

MINUTES OF THE APRIL 14, 2009 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Mr. Ralph Eads rang the bell to announce the start of the meeting.

RINGING OF BELL

Mayor Carl Bates called the meeting to order at 7:30 p.m.

CALL TO ORDER

Roll call: Mayor Carl Bates, present, Aldermen John Boelkens, present, Nina Cooper, present, Diane Lego, absent, Doug Bergren, present, Bill Sparboe, present, and Doris Bork, present.

Alderman Bergren led the Pledge of Allegiance.

Mr. Ralph Eads gave the invocation.

Alderman Sparboe moved and Alderman Boelkens seconded to approve MINUTES the minutes from the March 24, 2009 regular meeting as presented. Roll call vote: Aldermen Boelkens, yes, Cooper, yes, Bergren, yes, Sparboe, yes, Bork, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Boelkens moved and Alderman Bork seconded to authorize the ACCOUNTS PAYABLE payment of the accounts payable to date for the month of April 2009 as approved by the finance committee. Roll call vote: Aldermen Cooper, yes, Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Mayor Bates reported from the financial report. The ending balance in the FINANCIAL REPORT checking accounts was \$769,142.76 as of today. Alderman Sparboe moved and Alderman Boelkens seconded to approve the financial report as presented. Roll call vote: Aldermen Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

COMMITTEES

Mayor Bates reported of the committee of the whole meeting held on March 31st.

1. The meeting was called to have the employee health insurance agent, John INSURANCE Bickelhaupt attend to provide information about the Blue Cross and Blue Shield of Illinois plan and discuss options to reduce costs. The committee members asked Mr. Bickelhaupt to provide information to the employees about a health savings account and the finance committee would meet again on April 14th at 6:00 p.m. to discuss more of the budget line items and review the health insurance options.
2. Alderman Bork reported that she had sent a letter to the warden at the Thomson Prison about the brick street work for the City. Mayor Bates reported that Major Hobart from the prison had called and had scheduled a meeting with him on Thursday to look at the bricks that need to be cleaned and palleted. He stated he would ask Superintendent Dauphin to meet with them so they can also talk about the laying of the new brick roadway as well. He stated one of the concerns he knew of was that a portable toilet might be needed at the burning grounds when the work crew was there.
3. Alderman Bergren stated that the Illinois Tax Increment Association was going to hold a Spring Conference in Fairview Heights, IL before the end of April. Expenses would not exceed \$480.00. This matter to be brought to the finance committee on April 14th.

Mayor Bates reported of his meeting with Major Hobart from the

WORK CREW

Thomson Correctional Center. If all is approved a work crew of about eight men could start work as soon as April 27th for about 2 weeks. Alderman Sparboe moved and Alderman Boelkens seconded to authorize the city clerk to order a portable toilet for the burning grounds, find a supply of pallets and eight sets of tools for the Thomson Correction Center work crew to clean and pallet the paver bricks at the burning grounds. Roll call vote: Aldermen Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, Bergren, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Sparboe reported of the April 14th finance committee meeting: FINANCE

1. The bills were reviewed and approved.
2. Alderman Sparboe presented the finance committee recommendation HEALTH INSURANCE to offer two health insurance plans to the City employees (through the Blue Cross provider) for this next fiscal year. Those plans being a Health Insurance Savings Account and the current PPO plan. Roll call vote: Aldermen Bork, yes, Boelkens, yes, Cooper, yes, Bergren, yes, Sparboe, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried. The clerk is to contact the employees about the two plans and work with the insurance provider to renew with Blue Cross and Blue Shield again this year with the two options.
3. Discussion of the budget. Will need to review the water fund expenses after hearing about the Well #2 repair costs. Discussed salaries. The next budget meeting was set for April 28th at 6:00 p.m.
4. Alderman Sparboe presented the finance committee recommendation FLOWERS to approve the payment of \$250 to the Mt. Carroll CDC for downtown flowers and \$40 to the Mount Carroll Lions Club for flowers for the organization signs at the entrances to town. Roll call vote: Boelkens, yes, Cooper, yes, Bergren, yes, Sparboe, yes, Bork, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
5. Alderman Sparboe presented the finance committee recommendation COLLECTOR'S REPORT to approve the Annual Collector's Report as presented and place it on file. Roll call vote: Aldermen Cooper, yes, Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
6. Alderman Sparboe presented the finance committee recommendation ANNUAL AUDIT to accept the proposal from Clifton Gunderson, LLP of Clinton, IA to conduct the required auditing services for the fiscal year ending April 30, 2009 at a cost not to exceed \$21,550. Roll call vote: Aldermen Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
7. Alderman Sparboe reported that it was a consensus of the finance VACATION TIME committee to approve the mayor's recommendation to allow two of the City water department employees to carry over their accrued vacation time into the next fiscal year. Due to the water project improvements there have been some problems using their time this last year.

