

MINUTES OF THE MARCH 14, 2017 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Ms. Olivia Charles rang the bell to announce the start of the meeting. RINGING OF BELL
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER
Roll call: Mayor Carl Bates, present, Aldermen Paul Kaczmariski, absent, ROLL CALL
Jim Rose, present, Kevin Powers, present, Doug Bergren, present, Mike Risko, present, and Joe Grim, present.
Alderman Grim led the Pledge of Allegiance.
Ms. Mary Boelkens gave the invocation.

Alderman Grim moved and Alderman Rose seconded to approve MINUTES
the minutes of the February 28, 2017 regular meeting as presented. Roll call vote: Aldermen Rose, yes, Powers, yes, Bergren, yes, Risko, yes, Grim, yes, and Kaczmariski, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Mayor Bates stated that since the finance committee was not able to meet before this evening's meeting due to the time available he asked the acting finance committee chairman to report of the bills.
Alderman Risko reviewed the accounts payable for this meeting.

Alderman Grim moved and Alderman Risko seconded to ACCOUNTS PAYABLE
authorize the payment of the accounts payable to date for the month of March 2017 as presented by the finance committee. Roll call vote: Aldermen Powers, yes, Bergren, yes, Risko, yes, Grim, yes, Rose, yes, and Kaczmariski, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.

Mayor Bates reported that the bank account balances were FINANCIAL REPORT
totaling \$609,543.01 as of today.

Alderman Grim reported of the March 14th recreation board meeting: COMMITTEES
RECREATION
1. Alderman Grim reported that the kick off meeting for the new recreation/aquatic facility for the City of Mount Carroll was held with Roger Schamberger of Burbach Aquatics, Inc. attending. A copy of the minutes from this meeting will be included in the record and attached to these minutes.

Alderman Risko reported of the March 14th cemetery board meeting: CEMETERY BOARD
MONUMENT REPAIR
1. Alderman Risko reported that the cemetery endowment from the Mount Carroll Foundation would distribute \$1,000 to the City this year. He reported that he had contact Mr. Jon Appell about whether he would be continuing the gravestone conservation workshop in Mount Carroll again this year. It is planned for May of this with the Campbell Center and would only be cancelled if there were not enough participants. After discussion Alderman Risko moved and Alderman Grim seconded to hire Jonathan Appell to conduct gravestone repair at the City's cemetery at a fee not to exceed \$3,000. Roll call vote: Aldermen Bergren, yes, Risko, yes, Grim, yes, Rose, yes, Powers, yes, and Kaczmariski, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.
2. Superintendent Dauphin reported that the clean up at the cemetery would be as usual around April 1st. No major damage was at the cemetery after the storm last week.
3. Report of two grave openings since last month.

Alderman Risko reported of the March 14th streets committee meeting: STREETS
1. Superintendent Dauphin reported of the repairs needed on the older Case backhoe.
2. Discussed the roadwork that was started on South Jackson Street this month.
3. Superintendent Dauphin reported that the new owner of the Hotel Glenview building was going

to be changing the front porch area and sidewalk entrance to the building sometime soon this spring. This was an opportunity to re-do the city's area of the sidewalk as well. He stated he would be coordinating that project.

4. Alderman Risko presented the streets committee recommendation CITY HALL AWNING to hire Mr. Chris Rogers to repair the awning structure on the front of the city hall building at a cost not to exceed \$2,600. Roll call vote: Aldermen Risko, yes, Grim, yes, Rose, yes, Powers, yes, Bergren, yes, and Kaczmariski, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Rose reported of the March 14th police committee report: POLICE

1. Chief Cass presented a monthly report for February for the committee to review.
2. Alderman Rose presented the police committee NEW SQUAD VEHICLE recommendation to authorize the chief to order a new police squad vehicle locally (in order to come under the State bid pricing) at a cost of \$35,000. Roll call vote: Aldermen Grim, yes, Rose, yes, Powers, yes, Bergren, yes, Risko, yes, and Kaczmariski, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
3. Alderman Rose presented the police committee K-9 SCOUT MEDICAL recommendation to authorize the chief to coordinate the required elbow surgery for K-9 Officer Scout at the Edinger Surgical Options Center in Madison, Wisconsin at a price range of \$2,992.50 to \$3,723.00 with a 25% discount. Roll call vote: Aldermen Rose, yes, Powers, yes, Bergren, yes, Risko, yes, Grim, yes, and Kaczmariski, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Mayor Bates and Alderman Risko presented the items from the finance FINANCE committee agenda:

