

MINUTES OF THE AUGUST 26, 2014 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Ms. Linda Anderson rang the bell to announce the start of the meeting. RINGING OF BELL
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER
Roll call: Mayor Carl Bates, present, Aldermen Tom Charles, present, ROLL CALL
Jim Rose, present, Bob Sisler, present, Doug Bergren, present, Mike Risko, present, and Joe Grim, present.
Alderman Risko led the Pledge of Allegiance.
Mr. Bill Zink gave the invocation.

Alderman Rose moved and Alderman Grim seconded to approve the MINUTES
minutes of the August 12, 2014 regular meeting as presented. Roll call vote: Aldermen Charles, yes,
Rose, yes, Sisler, yes, Bergren, yes, Risko, yes, and Grim, yes. Vote: 6 yeses and 0 noes. The motion
was carried.

Alderman Charles moved and Alderman Risko seconded to authorize ACCOUNTS PAYABLE
the payment of the accounts payable to date for the month of August 2014 as approved by the finance
committee. Roll call vote: Aldermen Rose, yes, Sisler, yes, Bergren, yes, Risko, yes, Grim, yes, and
Charles, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Alderman Bergren reported that the bank account balances as of today FINANCIAL REPORT
were at a grand total of \$379,204.59.

Alderman Rose reported of the August 22nd police committee meeting: COMMITTEES
POLICE
1. The committee went into executive session to consider the appointment, compensation,
discipline, performance, or dismissal of specific employees.
2. Alderman Rose presented the police committee recommendation to hire Lucas Bourquin,
Warren, IL to the position of full time police officer for the City of Mount Carroll. Roll call vote:
Aldermen Sisler, no, Bergren, yes, Risko, yes, Grim, yes, Charles, yes, and Rose, yes. Vote: 5
yeses, 1 no and 0 absent. The motion was carried.

Alderman Bergren reported of the August 26th water and sewer WATER & SEWER
committee meeting:
1. Superintendent Handel reported that the grinder was delivered, installed and operational. He
stated he was going to get some quotes to consider a second unit on hand if needed in an
emergency.
2. Superintendent Handel reported that the swimming pool was drained for the winter and they
were in the process of winterizing everything. Discussed the storage of the new reel and cover.
3. Superintendent Handel stated he was planning to begin the flushing of hydrants starting the
second week in September. Discussed fire hydrant repairs.
4. Superintendent Handel reported he was getting the quotes for the bio disc parts that the
consultant from New York state had inquired about.
5. Discussed the sewer lining project.
6. Discussed the SEARCH grant award from the USDA for the treatment plant study.

Alderman Charles reported of the August 26, 2014 license and ordinance LICENSE & ORDINANCE
committee meeting:
1. Alderman Charles noted that the dog ordinance amendments were under review with the city
attorney.
2. Alderman Grim stated he was reviewing the animal ordinance issues that have been discussed.

3. Alderman Charles reported the sign ordinance was under review with the city attorney.
4. Discussed a quote that the mayor received to clean up the very tall weeds, grass, and brush and tree growth on a property located on North Carroll Street. He noted this was a very high quote and he was going to talk with the street superintendent about whether this was a project that could be done by the city crew. The costs would be carried over to the property owner. He stated he would talk with the superintendent about some of the other properties before pursuing the sidewalk work to be done in that one block on North Carroll Street. Alderman Sisler noted there were properties on the north and south blocks of Carroll Street to be considered for clean up.
5. Alderman Charles stated he was going to be contacting the City departments to ask if there were any updates or amendments to the employee handbook to be considered. He would report back at the next meeting.

