

MINUTES OF THE JULY 23, 2013 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Mr. Chris Rogers rang the bell to announce the start of the meeting. RINGING OF BELL
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER
Roll call: Mayor Carl Bates, present, Aldermen Tom Charles, present, ROLL CALL
Jim Rose, present, Bob Sisler, present, Doug Bergren, present, Mike Risko, absent, and Joe Grim, present.
Alderman Rose led the Pledge of Allegiance.
Mr. Kurt Frederick gave the invocation.

Alderman Rose moved and Alderman Bergren seconded to approve the MINUTES
minutes of the July 9, 2013 regular meeting as presented. Roll call vote: Aldermen Charles, yes, Rose, yes, Sisler, yes, Bergren, yes, Grim, yes and Risko, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.

Alderman Charles moved and Alderman Grim seconded to authorize ACCOUNTS PAYABLE
the payment of the accounts payable to date for the month of July 2013 as approved by the finance committee. Roll call vote: Aldermen Rose, yes, Sisler, yes, Bergren, yes, Grim, yes, Charles, yes, and Risko, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.

Mayor Bates reported the bank account balances were at \$569,163.54 FINANCIAL REPORT
as of today before the accounts payable are paid.

Alderman Bergren, Rose, and Charles read into the record the COMMITTEES
committee meeting minutes from the July 22nd streets, water & sewer STREETS, WATER &
police and license and ordinance committee meetings. A copy of these SEWER, POLICE AND
minutes are included with these minutes. The action presented as follows: LICENSE & ORDINANCE
Alderman Bergren presented the water and sewer committee recommendation to approve placing advertisements in the newspaper the last two weeks in August giving public notice of the hydrant flushing (to start the first week in September). Roll call vote: Aldermen Sisler, yes, Bergren, yes, Grim, yes, Charles, yes, Rose, yes, and Risko, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Charles reported of the July 23rd finance committee meeting: FINANCE

1. The bills were reviewed and approved.
2. Alderman Charles presented the finance committee recommendation INTERFUND
to approve the interfund operating transfer of \$5,000.00 from the TRANSFERS
depreciation fund to the debt service fund, the interfund operating transfer of \$7,500.00 from the depreciation fund to the sewer fund, and the interfund loan transfer of \$12,000.00 from the park fund to the sewer fund. Roll call vote: Aldermen Bergren, yes, Grim, yes, Charles, yes, Rose, yes, Sisler, yes, and Risko, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
3. Alderman Charles read the letter from the Campbell Center CAMPBELL CENTER RLF
board regarding the remainder of the revolving loan fund loan with the City in the amount of \$41,700. They request to waive all past and future interest fees and accept \$50.00 per month payment to be applied to the loan principal. Alderman Charles presented the finance committee recommendation to accept this restructure for the loan repayment as presented and to revisit the status of this loan no later than five years from now. Roll call vote: Aldermen Grim, yes, Charles, yes, Rose, yes, Sisler, no, Bergren, yes, and Risko, absent. Vote: 4 yeses, 1 no and

- 1 absent. The motion was carried.
4. Alderman Charles presented the finance committee recommend- FIREWORKS DONATION ation to authorize the contribution of \$250.00 to the Mount Carroll Fire Department for the fireworks display activity. Roll call vote: Aldermen Charles, yes, Rose, yes, Sisler, yes, Bergren, yes, Grim, yes, and Risko, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.
 5. John Huggins, the mayor of Lanark and the Carroll CEDS (County Economic Development Strategy) chairman was in attendance and reported of the CEDS group's project to work on a mutual agreement program for the county local governments to share the uses of equipment and other resources.
 6. Discussed the new iFiber options with providing internet services through the area providers.

City Attorney Ronald Coplan was in attendance and reported that the owner of the Haas property located at the corner of Carroll and CARROLL & MARKET Market Streets had contacted him and reported that the building was STREET secured, locked and all of the tenants were out of the building. The council members present voiced their approval to consider what options the council might have to take at the next council meeting to get the repairs of the building underway if there is not a clear plan and time line provided by Mrs. Haas at the next court hearing the first week of August.

