

MINUTES OF THE FEBRUARY 23, 2010 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Ms. Lorna May rang the bell to announce the start of the meeting. RINGING OF BELL
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER
Roll call: Mayor Carl Bates, present, Aldermen John Boelkens, present, Nina Cooper, present, Diane Lego, absent, Doug Bergren, present, Bill Sparboe, absent, and Doris Bork, present. ROLL CALL
Alderman Bork led the Pledge of Allegiance.
Mr. Richard Fortner, Sts. John and Catherine Catholic Church, gave the invocation.

Mayor Bates stated the first item on the agenda was the public hearing to PUBLIC HEARING
review the **program performance and obtain citizens views regarding the activities completed as part of the emergency well relining project which was funded in part with grant funds from the Illinois Department of Commerce and Economic Opportunity. Ms. Sharon Pepin, Community Funding & Planning Services and grant consultant, was in attendance and presented the following report of the scope of work and funding of the Well #2 relining project.**

The City of Mount Carroll is holding a second Public Hearing to provide information on the Well Lining Project that was recently completed. The first public hearing was held April 2009, prior to the City submitting the grant application to the Illinois Department of Commerce & Economic Opportunity (DCEO) Community Development Assistance Program (CDAP).

The City applied for a Public Infrastructure Set-Aside grant, which is geared towards emergency-type projects. The grant application was submitted on April 24, 2009, and the City received word in June that it was awarded a \$65,615 CDAP grant. The official grant award document was received by the City in November 2009, and the grant term expires in December 2010.

The Well Lining Project came about as well improvements were being completed as part of the City's current water system improvement project. As improvements were being made to well #2 and after the existing pump was pulled from the well, the City crew heard water gushing in the well. Upon further investigation, a ½" diameter hole was found in the existing steel casing of the well. The Well Lining project entailed the grouting and installation of 324 feet of 12" casing. The main goal was to make needed repairs to the well and allow the remaining work on the water system improvements project to continue.

An Environmental Status Checklist was prepared, and the project was classified as Exempt and Categorically Excluded per 24 CFR 58.35 (a) (3) (ii) and no environmental assessment was required. The determination was confirmed with DCEO prior to work starting on the project, and the City received a written environmental clearance letter from DCEO in December, 2009.

Due to the emergency situation, the nature of the project and its direct impact on the current water project then underway, the City requested that the bidding process be waived so work could be completed as quickly as possible. In addition, due to the type of project and equipment that would be involved, the City requested that Lyons Well Drilling be hired to do the lining work. Lyons Well Drilling was familiar with the problem and has access to the equipment necessary to do the job. DCEO granted the bid waiver to the City and allowed the City to award the contract to Lyons Well Drilling.

Lyons Well Drilling provided the City with a proposal of \$72,597 to install the liner. MSA

Professional Services was the engineer for the water system improvements project and also oversaw improvements on the well lining component. Community Funding & Planning Services performed the grant administrative duties associated with the project.

Lyons Well Drilling was awarded the contract on May 12, 2009, and work commenced the end of May. On-site employee interviews were conducted and payroll reports were reviewed. The required prevailing wage rates were paid on the project.

The total estimated project budget was \$86,487, and was being funded with \$65,615 in CDAP grant funds and \$20,872 with City funds. The project was completed the end of June 2009 at a total cost of \$79,623, and was \$6,864 under budget. Approximately 98% of the grant funds have been drawn down; there is \$1,000 in grant administration fees that will be drawn down as soon as the Close-out Report and Grantee Evaluation Report are submitted to DCEO. Once the public hearing is completed, the appropriate close-out documentation will be requested from DCEO, completed and then reviewed with the City for execution.

Based upon the data gathered from the community-wide income survey that was completed by the City in 2005, this project will benefit at least 62% low-to-moderate income families throughout the City.

Questions / Comments

There were no questions or comments presented by the city council of the audience. Mayor Bates closed the public hearing into the remainder of the city council meeting at 7:42 p.m.