1. Discussion and possible action to approve the interfund transfer INTERFUND TRANSFER of \$1,000 from the City water fund to the City cemetery fund towards the interfund loan balance due. Alderman Grim moved and Alderman Powers seconded to approve the interfund transfer of \$1,000 as indicated. Roll call vote: Aldermen Powers, yes, Bergren, yes, Risko, yes, Grim, yes, Rose, yes, and Kaczmariski, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
2. Opening of bids for the annual audit. AUDIT BID
One bid received from Wipfli, LLP of Sterling, IL
For fiscal year ending April 30, 2017 Accrual Basis \$18,950, Cash Basis \$12,750
For fiscal year ending April 30, 2018 Accrual Basis \$18,950, Cash Basis \$12,750
Alderman Risko moved and Alderman Grim seconded to approve the proposal from Wipfli, LLP to conduct the annual audit under the accrual basis for the two fiscal years ending April 30, 2017 and April 30, 2018 at a cost not to exceed \$18,950.00 per year. Roll call vote: Aldermen Bergren, yes, Risko, yes, Grim, yes, Rose, yes, Powers, yes, and Kaczmariski, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
3. Discussion and possible action to approve the payments for the BRIDGE PROJECT Galena Street Bridge Project land easements with certain property EASEMENTS owners. Alderman Grim moved and Alderman Powers seconded to approve the payments totaling \$1,585.00 to the adjoining property owners for three temporary easements and one permanent easement to conduct the Galena Street Bridge Project. Roll call vote: Aldermen Risko, yes, Grim, yes, Rose, yes, Powers, yes, Bergren, yes, and Kaczmariski, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
4. The review and possible action to approve the water and sewer departments' budget for the next fiscal year was delayed to a later time during this evening's meeting.

Under old business, Mayor Bates reported that the city attorney had drafted a resolution for council's approval regarding the sale of surplus property for the Miller Street parcel. Alderman Powers moved and Alderman Grim seconded to pass Resolution No. 2017-3-5, A RESOLUTION REGARDING THE SALE OF SURPLUS PROPERTY PURSUANT TO 65 ILCS 5/11-76-4.1. Roll call vote: Aldermen Grim, yes, Rose, yes, Powers, yes, Bergren, yes, Risko, yes, and Kaczmarski, absent. Vote: 5 yeses, 0 noes, and 1 absent. The resolution was adopted by unanimous roll call vote.

Mayor Bates reported he had a meeting recently with the City's grant consultant and one of the topics was the housing grant that was to provide some funding towards the expenses and demolition of the building structures for the vacant properties.

Alderman Bergren moved and Alderman Powers seconded to approve the contribution of \$250.00 to Olivia Charles, a student at West Carroll Middle School, to support her attendance at the National Spelling Bee contest in Washington, D.C. on May 28th through June 4th. Roll call vote: Aldermen Bergren, yes, Risko, yes, Grim, yes, Rose, yes, Powers, yes, and Kaczmarski, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Powers moved and Alderman Grim seconded to approve the street solicitation request from the Mount Carroll Lions Club for May 6, 2017 at the downtown and highway street intersections in town. Roll call vote: Aldermen Risko, yes, Grim, yes, Rose, yes, Powers, yes, Bergren, yes, and Kaczmarski, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Grim moved and Alderman Powers seconded to pass Resolution No. R-2017-3-3, A RESOLUTION PROVIDING FOR A TEMPORARY CONSTRUCTION EASEMENT. Roll call vote: Aldermen Grim, yes, Rose, yes, Powers, yes, Bergren, yes, Risko, yes, and Kaczmarski, absent. Vote: 5 yeses, 0 noes, and 1 absent. Resolution No. R-2017-3-3 was adopted by unanimous roll call vote. The resolution to provide for a temporary easement on City property during the construction of the new Galena Street Bridge.

Alderman Powers moved and Alderman Grim seconded to pass Resolution No. R-2017-3-4, A RESOLUTION PERTAINING TO THE GRANTING OF A PERMANENT EASEMENT. Roll call vote: Aldermen Powers, yes, Bergren, yes, Risko, yes, Grim, yes, Rose, yes, and Kaczmarski, absent. Vote: 5 yeses, 0 noes, and 1 absent. Resolution No. R-2017-3-4 was adopted by unanimous roll call vote.

Mayor Bates and Alderman Grim presented the Mount Carroll Recreation/Aquatic Facility Committee members for appointment and confirmation by the council. The members are: Aldermen Joe Grim and Paul Kaczmarski, Paula Watson, Kate Hansen, Molly McDonough, Lynette Forth, Reid Law, Tony Herrell and Jodi Purlee. Alderman Grim moved and Alderman Powers seconded to confirm the appointment of the 9-member committee members as stated. Roll call vote: Aldermen Powers, yes, Bergren, yes, Risko, yes, Grim, yes, Rose, yes, and Kaczmarski, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried. Alderman Grim reported that the kick off meeting was held earlier this evening. The next meeting was scheduled for April 25th at 5:00 p.m.

Under general audience, Mr. Reid Law reported of a major event at his MotoPark track on June 24th and 25th this summer. Alderman Risko reported of attending the

community relations meeting at the Thomson Correction Facility earlier this month. Mr. Jeff Elliott, Mount Carroll Lions Club, was in attendance and presented a donation to the City in the amount of \$500 to go towards the purchase of new liner for the ice skating rink at the Point Rock Park.