Alderman Charles reported of the August 26th finance committee meeting: FINANCE

1. The bills were reviewed and approved.
2. Alderman Charles presented a copy of the salary and benefits OFFICER AGREEMENT agreement to be considered by the council for the new hire for the police department, Mr. Lucas Bourquin. Agreement stated as follows: 8/26/14
 Position: Patrol Officer; Name: Lucas Bourquin; Address: 109 West James St., Warren, IL 61087; Position pay grade: Patrol Officer, Grade 12; Starting pay grade/hourly pay/step raise dates: Starting pay: Pay Grade 12, (\$15.49), 9/1/15 Grade 12 (\$16.41 plus 2015 COLA). Officer Bourquin will receive all normal (COLA) and step raises as they occur in the future as stated in the Employee Handbook. This agreement requires Officer Bourquin to stay a minimum of three years as a Mt. Carroll Patrol Officer. If Officer Bourquin fails to fulfill a three year obligation he will be required to reimburse the City of Mt. Carroll a sum of \$34.00 for each month of the obligation not fulfilled.
 Benefits Offered: If other than current employee benefits: 10 days vacation at start date for the 1st year only. As Officer Bourquin has chosen to opt out of the employee health insurance program he will receive an additional \$1.00 per hour salary. If Officer Bourquin decides at a later date to take the employee health insurance he will stop receiving the additional \$1.00 per hour. Start Date _____; Signature of City of Mt. Carroll Representative; Signature of Applicant; This form is to acknowledge the terms of employment that the City of Mt. Carroll and the Applicant have agreed upon. These terms have to be approved by the hiring authority in order to be valid. (Recommendation of committee, approval by city council)
 After discussion, Alderman Charles presented the finance committee recommendation to approve the agreement and present (said agreement) to Mr. Bourquin if all was approved for his hire by the council. The matter finalized with Mr. Bourquin's acceptance once approved. Roll call vote: Aldermen Bergren, yes, Risko, yes, Grim, yes, Charles, yes, Rose, yes, and Sisler, yes. Vote: 6 yeses and 0 noes. The motion was carried.
3. Discussed of the garbage fund balance and the sale and use of the stickers.
4. Discussion of the State Comptroller's Debt Recovery Program.
5. Discussion of the process to notify the City when there might be a water leak during the weekends.
6. Chief Cass reported the new squad car was all equipped and in town and ready to be in service. He drove the vehicle to the front of the city hall so the council members could see it.
7. Chief Cass reported the City received a grant to help purchase new body armor vests for the police officers.

Under old business, City Attorney Ronald Coplan was in attendance and reported he was still seeking more information about the properties presented at the last meeting. He also reported the lawsuit regarding the Bob Boyd property on Market Street was still pending. The council members present voiced their approval to continue this process to seek action to demolish or repair. He reported that Ms. JoAnne Haas had contacted him that the work was completed on that property at the corner of Market and Main Street and that she still planned to re-open the laundrymat in the building and wondered when she could look to reuse the building. He stated that virtually all of the work on the west wall was completed and they were now in compliance. He had started the process to dismiss the lawsuit. He stated he did notice that there was some brick work on the north wall that should be done yet, but that was not a part of what the City had pursued and since the other work was completed he felt they would complete this when the weather permitted. The council discussed that the demolition of the building at 113 N. Mill Street had not been done yet.

STATUS OF VACANT
PROPERTIES

Mr. Jeff Woodside, Pheasants Forever organization, was in attendance and asked for a contribution to the 17th Annual Golf Tournament to help fund the Pheasant Forever scholarship fund. Alderman Risko moved and Alderman Grim seconded to contribute \$100.00 to the Pheasants Forever scholarship fund. Roll call vote: Aldermen Risko, yes, Grim, yes, Charles, yes, Rose, yes, Sisler, yes, and Bergren, yes. Vote: 6 yeses and 0 noes. the motion was carried.

DONATION TO PHEASANTS
FOREVER SCHOLARSHIP

Alderman Grim moved and Alderman Charles seconded to approve the request from the Knights of Columbus to conduct a street solicitation at the highway intersection and the downtown Main and Market Streets intersection on September 20, 2014. Roll call vote: Aldermen Grim, yes, Charles, yes, Rose, yes, Sisler, yes, Bergren, yes, and Risko, yes. Vote: 6 yeses and 0 noes. The motion was carried.