Alderman Boelkens moved and Alderman Bork seconded to approve the MINUTES minutes of the February 9, 2010 regular meeting as presented. Roll call vote: Aldermen Boelkens, yes, Cooper, yes, Bergren, yes, Bork, yes, Lego, absent, and Sparboe, absent. Vote: 4 yeses, 0 noes and 2 absent. The motion was carried.

Alderman Bork moved and Alderman Bergren seconded to authorize ACCOUNTS PAYABLE the payment of the accounts payable to date for the month of February 2010 as approved by the finance committee. Roll call vote: Aldermen Cooper, yes, Bergren, yes, Bork, yes, Boelkens, yes, Sparboe, absent, and Lego, absent. Vote: 4 yeses, 0 noes, and 2 absent. The motion was carried.

Mayor Bates noted the bank account balances totaled \$642,004.51 as FINANCIAL REPORT of today. Alderman Boelkens moved and Alderman Bork seconded to approve the financial report as presented. Roll call vote: Aldermen Bergren, yes, Bork, yes, Boelkens, yes, Cooper, yes, Sparboe, absent, and Lego, absent. Vote: 4 yeses, 0 noes, and 2 absent. The motion was carried.

COMMITTEES

Mayor Bates reported of the February 22nd license & ordinance committee L & O meeting: The topics discussed were pending ordinances and a possible location for a proposed dog park.

Mayor Bates reported of the February 22nd cemetery board meeting: CEMETERY

The topics discussed were the sign and advertising needed for the spring clean up, the walnut tree maintenance for this year and the repair of old stones for this year. Alderman Cooper moved and Alderman Boelkens seconded to approve the walnut tree injections for TREE INJECTIONS this year at a cost not to exceed \$225.00. Roll call vote: Aldermen Bork, yes, Boelkens, yes, Cooper, yes, Bergren, yes, Lego, absent, and Sparboe, absent. Vote: 4 yeses, 0 noes, and 2 absent. The motion was carried. The committee decided to ask Ivey Monument and another interested company to provide a proposal of the work that could be done to repair the old stones closest to the entrance and exit areas of the cemetery for a cost not to exceed \$3,000.00.

Alderman Boelkens reported of the February 22nd water & sewer WATER & SEWER committee meeting: The topics discussed were the close out items needed for the water improvements project and the work done to repair the water leak at the IL Route 78 and Route 64 intersection.

Mayor Bates reported of the February 22nd streets committee meeting: STREETS The topics discussed were developing a priority list of projects for this coming year and to ask Superintendent Dauphin to check the new LED light to the one flag pole.

Mayor Bates reported that he had talked with the city attorney about the pending ordinances for the council to consider as well as the agreement with the Burbach Aquatics for the inspection of the swimming pool. He stated there were some questions about the agreement and he would follow up with the call to the company to clarify what is needed on the agreement.

Alderman Bergren reported of the February 22nd police committee POLICE meeting: The topics discussed were the advertisement for the police department opening, the consideration to conduct civil service testing with the hiring process, and the scheduling of a police committee meeting. The police committee meeting was scheduled for March 1, 2010 at 5:00 p.m. in City Hall.

Mayor Bates reported of the February 22nd finance committee meeting: FINANCE

1. The bills were reviewed and approved.
2. The Campbell Center water leak and bill were discussed with 317,000 gallons going through the meter sometime through the month of January. The practice with other businesses and residents has been to charge out 10,000 gallons the first month while in the process of fixing the leak, and then the city would charge out the water the next month according to the use. Consensus to charge 10% at 31,700 gallons of water for this month to Campbell Center. Once the next reading is taken the clerk is to notify the council.
3. Mr. Lou Schau, CDC, reported of the bathroom remodeling proposals submitted for the community house. Construction Plus: \$22,052.00; Sisler Construction: \$17,907.55; Pleasant Valley Construction: \$19,180.00. Mayor Bates stated that the council should review these proposals and consider where the money would come from to make this work if possible. Mayor Bates asked Mr. Schau to ask the contractors what the demolition costs could reduce the cost if the city was able to do that part of the project.
4. Mayor Bates presented the finance committee recommendation SIGNS

to approve the amended cost of the new directional signs proposed by the CDC to \$1,087.82 instead of the \$908.00 approved last meeting. Roll call vote: Aldermen Cooper, yes, Bergren, yes, Bork, yes, Boelkens, yes, Lego, absent, and Sparboe, absent. Vote: 4 yeses, 0 noes, and 2 absent. The motion was carried.

