

MINUTES OF THE MAY 13, 2014 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Ms. Heather Houzenga rang the bell to announce the start of the meeting. RINGING OF BELL
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER
Roll call: Mayor Carl Bates, present, Aldermen Tom Charles, present, ROLL CALL
Jim Rose, present, Bob Sisler, present, Doug Bergren, present, Mike Risko, present, and Joe Grim,
present.
Alderman Sisler led the Pledge of Allegiance.
Alderman Jim Rose gave the invocation.

Alderman Grim moved and Alderman Charles seconded to approve the MINUTES
minutes of the April 22, 2014 regular meeting as presented. Roll call vote: Aldermen Charles, yes, Rose,
yes, Sisler, yes, Bergren, yes, Risko, yes, and Grim, yes. Vote: 6 yeses and 0 noes. The motion was
carried.

Alderman Charles moved and Alderman Bergren seconded to authorize ACCOUNTS PAYABLE
the payment of the accounts payable to date for the month of May 2014 as approved by the finance
committee. Roll call vote: Aldermen Rose, yes, Sisler, yes, Bergren, yes, Risko, yes, Grim, yes, and
Charles, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Mayor Bates reported that the bank account balances as of today were FINANCIAL REPORT
at a grand total of \$380,469.17.

- COMMITTEES
- Alderman Charles reported of the May 13th finance committee meeting: FINANCE
1. The bills were reviewed and approved.
 2. Alderman Charles presented the finance committee NEWSPAPER ADS
recommendation to approve the purchase of the graduation and Mayfest flyer ads with the Mirror
Democrat newspaper at the total cost to the City of \$175.00. Roll call vote: Aldermen Sisler, yes,
Bergren, yes, Risko, yes, Grim, yes, Charles, yes, and Rose, yes. Vote: 6 yeses and 0 noes. The
motion was carried.
 3. Clerk Cuckler reported of the Hometown Tech Solutions COMPUTER SOFTWARE
information about the City's current computer software. There is a network meeting of other
users in Oregon, IL on Thursday, May 15th. She stated she would report back to the council
with more information.
 4. Alderman Charles presented a draft copy of a proposed ANIMAL ORDINANCE
animal ordinance for the council and city attorney to review before discussion at the next license
and ordinance committee meeting at the end of this month. Alderman Grim stated that this would
update the City's code.
 5. Mayor Bates reported of the proposed redevelopment agreement KUNES AGREEMENT
being considered with Kunes Country Auto group regarding a sales tax rebate. They would like
a fifteen year agreement and the numbers were not complete yet. The city attorney would have
a draft ordinance for council review before the next council meeting.
 6. Alderman Grim reported that the new swimming pool cover POOL COVER
had been ordered. Cost of \$9,730. The pool was scheduled to open the first week in June.
 7. Discussion to update the city code book with a supplement of ordinances codified from the last
few years.

Mayor Bates commented that the work at the Haas building was complete and the utility pole was now moved from the middle of the street.

Alderman Charles moved and Alderman Grim seconded to approve the RAFFLE LICENSES raffle licenses for the Mount Carroll Rotary Club and the American Legion Post #67. Roll call vote: Aldermen Bergren, yes, Risko, yes, Grim, yes, Charles, yes, Rose, yes, and Sisler, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Alderman Charles moved and Alderman Risko seconded to approve the STREET SOLICITATION street solicitation request submitted by the Humane Society of Carroll County for May 31, 2014. Roll call vote: Aldermen Risko, yes, Grim, yes, Charles, yes, Rose, yes, Sisler, yes, and Bergren, yes, Vote: 6 yeses and 0 noes. The motion was carried.

Ms. Heather Houzenga representing the Mount Carroll Art Guild and FARMERS MARKET Chamber of Commerce, was in attendance to request funding assistance ENTERTAINMENT for the entertainment that would be provided in the downtown during the Farmers Market activity every Saturday this summer. Alderman Risko moved and Alderman Grim seconded to approve the payment of \$500 from the City band fund for the Farmers Market music. Roll call vote: Aldermen Grim, yes, Charles, yes, Rose, yes, Sisler, yes, Bergren, yes, and Risko, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Ms. Sharon Pepin, Community Funding and Planning Services, was in CDAP GRANT REQUEST attendance to address the council about a funding draw request from the CDAP grant sewer lining project, to provide information about a USDA SEARCH grant, and information about cost estimates for a new water meter replacement project. Under the first item, Ms Pepin reported that the environmental review had been completed and was forwarded to the State for their public comment period for the City's sewer lining project. The time line of the project was reviewed with the council. She asked for the council's consideration to submit a funding draw request for grant administrative services to date in the amount of \$1,450.00. She provided an invoice from her firm in that amount. Once the City receives the funds then payment could be made to her firm. Alderman Charles moved and Alderman Risko seconded to approve the CDAP grant draw request in the amount of \$1,450.00 for grant administrative services completed to date by Community Funding and Planning Services. Roll call vote: Aldermen Charles, yes, Rose, yes, Sisler, yes, Bergren, yes, Risko, yes, and Grim, yes. Vote: 6 yeses and 0 noes. The motion was carried. Ms. Pepin asked if the council wished to move forward with the schedule of the project as outlined. An engineering firm would be needed to work up the specifications for the bidding process. The council members in attendance voiced their approval to stay with MSA Professional Services as the consulting engineer as they had helped to work up the grant project information and were familiar with the City's infrastructure. The consensus was to move forward with the project as presented.