Marty Beranek, MSA, was in attendance and presented a Project Update Report. MSA

1. The boundary research has been completed for the Commercial Street COMMERCIAL ST. utilities extension.
2. Regarding contract #1 of the water project, the well #3 yard piping is installed, WATER PROJECT CenturyTel has moved their fiber optic and phone lines in conflict with the Pressure Relief Valve #3, the Mill and Benton Street water main tie-in is under construction and the final restoration items will be addressed as the weather was now better.
3. Loberg Excavating has submitted payment application #16. MSA PAYMENT APP. recommends this for council approval. Alderman Boelkens moved and Alderman Cooper seconded to approve payment application #16 in the amount of \$59,010.34 to Loberg Excavating for the water works improvements project. Roll call vote: Aldermen Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, Bergren, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
4. Alderman Sparboe moved and Alderman Boelkens seconded to approve CHANGE ORDER Change Order #11 in the amount of \$6,661.37 to Loberg Construction for additional work required for well #3 yard piping. Roll call vote: Aldermen Bork, yes, Boelkens, yes, Cooper, yes, Bergren,

- no, Sparboe, yes, and Lego, absent. Vote: 4 yeses, 1 no, and 1 absent. The motion was carried.
5. Mr. Beranek reported that well #2 had been pulled on April 2nd. Following the removal of the pump it was found that the existing 16-inch steel casing has a hole in it approximately 65 feet below the top of the casing. The City subsequently contracted Lyons Well Drilling to televise the casing to inspect this hole and to investigate the integrity of the casing and the well in general. Larry Lyons is in attendance this evening to present his findings.
 6. The next project progress meeting has been scheduled for April 30th at 8:00 a.m. in city hall.

Mr. Lyons of Lyons Well Drilling Co., Inc., Stockton, IL was in attendance WELL #2 and reported of the hole that was found in well #2 from the video taping. He provided two proposals for the repair of the leaking well casing. The cost to install 100' of 12" liner, grout with tremie pipe from the bottom up: \$32,558.00. The cost to install 325' of 12" liner, grout with tremie pipe from the bottom up: \$62,954.00. He stated the second proposal would provide the equivalent of a new well. Alderman Sparboe moved and Alderman Boelkens seconded to declare that the bidding process be waived for this project due to the emergency to repair Well #2 and the limited number of vendors qualified to complete this project. Roll call vote: Aldermen Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, Bergren, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried. Alderman Cooper moved and Alderman Boelkens seconded to approve the Lyons Well Drilling proposal to install 325' of 12" liner, grout with tremie pipe from the bottom up at well #2 at the cost of \$62,954.00. Roll call vote: Aldermen Bork, yes, Boelkens, yes, Cooper, yes, Bergren, yes, Sparboe, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Mayor Bates read the Project Status Report from Sharon Pepin, Community PROJECT REPORT
Funding & Planning Services.

1. Loberg Excavating has submitted payment application #16 in the amount of EPA LOAN DRAW \$59,010.34, which has been reviewed by MSA. MSA has submitted invoice #19 and #20 totaling \$17,046.35. However, only \$2,976 is for the original engineering agreement; the remainder \$14,070.35 is for the amendment. For now, the City only has enough funds in the loan to cover the original engineering agreement. However, if towards the end of the project there is a surplus of funds, the City may be reimbursed for these additional fees as EPA has approved the amended engineering agreement. A loan disbursement request has been prepared in the amount of \$61,986.00. Alderman Boelkens moved and Aldermen Bergren seconded to authorize the mayor to sign the EPA loan draw request in the amount of \$61,986.00. Roll call vote: Aldermen Boelkens, yes, Cooper, yes, Bergren, yes, Sparboe, yes, Bork, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
2. Quarterly reports for the City's Opportunity Returns grants have been prepared for the period ended March 31, 2009. These reports have been submitted to DCEO to keep the grants active.
3. A few minor changes were needed on the change order forms requested by IDOT for the Southeast Lane roadway project. These changes have been made and executed copies were provided to IDOT. Once approved, the City should receive reimbursement for roughly \$11,019 in engineering fees associated with the project and the remaining 5% of the construction costs.
4. A second meeting we held on March 21st to review the draft list for the Capital Improvement Plan. A number of revisions and additions were added to this list. A project prioritization sheet was distributed at the last meeting and everyone was to rank each project. These ranking sheets are needed to complete the final draft of the CIP.
5. The CDAP Flexible Funding grant application was submitted to DCEO on March 16, 2009 for the Kraft Building project. The application is making its way through the review process.

