

MINUTES OF THE OCTOBER 27, 2015 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Ms. Mary Boelkens rang the bell to announce the start of the meeting. RINGING OF BELL
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER
Roll call: Mayor Carl Bates, present, Aldermen Paul Kaczmariski, present, ROLL CALL
Jim Rose, present, Kevin Powers, present, Doug Bergren, present, Mike Risko, present, and Joe Grim, present.
Alderman Grim led the Pledge of Allegiance.
Pastor Ryan Strong gave the invocation.

Alderman Rose moved and Alderman Grim seconded to approve MINUTES
the minutes of the October 13, 2015 regular meeting as presented. Roll call vote: Aldermen Kaczmariski, yes, Rose, yes, Powers, yes, Bergren, yes, Risko, yes, and Grim, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Alderman Powers moved and Alderman Kaczmariski seconded to ACCOUNTS PAYABLE
authorize the payment of the accounts payable to date for the month of October 2015 as approved by the finance committee. Roll call vote: Aldermen Rose, yes, Powers, yes, Bergren, yes, Risko, yes, Grim, yes, and Kaczmariski, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Mayor Bates reported the bank account balances were at \$582,864.68 FINANCIAL REPORT
as of today.

Alderman Rose reported of the October 27th police committee meeting: COMMITTEES
POLICE
1. Chief Cass provided a copy of the monthly report to the committee members and council.
2. Discussed Officer DeSpain and Scout's role and duties lately.
3. Chief Cass reported that there have been daytime burglary reports from other towns around Mount Carroll. He suggested everyone lock up their vehicles and homes just as a precaution.

Alderman Grim reported of the October 27th water & sewer committee WATER & SEWER
meeting:
1. Greg Kloeping, operator, was in attendance and reported of the SITE TOURS
sewerage treatment plant tours at Port Byron, Thomson and Stockton last Friday with the engineers from MSA. This was to provide information to the staff some different plant processes as well as what was new in technology compared to what Mount Carroll has.
2. Alderman Grim reported that Superintendent Handel was attending training this week in Rockford, IL to maintain one of his certifications.
3. Discussed the time frame for Greg Kloeping's training.
4. Alderman Grim presented the water and sewer committee USED PICK UP
recommendation to apply for a junk title for the donated pick up truck at the public works building. Roll call vote: Aldermen Powers, yes, Bergren, yes, Risko, yes, Grim, yes, Kaczmariski, yes, and Rose, yes. Vote: 6 yeses and 0 noes. The motion was carried. Mayor Bates asked if City Treasurer Cindi Wiersema would work on this task as she had experience from her past workplace about handling vehicle title transfers.

Alderman Kaczmariski reported of the October 13th finance committee FINANCE
meeting:

1. The bills were reviewed and approved.

2. After review the annual tax levy grand total was set at \$241,500. TAX LEVY TOTAL
By different fund: General Corporate Purposes, \$40,150, Audit, \$19,500, ESDA (Civil Defense), \$400, Garbage, \$24,250, Park, \$14,600, Band, \$5,250, Recreation, \$13,100, Police Protection, \$10,950, Forestry, \$7,300, Tort Judgements, \$17,000, Unemployment Insurance, \$8,000, Workers Compensation Insurance, \$17,000, Retirement (IMRF), \$33,000, Social Security, \$24,500, Medicare, \$6,500.
3. Alderman Kaczmariski presented the finance committee WAGE ADJUSTMENTS recommendation to approve the proposed employee pay raise of 1.5% for the full time employees above pay grade 10 and pay raise of 1.7% for the full time employees at pay grade 10 and under, the part time police, the pool manager, and the city custodian; and to approve the \$.25 per hour across the board change in pay grade 1 of the part time employees; and that all of the pay raises would take effect on November 1, 2015. Roll call vote: Aldermen Bergren, yes, Risko, yes, Grim, yes, Kaczmariski, yes, Rose, yes, and Powers, yes. Vote: 6 yeses and 0 noes. The motion was carried.
4. Reviewed the additions and changes proposed for the employee EMPLOYEE HANDBOOK handbook for this year. (A change in the pay periods section, added hiring procedures for all positions, updated the wage adjustments, updated the pay grades and scale, added a job description for the city clerk/collector.) Alderman Zaczmariski presented the finance committee recommendation to approve all of the employee handbook changes to take effect November 1, 2015. Roll call vote: Aldermen Risko, yes, Grim, yes, Kaczmariski, yes, Rose, yes, Powers, yes, and Bergren, yes. Vote: 6 yeses and 0 noes. The motion was carried.
5. Alderman Risko noted there was discussion about the city clerk's position in the past about changing from an elected position and asked if this could be on the agenda for the next council meeting.
6. Alderman Grim updated the committee that the pool purchases SWIMMING POOL would be done before the start of next season. Alderman Kaczmariski stated he talked with a representative from the school about storing some picnic tables at the school garage. He reported this could be done. In discussion the mayor asked if the pool cover and reel could be stored as well or instead of the tables. Alderman Kaczmariski stated he would check on that.
7. Discussed the Northern Illinois Mayors Association meeting to MAYOR'S MEETING be held in Mount Carroll on November 19th. To be at Molly's Kitchen and Bar. To let the clerk know if anyone from the council would like to attend.

Mayor Bates reported that he did not have anything to report for the old business except he had talked with the contractor that was to help demolish the garage building at the cemetery and he would be doing this as soon as he could work it around his schedule.

Alderman Powers moved and Alderman Risko seconded to approve the RAFFLE LICENSE raffle licenses for the Mount Carroll Fire Department. Roll call vote: Aldermen Grim, here, Kaczmariski, yes, Rose, yes, Powers, yes, Bergren, yes, and Risko, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Mr. John Swiech, CDC, was in attendance and reported there was someone GENERAL AUDIENCE that contacted them about the use of the upstairs of the Market Street Commons building. There was discussion about several hazardous trees. Alderman Risko stated he would contact the street superintendent about these. Alderman Grim reported the Mount UP parks and recreation committee would be meeting on November 5th here in city hall. Clerk Cuckler reported of attending the Prevailing

Wage Seminar last week. In discussion about the proposed legislation in the state regarding setting a property tax freeze the council members present asked the clerk to contact TIF Attorney Kathy Orr about whether she could attend a meeting to talk about this issue and about the process to set up a business development district.

Alderman Grim moved and Alderman Powers seconded to adjourn the meeting. Roll call vote: Aldermen Kaczmarek, yes, Rose, yes, Powers, yes, Bergren, yes, Risko, yes and Grim, yes. Vote: 6 yeses and 0 noes. Mayor Bates adjourned the meeting at 7:51 p.m. **ADJOURNMENT**

The Mount Carroll City Council approved these minutes at the November 10, 2015 regular meeting.

Julie A. Cuckler
City Clerk & Collector