Alderman Grim moved and Alderman Charles seconded to grant a RAFFLE LICENSE raffle license to the Mt. Carroll Chamber of Commerce and the Friends of the Mount Carroll Township Public Library. Roll call vote; Aldermen Rose, yes, Sisler, yes, Bergren, yes, Grim, yes, Charles, yes, and Risko, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Charles moved and Alderman Bergren seconded to approve the CITY HALL REPAIRS proposal from Professional Remodelers of Mount Carroll, IL to conduct the repair work to the west wall of the city hall building and remove and replace the leaking gutter at a cost not to exceed \$2,300.00. Roll call vote: Aldermen Sisler, yes, Bergren, yes, Grim, yes, Charles, yes, Rose, yes, and Risko, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Charles moved and Alderman Rose seconded to schedule a SPECIAL MEETING special meeting for August 1, 2013 at 7:00 p.m. to meet with the city's consulting tax increment financing attorney Kathleen Field Orr to discuss any TIF applications and hear information about a Business Development District. Roll call vote: Aldermen Bergren, yes, Grim, yes, Charles, yes, Rose, yes, Sisler, yes, and Risko, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Mayor Bates noted the community development survey from the Blackhawk Hills Regional Council.

GENERAL AUDIENCE

Under general audience Mr. Lou Schau of the CDC reported of contacting two other vendors about the iFiber and noted that two more of the memorial benches had been installed in the downtown. Jessica Moore, pool manager, reported of the fundraising efforts for the pool cover expenses. The total so far was at \$2,145.75. Ms. Nola Charles asked if any more Freedom of Information Act requests had been presented to city hall. Clerk Cuckler reported that none have been presented recently. Alderman Sisler asked about delinquent water bills on the accounts receivable listing. Mayor Bates noted the total of 26,960 pounds of recycling was picked up the month of June by Moring Disposal, Inc. and that the next annual court hearing for the Davis Trust was scheduled for July 26th.

Alderman Bergren moved and Alderman Charles seconded to adjourn the ADJOURNMENT meeting. Roll call vote: Aldermen Charles, yes, Rose, yes, Sisler, yes, Bergren, yes, Grim, yes, and Risko, absent. Vote: 5 yeses, 0 noes and 1 absent. . Mayor Bates adjourned the meeting at 8:10 p.m.

The Mount Carroll City Council approved these minutes at the August 13, 2013 regular meeting.

Julie A. Cuckler
City Clerk & Collector

Name of Committee Streets, Water & sewer, Police, and License & Ordinance

Place of meeting City Hall Date of Meeting: July 22, 2013

Time meeting called to order 6:00 p.m.

Those present: Mayor Bates, Aldermen Bergren, Charles, Grim, Rose and Sisler, Police Chief Cass and Superintendent Dauphin

Items of Business Discussed, Recommendations or Decisions:

Streets

1. Completed and Ongoing projects: Regular maintenance of equipment, sweeping streets and cemetery maintenance done. Grave openings and closings done at the cemetery when contacted. Superintendent Dauphin to work with Mr. Kalina about the placement of the new trees this year. The old park equipment has been removed from the site for the new equipment. Coordinating the next steps of the project with Lions Club member Dave Smith. Two oak trees leaning from the hillside have been removed. A person from the equipment company will be coming out to stake out where all of the holes and equipment would be placed. Mr. Smith has a crew to dig all of the holes, the city would be putting in the rock, and the volunteers would be needed then for the assembly. Superintendent Dauphin reported that the city crew were working on the Madison Street preparation for seal coating. Noted the mowing done in preparation of the July 4th holiday. Ivey Monument had been given the go ahead to do the ^{repairs} cleaning of the grave stones at the cemetery. (Per quote from July 19th - Straightening of tablets along entrance drive at Oak Hill Cemetery by using pea gravel around the base of the tablets and back filling with dirt. Total cost \$1,500.00)
2. Current projects: For the Benton Street project, Law's Excavating would be starting work on Wednesday. While scheduling work with the water and sewer department for this summer, the street crew would be doing some of the sidewalk work in August. Regarding interviews for the vacant position in the department Superintendent Dauphin stated they were working on this. The committee discussed speed limits and truck traffic on Clay Street. In discussion to evaluate the Galena Street Bridge future, Mayor Bates stated he had talked with the engineer from Willett and Hofman, Brian Converse, about his question as to what the cost might be if the City could rehab the bridge structure with City funds only and no federal or state money. He stated he was waiting for an answer to that question. Alderman Grim read into the record a copy of an e-mail presented to him by Carroll County Highway Department Engineer Kevin Vandendooren that posed a few other questions discussed in light of the approval of the project with state bridge project funds. (A copy of this document attached to these minutes) The committee members discussed having County Highway Department Engineer Kevin Vandendooren attend the next streets committee meeting to go over more of the council's questions about this project. Alderman Rose reported of a pot hole at the Campbell Center entrance off of Route 78.