Mr. Lou Schau, CDC, reported of the progress of the work on the Kraft Building. The dirt from the basement was removed on Saturday, the tin ceiling tiles were being repaired, and the plumbing and electric were going in.

Alderman Bergren reported of the February 18th People for Progress PFP meeting. The topics discussed were the pending ordinances for the city, the new directional signs, the historic preservation advisory committee activities, the proposed dog park, and information regarding a retail incubator.

Ms. Sharon Pepin, grant consultant, was in attendance and addressed GRANT ADMIN. the council about the status of several grants. The grant application for the Commercial Street Water and Sewer Utility Extension project was still under review with the DCEO. They have moved this into a different component of the CDAP grants, and she asked if the mayor would schedule a conference call with her to talk with the DCEO staff about this matter. Mayor Bates stated that he would. Ms. Pepin reported that the draw request for the Kraft Building should be coming to the City very soon. She reported that she had drafted a letter to be sent to State Representative Boland regarding the past Opportunity Returns grants; to ask for his help for the final funding of these as the projects have been completed for quite some time. The City has only received 25% of the funds so far. She stated she had also completed a biannual report for the Revolving Loan Fund to be submitted to DCEO. Alderman Boelkens moved and Alderman Cooper seconded to authorize the mayor to sign the biannual report documents for the Revolving Loan Fund to be submitted to the State DCEO. Roll call vote: Aldermen Bergren, yes, Bork, yes, Boelkens, yes, Cooper, yes, Lego, absent, Sparboe, absent. Vote: 4 yeses, 0 noes, and 2 absent. The motion was carried.

Ms. Cindy Mierzwa was in attendance and presented a cost estimate PROPOSED DOG PARK of fencing and materials for a proposed dog park, considering the area known as the burning grounds along North Galena Street. The fencing and gate materials cost would be \$4,600 not including installation and ground preparation. Other items to include would be rules signs, benches, special activity equipment, and clean up materials and drop stations. Mayor Bates and the council expressed their appreciation to Ms. Mierzwa for getting this information and making the presentation this evening. Mayor Bates noted that funding would be a big issue and asked for more input from the council and Ms. Mierzwa's supporters on a feasible plan for this development and future maintenance as well.

Alderman Bergren moved and Alderman Boelkens seconded to pass RESOLUTION "A Resolution in Support of the Jo-Carroll Depot Local Redevelopment Authority and Expedited Transfer of property for Economic Development". Roll call vote: Aldermen Bork, no, Boelkens, yes, Cooper, no, Bergren, yes, Sparboe, absent, Lego, absent, and with a tie vote Mayor Bates, yes. Vote: 3 yeses, 2 noes and 2 absent. The resolution was adopted by majority vote of the council.

Mr. Tom Cravatta was in attendance and reported that plans were underway for a Highway Festival on July 24th in town.

Mayor Bates reported that he was reviewing another surveyor's plat regarding the extension of Commercial Street with the city attorney before meeting with the adjoining property owners, Tom Cravatta and Gordon and Mark Roach.

Mayor Bates noted the letter from Medicom the cable television provider in town regarding a program channel change in March.

Alderman Boelkens moved and Alderman Cooper seconded to adjourn ADJOURNMENT the meeting. Roll call vote: Aldermen Cooper, yes, Bergren, yes, Bork, yes, Boelkens, yes, Lego, absent, Sparboe, absent. Vote: 4 yeses, 0 noes, and 2 absent. Mayor Bates adjourned the meeting at 8:37 p.m.

The Mount Carroll City Council approved these minutes at the March 9, 2010 regular meeting.

Julie A. Cuckler
City Clerk & Collector