

MINUTES OF THE MAY 22, 2007 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Mr. David Keiser rang the bell to announce the start of the meeting. RINGING OF BELL
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER
Roll call: Mayor Carl Bates, present, Aldermen John Boelkens, present, ROLL CALL
Diane Lego, present, Doug Bergren, present, Bill Sparboe, present, and Doris Bork, present.
Alderman Lego led the Pledge of Allegiance.
Reverend Bob Ziebart, Mt. Carroll Baptist Church, gave the invocation.

Nina Cooper, newly elected Alderman for Ward 1, took the oath of OATH OF OFFICE
office as administered by Clerk Cuckler.

Second roll call: Mayor Carl Bates, present, Aldermen John Boelkens, ROLL CALL
present, Nina Cooper, present, Diane Lego, present, Doug Bergren, present, Bill Sparboe, present, and
Doris Bork, present.

Alderman Boelkens moved and Alderman Sparboe seconded to approve the MINUTES
minutes of the May 8, 2007 regular meeting as presented. Roll call vote: Aldermen Boelkens, yes,
Cooper, yes, Lego, yes, Bergren, yes, Sparboe, yes, and Bork, yes. Vote: 6 yeses and 0 noes. The motion
was carried by unanimous roll call vote.

Alderman Bork moved and Alderman Boelkens seconded to authorize the ACCOUNTS
payment of the accounts payable to date for the month of May 2007 as approved PAYABLE
by the finance committee. Roll call vote: Aldermen Cooper, yes, Lego, yes, Bergren, yes, Sparboe, yes,
Bork, yes, and Boelkens, yes. Vote: 6 yeses and 0 noes. The motion was carried by unanimous roll call
vote.

Mayor Bates reported that there was \$706,012.27 in the bank checking FINANCIAL
accounts per the financial report. Alderman Bork moved and Alderman REPORT
Boelkens seconded to approve the financial report as submitted. Roll call vote: Aldermen Lego, yes,
Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, and Cooper, yes. Vote: 6 yeses and 0 noes. The
motion was carried by unanimous roll call vote.

COMMITTEES
RECREATION
Mayor Bates reported of the May 12th recreation board meeting to interview
applicants for the assistant manager's position. Mayor Bates asked the council to consider the
recommendation to hire Brittany Sipe and Alyssa Jones as assistant managers for this summer season at
the city swimming pool. Alderman Boelkens moved and Alderman Bork seconded to approve hiring
Brittany Sipe and Alyssa Jones as the assistant managers at the swimming pool. Roll call vote:
Aldermen Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, and Lego, yes. Vote: 6
yeses and 0 noes. The motion was carried by unanimous roll call vote.

Alderman Lego reported of the May 21st license and ordinance committee LICENSE &
meeting: ORDINANCE

1. The committee members noted an example of the Historic Preservation Ordinance from the City of Galena. Mayor Bates stated he felt in order to pursue an amendment to the city's historic preservation ordinance that there needed to be more specifics and definitions about what would be considered by the committee when reviewing building or demolition permits.
2. The City Zoning Officer Bob Sievert and City Attorney Ronald Coplan provided examples of

ordinances for regulating the installation and construction of fences. Mayor Bates asked the council to review these.

3. Tall weeds and grass. The committee members asked the clerk to contact the property owners now on the list about mowing their yards.

