

MINUTES OF THE MARCH 23, 2010 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Ms. Lorna May rang the bell to announce the start of the meeting. RINGING OF BELL
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER
Roll call: Mayor Carl Bates, present, Aldermen John Boelkens, present, ROLL CALL
Nina Cooper, present, Diane Lego, present, Doug Bergren, present, Bill Sparboe, present, and Doris Bork, present.
Alderman Sparboe led the Pledge of Allegiance.
Pastor Harkness, Mt. Carroll Methodist Church, gave the invocation.

Alderman Boelkens moved and Alderman Cooper seconded to approve MINUTES
the minutes of the March 9, 2010 regular meeting as presented. Roll call vote: Aldermen Boelkens, yes,
Cooper, yes, Lego, yes, Bergren, yes, Sparboe, yes, and Bork, yes. Vote: 6 yeases and 0 noes. The motion
was carried.

Alderman Bork moved and Alderman Boelkens seconded to authorize ACCOUNTS PAYABLE
the payment of the accounts payable to date for the month of March 2010 as approved by the finance
committee. Roll call vote: Aldermen Cooper, yes, Lego, yes, Bergren, yes, Sparboe, yes, Bork, yes, and
Boelkens, yes. Vote: 6 yeases and 0 noes. The motion was carried.

Mayor Bates reported the total of the bank accounts as of today was FINANCIAL REPORT
\$609,081.84. Alderman Sparboe moved and Alderman Bork seconded to approve the financial report as
presented. Roll call vote: Aldermen Lego, yes, Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, and
Cooper, yes. Vote: 6 yeases and 0 noes. The motion was carried.

COMMITTEES
Alderman Bergren and Mayor Bates reported of the March 15th and March POLICE
22nd police committee meetings:
1. There was not a quorum for the March 15th meeting. Discussion was held on the process for
setting up interviews of the selected twelve applicants.
2. At the March 22nd meeting Chief Hockman stated he was sorry to have missed the interviews of
the applicants set for March 20th, but he hoped to be able to work with the council through the
remainder of the process for selecting his replacement. Chief Hockman reported he would work
with the officers and set a tentative April schedule. He also commented to Mr. McCollum's
volunteer time and suggested some sort of token of appreciation for all of his help facilitating
this process.

Mayor Bates reported that interviews were conducted on March 20th with seven of the applicants and
another meeting was scheduled for March 24th at 6:00 p.m. for the remainder of the interviews.

Alderman Bergren reported of the March 22nd license & ordinance LICENSE & ORDINANCE
committee meeting:
1. Discussed two pending items: The Responsible Bidder Ordinance and the adoption of the
International Building Codes. Scheduled two meetings; one for April 6th at 7:00 p.m. at the City
Hall to meet if possible with the zoning officers and the city streets and water & sewer
superintendent; then another for April 22nd at 7:00 p.m. at the Community House, 101 N. Main
Street, as a public hearing to consider the adoption of the building codes and ask the contractors
to attend as well.
2. City Attorney Coplan reported of sending out the Notice to Abate to the residents of
106 E. Broad Street regarding the nuisance violations and asked for feedback regarding

any activity towards cleaning up the property or not.

3. The committee voiced their approval to direct the clerk to send a letter to Mr. James Johnson about the old cars and metal debris on his property located along East Commercial Street.

Alderman Lego reported of the March 22nd cemetery board meeting: CEMETERY

1. Superintendent Dauphin reported he had ordered the walnut tree injections. This would be done when the weather turns warmer.
2. The city crew to be working on spring clean up and grave landscaping this spring when weather permits.
3. Discussed the proposed increase in grave opening and closing fees for the burial of cremains. To consider a \$25.00 increase to \$175.00 for the weekdays.
4. Superintendent Dauphin reported Deputy Clerk/Treasurer Sue Morgan had updated the burial lot listing book for use at the cemetery. The consensus was to wait until the box and post was repainted to replace with the new book.