Ms. Pepin provided a proposal to the council regarding a new grant. SEARCH PLANNING GRANT "An opportunity has presented itself that could provide grant funds needed for the City's new wastewater treatment facility. The US Department of Agriculture (USDA) Rural Development (RD) Division announced grant funding for the creation of feasibility studies, preliminary design assistance and technical assistance for water and wastewater projects. The funding program is called SEARCH – Special Evaluation Assistance for Rural Communities and Households – and the maximum grant amount is \$30,000 and grant funds can pay up to 100% of eligible project costs." She provided a proposed scope of work and her firm's fee would be \$500.00 to submit the grant application. In past conversations with the City's consulting engineers the cost estimate to complete the study of the

wastewater treatment facility was at or about \$30,000. Alderman Charles moved and Alderman Risko seconded to hire Community Funding and Planning Services to complete the work to submit a grant application to the USDA for a SEARCH Planning Grant at the cost of \$500.00. Roll call vote: Aldermen Rose, yes, Sisler, yes, Bergren, yes, Risko, yes, Grim, yes, and Charles, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Mayor Bates explained that he had asked Ms. Pepin to provide a bit more information about what is involved and some cost estimates for a proposed new water meter replacement project. The City could consider applying for an IEPA loan for the project that was estimated at \$362,000. No action was considered by the council at this time.

Alderman Risko moved and Alderman Charles seconded to approve the annual appointments as presented by the mayor. Roll call vote: Aldermen Charles, yes, Rose, yes, Sisler, no, Bergren, yes, Risko, yes, and Grim, yes. Vote: 5 yeses, 1 no and 0 absent. The motion was carried.

Alderman Charles moved and Alderman Risko seconded to pass Resolution No. R5-2014-1, A Resolution of the City of Mount Carroll, Carroll County, Illinois, to Induce the Redevelopment of Certain Property within the Downtown and South City Redevelopment Project Area. Roll call vote: Aldermen Rose, yes, Sisler, yes, Bergren, yes, Risko, yes, Grim, yes, and Charles, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Mayor Bates noted that the above adopted resolution was to negotiate an agreement with Old Market Street, LLC, being the owner for some TIF disbursement for the redevelopment of the former bank building located at 102 East Market Street in the downtown. Alderman Charles noted that the council had agreed to provide funds back to the bowling alley even after their large investment still did not provide an increment above the initial TIF amount when adopted. He stated he would suggest about \$1,300 a year back on this project as well. Mayor Bates commented he would like to see the amount at \$1,500 a year for the duration of the TIF (to the end of year 2028). The consensus of the council members present was to have the mayor contact the City's consulting TIF attorney with his suggestion to have an ordinance and agreement drafted for the next council meeting.

The council members present voiced their approval to change the reschedule the departments committee meeting from May 26th to May 27th at 6:00 p.m.

Mayor Bates reported that the Northern Illinois Mayors Association meeting scheduled for May 15th was rescheduled to June 19th and will still be in Mount Carroll at the Market Street Commons building.

Under general audience Alderman Grim reported that the pool manager was working on a fundraiser during the Mayfest weekend, and Mr. Len Anderson complimented the Fire Department for a good job washing the streets.

Alderman Grim moved and Alderman Risko seconded to adjourn the meeting. Roll call vote: Aldermen Charles, yes, Rose, yes, Sisler, yes, Bergren, yes, Risko, yes, and Grim, yes. Vote: 6 yeses and 0 noes. Mayor Bates adjourned the meeting at 8:20 p.m.

The Mount Carroll City Council approved these minutes at the May 27, 2014 regular meeting.

Julie A. Cuckler

City Clerk & Collector