Alderman Sparboe reported of the May 21st streets committee meeting: STREETS

1. Superintendent Dauphin reported that the work on the parking lot in the downtown would be done shortly after the Memorial Day Holiday.
2. Alderman Sparboe presented the streets committee recommendation to ROOF REPAIR
Authorize K&H Enterprises of Tampico, IL to conduct the roof repair and covering on the city public works "Morton" building at the cost of \$5,640. Roll call vote: Aldermen Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, and Bergren, yes. Vote: 6 yeses and 0 noes. The motion was carried by unanimous roll call vote.
3. Alderman Bergren presented a PowerPoint demonstration proposing a Brick BRICK STREETS
Street Restoration and Maintenance Plan over the next five years. In discussion Mayor Bates proposed once the Broadway Street area was taken up this year and seal coated that the city should consider restoring the brick pavement next year by hiring extra part time employees.
4. Alderman Sparboe presented the streets committee recommendation to FUEL TANK
authorize the installation of an above ground storage tank at the city cemetery by the shop building at a cost not to exceed \$450. Roll call vote: Aldermen Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, Bergren, yes, and Sparboe, yes. Vote: 6 yeses and 0 noes. The motion was carried by unanimous roll call vote. It was noted that the Burkholder Company would install the tank and that Carroll Service Company would be providing the fuel.
5. Superintendent Dauphin reported that the improvements to the brick pillars at CEMETERY
the cemetery was scheduled to start tomorrow. He would be meeting with Mr. Gene Teeter and the contractor about this matter. He also reported that the city crew would be working on the approaches to the entrance and exit at the cemetery after this work was completed.
6. Discussed the projects for this summer and summer help. To consider several painting and repair projects at the city hall building and at the park.
7. Sharon Pepin was in attendance at the street committee meeting. She SAFE ROUTES
reported that there was no attendance at the Safe Routes to School public meeting. She reported she has compiled most of the information data that is needed and would be meeting with the school principal again to develop more of the details for the grant application. She also presented a resolution of support for the council consideration at the May 22nd council meeting. Alderman Bork moved and Alderman Boelkens seconded to pass the Resolution in Support of the Safe Routes to School Program. Roll call vote: Aldermen Boelkens, yes, Cooper, yes, Lego, yes, Bergren, yes, Sparboe, yes, and Bork, yes. Vote: 6 yeses and 0 noes. The resolution was adopted by unanimous roll call vote.

MSA PROJECT UPDATE REPORT

Southeast Lane Roadway Improvement Project

The bid opening is to be held in city hall on May 22, 2007 at 5:00 p.m. MSA will be in attendance to assist with the bid opening and provide a tabulation for the city council meeting.

MSA was requesting an update or status of the easement documents needed for this project and the water works improvements project.

Phase 2 Water Works Improvements Project

Word on the DCEO CDAP grant application should be available by early next month. The Illinois

Historic Preservation Agency is in the process of evaluating the existing ground storage tank structure. Sharon Pepin reported that their comments so far have been to have the city consider saving the round tank shelter, but they have not offered any resources to fund that recommendation. She stated that they would provide a limited sign-off to the IEPA pending more review of the structure. She stated that they would continue to make inquiries to this agency and to the IEPA about how to handle this matter. Sharon also reported that IEPA were continuing the review of the loan application. The City received an Environmental Impact Determination from the IEPA for the water tower project. A public hearing needs to be scheduled and notice published in the local paper 10 days prior to the hearing. Alderman Sparboe presented the water and sewer committee recommendation to schedule the Phase 2 Water Works Environmental Impacts Public Hearing for June 12, 2007 at 6:30 p.m. in city hall. Roll call vote: Aldermen Cooper, yes, Lego, yes, Bergren, yes, Sparboe, yes, Bork, yes, and Boelkens, yes. Vote; 6 yeses and 0 noes. The motion was carried. Sharon Pepin provided an example of the public hearing notice that would be required and stated that she would provide this to the newspaper for publication.

Sewer Siphon Replacement Project

Nick Wagner reported that a meeting had been scheduled in Mount Carroll on May 30, 2007 with the manufacturer and the contractors to look at the siphon equipment.

Miscellaneous

Sharon Pepin reported that she had the contract documents for the mayor to sign for the Opportunity Returns grants through the DCEO office. She noted also that this grant would require sign-offs from the Illinois Historic Preservation Agency and the Department of Natural resources. These grants are for the brick pavers purchased and the water works project.

Alderman Boelkens reported of the May 21st water and sewer committee meeting: WATER & SEWER

1. Superintendent Handel reported that there were a few more materials needed for the repair and replacement of the clarifiers at the treatment plant. This would add another \$1,800 to the purchase.
2. Superintendent Handel stated that if there were more summer help hired this year would the council consider having them paint the fire hydrants.
3. Discussed the signposts for the walking tour signs.

Alderman Sparboe reported of the May 22nd finance committee meeting: FINANCE

1. The bills were reviewed and approved.
2. Discussion about the handicapped parking spaces. To discuss at license and ordinance committee meeting.
3. Mayor Bates reported of meeting with Mr. James Colehour about renting BRICK STORAGE space in one of the buildings of the former elevator business for the paver bricks. Mayor Bates asked the council to consider renting two bay areas in the one building on Commercial Street at a total cost of \$200 per month. (Each bay space was approximately 12' X 60') Alderman Sparboe presented the finance committee recommendation to authorize renting the space from James Colehour in one of the buildings on Commercial Street at a total cost of \$200 per month. Roll call vote: Aldermen Lego, yes, Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, and Cooper, yes. Vote: 6 yeses and 0 noes. The motion was carried by unanimous roll call vote.