Alderman Cooper moved and Alderman Sparboe seconded to approve the BURIAL FEES increase of fees for burial of cremains on weekdays to \$175.00 from \$150.00 after June 1, 2010. Roll call vote: Aldermen Bergren, yes, Sparboe, yes, Bork, no, Boelkens, yes, Cooper, yes, and Lego, no. Vote: 4 yeses and 2 noes. The motion was carried/

Alderman Boelkens reported of the March 22nd water & sewer committee meeting: WATER & SEWER SEWER PLANT REPAIRS

1. Alderman Boelkens presented the water & sewer committee recommendation to authorize the purchase of the materials, parts and equipment needed to rebuild the reducer at the sewerage treatment plant at the cost of \$3,754.00 from Motion Industries. Roll call vote: Aldermen Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, and Bergren, yes. Vote: 6 yeses and 0 noes. The motion was carried.
2. Nick Wagner, MSA, was in attendance and provided the close out WATER PROJECT documents to revise the final change order with Loberg Excavating and submit the final payment application as well. He also brought in copies of the project documents, pictures and manuals for the public works department and extras for the city hall office. The committee discussed having the water and sewer department prepare a list of sewer plant updates to set priorities and reviewed some of the water line replacement projects pending for this spring.

Alderman Bergren moved and Alderman Cooper seconded to CHANGE ORDER #18 approve the revised Change Order #18 for the water project that would increase the contract price by \$7,827.29 to Loberg Excavating. Roll call vote: Aldermen Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, Bergren, yes, and Sparboe, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Alderman Cooper moved and Alderman Boelkens seconded to PAYMENT APP. #23 approve payment application #23 to Loberg Excavating in the amount of \$149,882.70 as the final payment for the water project. Roll call vote: Aldermen Boelkens, yes, Cooper, yes, Lego, yes, Bergren, no, Sparboe, yes, and Bork, yes. Vote: 5 yeses and 1 no. The motion was carried.

Alderman Sparboe reported of the March 22nd streets committee meeting: STREETS

1. Superintendent Dauphin reported that there were no oil prices yet for seal coating this year, but the estimate to have the county complete the seal coating of East Street/Lovers Lane was about \$23,000 for this year.

2. Discussed blacktopping and street repair. Blacktop would be \$54.00 per ton this year. Estimates to do the patchwork repairs of Franklin & Mill Streets and Spring Avenue were about \$37,152. Superintendent Dauphin stated he would also get costs to do repair work on State and College Streets.
3. Superintendent Dauphin stated there are 8 trees that are hazardous and would need to be taken down. The committee asked to have bids for this project. Mayor Bates noted he felt the city should buy some more trees this year also.
4. Superintendent Dauphin stated he would like to do up to \$10,000 of concrete for sidewalks this summer.
5. Superintendent Dauphin reported he met with a representative from Jo Carroll Energy this week and they would help with replacing the bulbs in the Clay Street bridge and they looked at the intersections on Route 64 where the street lights were not replaced by the State. He would report back about the replacement of those lights.

Alderman Lego reported of the March 16th recreation board meeting: RECREATION

1. Applications for assistant managers and lifeguards were reviewed. SUMMER EMPLOYEES
Alderman Lego moved and Alderman Cooper seconded to hire the assistant managers and lifeguards as submitted by recreation board and as follows: Assistant Managers: Brittany Sipe and Michelle Atherton and to train Trevor Timm this year as an "as-needed" assistant; Lifeguards: Maria Timm, Avery Handel, Drew Kaczmariski, Nia Calbreath, Rebecca Fritz, Sophi Morhardt, Tiffany Morhardt, Trevor Timm, Ryan Kerr, Cory Barnes, Amorette Merboth, Seth Bradley, and Megan Patterson. Roll call vote: Aldermen Cooper, yes, Lego, yes, Bergren, yes, Sparboe, yes, Bork, yes, and Boelkens, yes. Vote: 6 yeses and 0 noes. The motion was carried.
2. The West Carroll 3rd graders will be offered swim lessons at the Savanna pool this year. The Park District asked Manager Deb Gallentine if Mt. Carroll would off to take \$5.00 off of swim lesson Fees in Mount Carroll. The recreation board members voiced their approval to offer a one-day pass to all of the West Carroll 3rd graders instead.
3. The next meeting was scheduled for April 6th at 4:30 p.m. at the pool.