Water & Sewer

1. It was reported that the parts for the bio disc project have been ordered and received, The media will be ordered sometime this month or next.
2. Mayor Bates reported that Superintendent Handel had stated to him that he was planning to do the flushing of the fire hydrants starting the first week in September. Recommendation from the water and sewer committee to approve placing advertisements in the newspaper the last two week in August giving public notice of the hydrant flushing.

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Police

1. Chief Cass provided copies of monthly reports for May and June 2013.
2. Chief Cass reported the new video camera had been installed.
3. Presented several job classification assignments for the officers, such as public service officer, ordinance enforcement officer, and investigations along with duties. Will discuss more with the officers and will report back to the council. To consider a procedure for handling the ordinance violations.
4. Noted that new tires would be needed for the Crown Victoria squad car before winter.

License and Ordinance

1. Alderman Charles noted that the city attorney now had the employee handbook to review and report back to the council with any suggestions or changes. The committee tentatively scheduled a meeting for August 13th at 6:30 p.m. to approve the final draft of the employee handbook and present to the council for approval.
2. Discussed complaints about cats running at large. A resident reported of having two cats getting into their vehicle while unloading groceries and other nuisance issues with these cats. Wanted to get the word out about some of the nuisance issues with cats so some of the owners would take more responsibility.
3. Noted several calls about the loud music from the band on the outside patio one Saturday evening at Henry's Double K this month.
4. Discussed the placement of the dumpster at the Bushy Flats. Clerk Cuckler reported that the representative from Moring asked if the car parked in front of the property could be moved first. Working on contacting the owner, then to call Moring to have the dumpster delivered.
5. Alderman Charles reported that Mr. Johnson had completed some of the mowing of the tall grass and weeds at his property on Commercial Street.
6. Mayor Bates noted that there was a court date in August for status update of the Haas building and the city attorney was making contact to Bob Boyd about his property on Market Street where the portion of the front wall had collapsed.
7. Mr. Steve Haring of MSA Professional Services was in attendance and there was discussion about water and sewer projects and grant possibilities for numerous City projects.

Time meeting was adjourned: 7:05 p.m.

Minutes taken by Clerk Cuckler

From: Kevin Vandendooren [mailto:carrollhwy@grics.net]

Sent: Friday, July 19, 2013 10:33 AM

Addition to July 22, 2013 meeting minutes

To: [REDACTED]

Subject: GALENA STREET BRIDGE IN CITY OF MT CARROLL

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Hi [REDACTED],

Apparently the Major Bridge funds the City is getting stirred the pot at the last Council meeting. So a couple of questions:

To make sure I am telling them correctly, the current alignment "will not affect the siphon pump", is this true? Currently the siphon pump will be affected; however, if there is an issue with raising the enclosure we will adjust our cross sections so the pump will not be impacted as greatly. Right now we have the embankment coming to the toe and sheet flowing away to the new creek alignment which requires a ' raise of the ground at the pump. Our Water/Wastewater Dept will be looking into the impacts of the pump and will be coordinating with the City's Water Dept. If this is an issue, we can add ditches along the embankment and the pump won't be impacted.

A question has arisen concerning rehabilitating the old bridge. Some fear that leaving the bridge in place (over the creek) will result in the rehab cost to be higher than the rehab cost if we move it. Can you advise on this? Even if you move the bridge to a new location (park, not over a creek) the bridge will still have to be rehabilitated to handle pedestrian loading the same rehabilitation costs as leaving it in place. Plus, you would have the cost of new abutments and the moving cost, in addition to the new structure incorporating a sidewalk like the City requested. In my opinion it would be cheaper to leave the structure in place and utilize it as a bike path/pedestrian crossing.

Future bridge inspection of the rehabilitated old structure – They would like to know if bridge inspections will have to be more detailed if the bridge remains over the creek as compared to being placed somewhere other than over a creek. Can you advise on this? The level of inspection won't increase from what has to happen currently; however, compared to being over ground you will eliminate the Waterway Adequacy & Scour coding but I don't believe these are issues now, especially since we think the existing bridge is sitting on rock.

I will also send these questions on to the bridge office for their input. Also, a status update would be appreciated. We ordered the soil borings on July 2nd and haven't heard anything yet, we can't send in the PBDHR until we have the borings. The report is ready to go, except for a few minor things, so once we get the borings we will send this up to you for your review before we send it on to IDOT.

Kevin

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