STREET SOLICITATION

Mr. Steve Haring, MSA Professional Services, Inc., and Ms. Jill Wood, Community Funding and Planning Services were in attendance and presented their congratulations to the City for receiving the USDA SEARCH grant award for \$30,000 to complete a treatment plant facility plan. Ms. Wood reported that Mount Carroll was one of two in the State of IL that received one of these federal grants for this. Mr. Haring stated that he had provided for council consideration the "Professional Services Agreement" with MSA Professional Services to conduct the study at a lump sum fee not to exceed \$30,000.00. Mayor Bates noted that there was a 10 percent administrative allowance with the grant to do the paperwork, and he stated that Sharon Pepin from Community Funding and Planning Services had indicated that the administration costs might not be that high. Alderman Charles moved and Alderman Risko seconded to approve the contract and authorize the mayor to sign same document with MSA Professional Services to conduct the wastewater facility plan at the lump sum fee not to exceed \$30,000.00. Alderman Charles, yes, Rose, yes, Sisler, yes, Bergren, yes, Risko, yes, and Grim, yes. Vote: 6 yeses and 0 noes. the motion was carried.

USDA GRANT AWARD

Mr. Len Anderson, organizer for Mt. Carroll Car Cruise Nights, was in attendance and reported of this year's activities. One more event on September 27th and that would rap up eight years. He was in attendance to make sure that all would be approved for a ninth year in 2015 to be held on June 20th, July 18th, August 15th and September 19th. He noted that they have been averaging about 80 vehicles. He thanked everyone for the support and work to make each event a success. Needed again for the next year the liability insurance from the City by its sponsorship, the contribution from the

CAR CRUISE NIGHTS

City's band fund for the DJ service for a total of \$800 and the closing of the 100 block of West Market Street to park some of the vehicles on both sides of the street. Alderman Grim moved and Alderman Charles seconded to approve the City's continued sponsorship and contribution to the annual Car Cruise events for 2015 as stated above to be held in the downtown area. Roll call vote: Aldermen Rose, yes, Sisler, yes, Bergren, yes, Risko, yes, Grim, yes, and Charles, yes. Vote: 6 yeses and 0 noes. The motion was carried. Mayor Bates and council members expressed their appreciation to Mr. Anderson.

Ms. Linda Anderson was in attendance to request permission to NIGHT AT THE CEMETERY conduct an added attraction, "A Night at the Cemetery", to the October Pumpkin Fest activity planned for October 25th. They would like permission to bring back the cemetery tours for that evening from 6:00 p.m. until the last tour ride was needed. The transportation has been organized as well as the narrator for the tours. Volunteers were needed to dress in character at the cemetery and they would like to set out a portable toilet and warming tent for the volunteers on that evening. Alderman Risko moved and Alderman Bergren seconded to approve the use of the cemetery for the October 25th Pumpkin Fest/A Night at the Cemetery Chamber activity and support the placement of a portable toilet and warming tent on the cemetery grounds. Roll call vote: Aldermen Sisler, yes, Bergren, yes, Risko, yes, Grim, yes, Charles, yes, and Rose, yes. Vote: 6 yeses and 0 noes. the motion was carried.

Under correspondence Mayor Bates noted the invitation from the Lions CORRESPONDENCE Club to attend the appreciation luncheon at Point Rock Park on September 13th to acknowledge the support for the new playground equipment. There was a letter from the cable television provider about some new sports channels. Moring Disposal, Inc. sent a letter reporting that 39,560 pounds of recycling materials was picked up in Mount Carroll during the month of July.

Alderman Charles moved and Alderman Rose seconded to adjourn the ADJOURNMENT meeting. Roll call vote: Aldermen Bergren, yes, Risko, yes, Grim, yes, Charles, yes, Rose, yes, and Sisler, yes. Vote: 6 yeses and 0 noes. Mayor Carl Bates adjourned the meeting at 8:05 p.m.

The Mount Carroll City Council approved these minutes at the September 9, 2014 regular meeting.

Julie A. Cuckler
City Clerk & Collector