Alderman Sparboe reported of the March 23rd finance committee meeting: FINANCE

1. The bills were reviewed and approved.
2. Discussed correspondence from Jo Carroll Energy regarding and antenna on the City water tower for wireless internet. Since the City was agreeing to work with JCWIFI for an antenna it was decided to have the mayor contact them about different options that what was to be agreed with the other company.
3. Alderman Sparboe presented the finance committee recommendation INTERFUND
to authorize the interfund transfer of \$3,000 from the city general fund TRANSFER
to the city garbage fund to meet expenses. Roll call vote: Aldermen Lego, yes, Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, and Cooper, yes. Vote: 6 yeses and 0 noes. The motion was carried.
4. The start work on the budget for this next year at the next meeting.
5. It was noted that the bill for the windows for the Kraft Building project were in the bill for this meeting. Total cost: \$44,975.00.
6. Clerk Cuckler reported that the Chamber and Rotary had submitted a liquor license application for the Mayfest special event over the Memorial Holiday Weekend. The mayor could sign this tonight if all was in order.

Mr. Lou Schau, CDC, was in attendance and reported of the progress with the Kraft Building project and noted that he had provided the community house plans and proposals to Sharon Pepin for review to pursue a USDA grant for the project.

Mr. John Swiech, CDC, was in attendance and reported of the meeting with the IDOT representatives regarding the new directional signs.

Alderman Bergren reported of the March 18th People for Progress meeting. He stated the topics of discussion were the work on the bowling alley by the new owners, that the owners of the Hotel Glenview building were now offering rooms for rent, and the progress of adopting the building codes.

Mayor Bates read the project status report submitted by Sharon Pepin, CFPS Grant Consultant. A copy of this report to be added to the record and included with these minutes.

Action items:

Alderman Boelkens moved and Alderman Sparboe seconded to authorize EPA LOAN the mayor to sign the Draw #23 (Final) request to the EPA for the loan funds for the water project in the amount of \$141,719.00. roll call vote: Aldermen Lego, yes, Bergren, no, Sparboe, yes, Bork, yes, Boelkens, yes, and Cooper, yes. Vote: 5 yeses and 1 no. the motion was carried.

Alderman Bergren moved and Alderman Cooper seconded to authorize GRANT CLOSE OUT the mayor to sign the close out documents for the CDAP grant for the well #2 lining project. Roll call vote: Aldermen Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, and Lego, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Alderman Cooper moved and Alderman Bork seconded to approve the WATER TOWER LEASE Water Tower Lease agreement with Computer Dynamics of NWIL, LLC to install an antenna on the City's water tower and authorize the mayor to sign the lease with a term of five years. Roll call vote: Aldermen Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, and Bergren, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Cindy Mierzwa was in attendance and expressed her continued interest DOG PARK in trying to have a Dog Park in the City. She stated she has some businesses and individuals that have offered to purchase some of the equipment and donate towards this project. Mayor Bates stated that the council was reviewing the future budget and were very concerned about what to set as priorities. He stated that it might be that the city could only offer the land or space this year for something like this, and he questioned whether there was an area westerly of the sewer plant that could be used instead of the burning ground area. Aldermen Bergren volunteered to work with Ms. Mierzwa and evaluate this one area of Point Rock Park and report back.

Mr. Len Anderson, Friends of the Waukarusa, was in attendance and WALKING TRAIL asked about whether the mayor had talked with the city crew about the paving of the walking trail in the back part of the park this year. Mayor Bates stated he had talked with Superintendent Dauphin and he was to get back to him with estimates and a time line for the work.

Alderman Bork moved and Alderman Cooper seconded to grant a RAFFLE LICENSE raffle license to Campbell Center for two months. Roll call vote: Aldermen Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes. Vote: 6 yeses and 0. The motion was carried.

