lego, yes, Sparboe, yes, Bork, yes, and Bergren, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Mr. John Swiech, CCI/People for Progress Committee, reported that the next CCI UPDATE meeting was scheduled for November 20th at 6:30 p.m. He reported the new directional signs were installed out to Lake Carroll.

Mr. Lou Schau, CDC, reported that a work day had been scheduled to do more CDC UPDATE maintenance at the Stone House and that they have opened up the drainage for the running water under the house. Mr. Schau reported as Mr. Swiech had mentioned that the new directional signs from Lake Carroll had been installed and the total cost was \$712.04. The Mt. Carroll Rotary had donated \$600.00 towards the signs and he asked if the city would contribute the remainder? Alderman Bork moved and Alderman Boelkens seconded to approve the payment of \$112.04 to the Mount Carroll community Development Corporation for the new signs at the total of \$112.04. Roll call vote: Aldermen Cooper,

yes, Lego, yes, Sparboe, yes, Bork, yes, Boelkens, yes, and Bergren, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Mayor Bates asked the council to consider the proposal from Brian K. Converse, BRIDGE PROGRAM P.E., S.E. of Willett, Hofmann & Associates, Inc. to act as the City's Program MANAGER Manager for the City's bridges and conduct the required inspections when required at the fee of \$900.00. Mayor Bates stated that he met with Mr. Converse and he had provided the documentation that qualifies him, according to the State, to act as the Program Manager. Alderman Bork moved and Alderman Boelkens seconded to approve Mr. Converse as the City's bridge Program Manager and conduct the required inspections as proposed at the cost of \$900. Roll call vote: Aldermen Lego, yes, Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, and Bergren, absent. Vote: 5 yeses, 0 noes, and 1 absent.

Mayor Bates asked the council to consider the letter from Mr. Tony Hakes of the CAMP BENSON YMCA Camp Benson regarding changing the current sign along Mill Street. SIGN Alderman Boelkens moved and Alderman Cooper seconded to approve the replacement of the Camp Benson sign where it is now located. Roll call vote: Aldermen Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, and Bergren, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

The consensus of the council members present was to schedule the Retreat to CIP PLAN review and develop a Capital Improvement Plan for January 10, 2009 at the City Community House in the morning.

Mr. Len Anderson addressed the council and wished to note that he has been concerned about some of the commercial vehicles that have parked in the parking lot at the end of Main Street. The council might want to look at that area.

Mr. Clif Jacobs addressed the council and asked that it be considered that when the music night is held at the Community House this winter that the participants take into consideration that this is located in a residential district in town.

Mayor Bates reported of the following correspondence:

1. Safety Award presented to the City of Mount Carroll from the Illinois Municipal League Risk Management Association.
2. Letter from Mediacom that the cable television rates would be increasing.
3. Letter from the Carroll County Economic Development Corporation regarding a school brochure and request for a written paragraph about the community from the mayor and several photos.

Discussed the painting of the lettering on the water tower.

Alderman Sparboe moved and Alderman Boelkens seconded to adjourn ADJOURNMENT the meeting. Roll call vote: Aldermen Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, and Bergren, absent. Vote: 5 yeses, 0 noes, and 1 absent. Mayor Bates adjourned the meeting at 8:26 p.m.

The Mount Carroll City Council approved these minutes at the November 10, 2008 regular meeting.
Julie A. Cuckler, City Clerk