Mrs. Julie Bickelhaupt, Mt. Carroll Summer Baseball Program was in SUMMER BASEBALL attendance and reported of the status of the summer baseball program held each year on the City ball fields at Point Rock Park. There is an issue that would take some time this year to provide adequate liability insurance for the program. Her request to the council was to have the program fall under the city to be a part of the city's insurance program this year at least. Mayor Bates stated there are very many teams and players involved as there has been every year. Alderman Cooper moved and Alderman Bork seconded to approve authorization for this to be an active program of the City and authorize this under the city's liability insurance to keep this going and to support the Mount Carroll youth baseball and softball programs. Roll call vote: Aldermen Bork, yes, Boelkens, yes, Cooper, yes, Bergren, yes, Sparboe, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Mayor Bates noted that the next item on the agenda was a request from the Humane Society to conduct a street solicitation at the highway intersection on May 30th. He noted that the organization would have to submit another letter in writing to conduct this at the downtown intersection if they would like. He noted that the solicitations at the highway would not be allowed at least until the construction on Route 64 was completed.

Alderman Sparboe moved and Alderman Bergren seconded to approve the LEASE RENEWAL lease renewal for one more year for the use of the community house by Carla Eaton for the "jazzercise" classes. Roll call vote: Aldermen Boelkens, yes, Cooper, yes, Bergren, yes, Sparboe, yes, Bork, no, and Lego, absent. Vote: 4 yeses, 1 no and 1 absent. The motion was carried. Alderman Bork did state that she had received some complaints about the jazzercise classes in the community house.

Alderman Sparboe moved and Alderman Bergren seconded to approve the ARBOR DAY Arbor Day Proclamation for Arbor Day activities on April 24, 2009. Roll call vote: Aldermen Cooper, yes, Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The Arbor Day Proclamation was approved by unanimous roll call vote.

Mayor Bates reported that the Mt. Carroll Fire Protection District Ambulance REPEATER was asking permission to place the ambulance repeater antenna on top of the ANTENNA new city water tower. From the letter: "The Carroll County Emergency Dispatch Frequency will soon be changing. When this occurs we will be limited the use of the new frequency. The new frequency will be used mainly for communication to the dispatch center. All other radio traffic will need to be on a separate frequency. We already have a frequency in use with the antenna located on our ambulance garage located at 206 East Seminary Street. This location does not offer adequate coverage for the entire ambulance district. Also, with your generator on site, it would allow us radio use during power failures." Alderman Sparboe moved and Alderman Boelkens seconded to approve the installation of the ambulance repeater antenna on the new city water tower at their expense. Roll call vote: Aldermen Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Noted correspondence:

1. The letter from Mediacom regarding the increase in fees for the cable television service.
2. The letter from IDOT denying the request for the community awards program sign. The same sign was requested by the Village of Thomson and their letter came in first.
3. The letter from the Illinois Department of Central Management regarding the purchase of rock salt for the next winter season.

Alderman Cooper moved and Alderman Bork seconded to authorize the TRAVEL EXPENSES payment of the travel expenses for Alderman Bergren to attend the Illinois Tax Increment Association Spring Conference in Fairview Heights, IL at a cost not to exceed \$480.00 Roll call vote: Aldermen Boelkens, yes, Cooper, yes, Bergren, here, Sparboe, yes, Bork, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Sparboe moved and Alderman Cooper seconded to approve the POOL MANAGER AND hiring of Deb Gallentine as pool manager and Megan Patterson and Brittany ASSISTANTS Sipe as assistant pool managers for this next summer season. Roll call vote: Aldermen Cooper, yes, Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Sparboe moved and Alderman Cooper seconded to adjourn the ADJOURNMENT meeting. Roll call vote: Aldermen Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, and Lego, absent. Vote: 5 yeses, 0 noes, and 1 absent. Mayor Bates adjourned the meeting at 9:24 p.m.

The Mount Carroll City Council approved these minutes at the April 28, 2009 regular meeting.

Julie A. Cuckler
City Clerk & Collector