Alderman Bergren reported of the May 21st police committee meeting: POLICE

1. Chief Hockman reported that the part time officers have taken a lot of hours lately covering for the full time shortfall. He reported that the full time staff were now all back, but there was going to

be a couple of the part time staff off due to surgery.

Mr. John Swiech was in attendance and reported of the Competitive Communities Initiative Steering Committee activities. The town meeting to hear the results of the community swap visit to Mount Carroll will be on June 14th at 6:30 p.m. at the Campbell Center. The Beautification Committee members have been working on the landscaping at the War Memorial in the courtyard and would be working with the county to improve all of the courtyard landscaping. Mr. Swiech reported that this committee was also going to plant the flowers in the downtown planters before the Memorial Day holiday. He noted that the CDC was going to have an open house at the Kraft building over the holiday weekend to show off what improvements have been made to date.

Mayor Bates reported of the bid opening today for the Southeast Lane ROAD PROJECT Roadway Improvement Project. In attendance at the opening were Mayor Bates, Alderman Boelkens, Loren Kugler from MSA, Ted Schultz from IDOT and a representative from Fischer Excavating and Civil Engineering. The totals of the bids submitted were:

Fischer Excavating, Freeport, IL: \$369,925.10

Civil Constructors, Freeport, IL: \$360,910.85

Alderman Bork moved and Alderman Boelkens seconded to accept and approve the bid submitted by Civil Constructors, Freeport, IL to do the Southeast Roadway Improvement Project at the cost of \$360,910.85. Roll call vote: Aldermen Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, and Lego, yes. Vote: 6 yeses and 0 noes. The motion was carried by unanimous roll call vote.

Mr. David Keiser, director of the Carroll County Economic Development CORPORATION and organizer of the Mt. Carroll Disc Golf Club, was in attendance and stated that he appreciated all of the support he had received from the city council over his time working in Carroll County. He was going to be leaving the area in the next month and he wished to donate to the city the remaining money in the Disc Golf Club bank account to be used towards events or improvements to the disc golf course at Point Rock Park. He stated the amount of the check was \$288.25. The mayor and council thanked Mr. Keiser for his contribution.

Alderman Boelkens moved and Alderman Bork seconded to pass RESOLUTION Resolution No. R5-2007-3, A Resolution of the City of Mount Carroll, NO. R5-2007-3 Carroll County, Illinois, to Induce the Redevelopment of Certain Real Property Within the Downtown and South City Tax Increment Financing Redevelopment Project Area. Roll call vote: Aldermen Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, and Bergren, yes. Vote: 6 yeses and 0 noes. Resolution No. R5-2007-3 was adopted by unanimous roll call vote.

Mayor Bates asked the council to review the letter from the Illinois IMRF RATE Municipal Retirement Fund regarding the city's rate for the employer portion of IMRF for the year 2008. They were providing two options of rates for the next calendar year due to the city's percentage of funding towards their retirement liability at this time. The council members present voiced their approval to table this matter after some more review.

Mayor Bates stated the next item on the agenda was the annual appointments. ANNUAL He stated he wished to add Ms. Eina Schroeder to the recreation board along with APPOINTMENTS the appointments. Alderman Sparboe moved and Alderman Bergren seconded to approve the annual appointments as presented by Mayor Bates and approve the addition of Eina Schroeder to the recreation

board. Roll call vote: Aldermen Bergren, yes, Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, and Lego, yes. Vote: 6 yeses and 0 noes. The motion was carried by unanimous roll call vote.

Alderman Boelkens moved and Alderman Sparboe seconded to approve the EMPLOYEE
employee policies for the fiscal year 2007-2008 as presented. Roll call POLICIES
vote: Aldermen Sparboe, yes, Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, and Bergren, yes. Vote:
6 yeses and 0 noes. The motion was carried by unanimous roll call vote.

Mayor Bates addressed Mr. David Keiser, Carroll County Economic DAVID KEISER
Development Corporation, and expressed his appreciation for his hard work this last two and one half
years and wished him well.

Alderman Sparboe moved and Alderman Boelkens seconded to adjourn the ADJOURNMENT
meeting. Roll call vote: Aldermen Bork, yes, Boelkens, yes, Cooper, yes, Lego, yes, Bergren, yes, and
Sparboe, yes. Vote: 6 yeses and 0 noes. Mayor Bates adjourned the meeting at 8:10 p.m.

The Mount Carroll City Council approved these minutes at the June 12, 2007 regular meeting.

Julie A. Cuckler
City Clerk & Collector