Alderman Sparboe moved and Alderman Boelkens seconded to **GRANT LETTER** authorize the mayor to sign a letter to the US Department of Agriculture for Elmer and Annette Rahn regarding a Rural Energy for America grant application. Roll call vote: Aldermen Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, and Bergren, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Alderman Sparboe moved and Alderman Bergren seconded to pass **ORDINANCE NO. 2010-3-8 Ordinance No. 2010-3-8, AN ORDINANCE ESTABLISHING GARBAGE COLLECTION RATES.** Roll call vote: Aldermen Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, Bergren, yes, and Sparboe, yes. Vote: 6 yeses and 0 noes. Ordinance No. 2010-3-8 was adopted by unanimous roll call vote. The rate increase is \$1.00 to the residential garbage charges onto the monthly water and sewer bills.

Mr. Greg Miller, Carroll County ESDA Director, was in attendance and **COUNTY ESDA** addressed the council about the requirements for the National Training Program for the National Incident Management Systems through the Federal Emergency Management Agency. Two courses are offered and required for elected officials and emergency response personnel. He reported that the Mount Carroll ambulance crew has completed the requirements and asked that the council work with him towards completing this. The fire department personnel have not completed the program so possibly a cooperative effort could be scheduled with the two. Mayor Bates stated that he would talk with the Fire Chief and see what could be scheduled.

Alderman Cooper moved and Alderman Sparboe seconded to approve the **STREET SOLICITATION** street solicitation request from the Humane Society of Carroll County for May 22, 2010 between the hours of 8:30 a.m. to 1:00 p.m. at the IL Routes 78 and 64 highway intersection at the south end of town. Roll call vote: Aldermen Bork, no, Boelkens, no, Cooper, yes, Lego, no, Bergren, yes, Sparboe, yes, and with a tie vote Mayor Bates, yes. Vote: 4 yeses and 3 noes. The motion was carried.

Mr. Tom Cravatta, Area Small Engine, 315 E. Commercial Street, was **TOM CRAVATTA** in attendance and addressed the council about his frustration that the water and sewer expansion on East Commercial Street to his property had not been done yet. He provided a written comment and history to the council members. Mayor Bates stated he appreciated Mr. Cravatta's frustration and acknowledged the comments, and noted that some of the delay has been in waiting for the State to make some decision about a grant to relieve the city crew from the work when they were involved with the water improvements project. He stated that he and the council have not forgotten the matter and he was talking with the water & sewer superintendent about the options to proceed.

Mr. Jim Rose was in attendance and addressed the council about the **SIDEWALK REPAIR** sidewalk in the 200 block of North Carroll Street. He stated it was in very bad shape. Mayor Bates stated that this would be brought to the street superintendent's attention to put on the list.

Mayor Bates reported of the following correspondence:

1. A letter from CenturyLink our current telephone service provider. The letter indicated that they would be removing the pay phone that was in the City Hall. There was not enough use to justify its use.
2. A letter from the Carroll County Administrator about the resolution the county adopted expressing their concern about the Governor's proposal to decrease the local share of the income tax distribution. The council voiced their approval to have a resolution on the agenda for the next

meeting.

3. The letter from Alan Schroeder, First Evangelical Lutheran Church, requesting to conduct a Sunday morning worship service on July 25, 2010 at the pavilion at Point Rock Park. The Council members voiced their approval to this event, but noted that some sort of signage or reservation system should be considered for the park activities. Clerk Cuckler to work with the street superintendent to assess the reservations at the pavilions.

Alderman Sparboe moved and Alderman Boelkens seconded to adjourn the meeting. Roll call vote: Aldermen Boelkens, yes, Cooper, yes, Lego, yes, Bergren, yes, Sparboe, yes, and Bork, yes. Vote: 6 yeses and 0 noes. Mayor Bates adjourned the meeting at 8:45 p.m. ADJOURNMENT

The Mount Carroll City Council approved these minutes at the April 13, 2010 regular meeting. The attachment with these minutes is on file in the City Clerk's office.

Julie A. Cuckler
City Clerk & Collector