Alderman Risko presented a summary of the proposed water and sewer BUDGET departments budget for the next fiscal year. The revenues for the water fund totaled \$604,050 and the expenditures totaled \$636,050. The revenues for the sewer fund totaled \$307,300 and the expenditures totaled \$395,100. Alderman Grim moved and Alderman Bergren seconded to approve the proposed water and sewer department budget as presented. Roll call vote: Aldermen Bergren, yes, Risko, yes, Grim, yes, Rose, yes, Powers, yes, and Kaczmariski, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Mayor Bates reported that the Capital Improvement Plan packet and information about the water meter replacement project would be on the agenda for the next meeting on March 28th. He reported he was meeting with Sharon Pepin and with a company that offers options for bond issues on March 22nd.

Alderman Grim moved and Alderman Powers seconded to ADJOURNMENT adjourn the meeting. Roll call vote: Aldermen Rose, yes, Powers, yes, Bergren, yes, Risko, yes, Grim, and Kaczmariski, absent. Vote: 5 yeses, 0 noes, and 1 absent. Mayor Bates adjourned the meeting at 8:40 p.m.

The Mount Carroll City Council approved these minutes at the March 28, 2017 regular meeting.

Julie A. Cuckler
City Clerk & Collector

The kick off meeting for the new recreation/aquatic facility for the City of Mount Carroll was held on March 14, 2017 in the council chambers at 6:00 pm. An agenda was prepared and generally followed. Those attending were Alderman Grim, Alderman Rose, Reid Law, Anthony Herrell, Lynnette Forth, Kate Hanson, Paula Watson, and Roger Schamberger representing Burbach Aquatics from Platteville, Wisconsin, along with two media representatives.

- 1.) Introductions: Roger provided information about Burbach Aquatics, Inc. (BAI) and each member of the committee introduced themselves and their background/interest in being on the committee.
- 2.) Election of officers: Chairperson-Reid Law; Co-chair-Tony Herrell; Secretary-Lynnette Forth.
- 3.) Show examples of newer facilities and discuss water/site amenities. Roger Schamberger had several examples of aquatic facilities that BAI designed. Roger provided a brief history of swimming pools from the early 1900's up to and including current facilities. The ADA influenced design changes in the early 1990's. Most of the newer facilities were combination type vessels. They included zero depth entry, diving boards, competition lanes and recreation areas with the recreation having the largest attraction factor. Each facility featured different amenities.
- 4.) Discuss aquatic needs in Mount Carroll. Kate Hanson who has a background in pool management expressed concern about the increased need for staff members. Roger explained that the size of the pool vessel and water slide will determine the need for staff. Swimming lessons are still a major need in the area, and committee members agreed that a zero depth entry area would be great for families with small children. The zero depth area works very well for swimming lessons. Law and Forth both suggested an area which catered more toward adults with some type of therapy pool and or hot tub. Roger discussed the uses of a therapy pool, which may be used in conjunction with local healthcare providers. These providers would rent/lease pool time and help offset operating costs. A therapy pool would probably be an indoor facility. Spray and interactive features would also be a nice addition.
- 5.) Discuss cost of a facility, sizing and additional facilities. Tony provided a square foot cost of one of the projects. The project cost represented all costs for the entire project. Reid Law expressed concern for the upfront costs of such a project, which will be considered by the committee. Schamberger stressed the importance of determining the wants and needs of a new recreation facility, adding that the project cost can be saved by allowing volunteers to help with some construction aspects of the project.. Schamberger noted that the city should also consider room for expansion. This project can be phased.
- 6.) Discuss potential sites. It was explained that this meeting is just a get acquainted session, and Schamberger urged members to think about possible locations for the facility. The first step already completed by BAI, was Phase I, Step #1 - Technical Evaluation of the existing swimming pool. This step looked at the structural, mechanical, electrical, and code compliance issues of the current pool. The City of Mont Carroll voted to initiate Phase I, Step #2 – Feasibility Study, which we are now just starting. This may require 6 months to one year. BAI will be at most, but not all of the meetings.
- 7.) Homework:
 - a) List of possible sites. We discussed compiling a list of possible locations for an aquatic center allowing

room for expansion. BAI will provide an Engineers rating on each of them. The rating includes 19+/- criteria for rating. Access, 3 phase power, water, sanitary & storm sewer, flooding, etc. These sites can be owned by city, school or private. The sites will be reviewed by BAI without creating any fanfare. "Think of any proposed sights as a greeting card to your town". Schamberger added in closing.

b) List of competing pools. Please compile a list of competing facilities within 35 miles from Mount Carroll. Several mentioned include: Savanna, Morrison, Lake Carroll X2, Stockton, Lena, etc. Sizing your proposed facility for today and a 25 year projection from today involves your City population, your service population minus some competing facilities, as a percentage, which may still draw patrons from Mount Carroll.

8.) Joe Grim indicated that the City Hall would be available on the 4th Tuesday of each month and would allow for longer meetings. This date/time seemed to work for everyone. The next meeting is scheduled for Tuesday, April 25th at 5:00 pm.

9.) Adjournment

Respectfully submitted by:
Lynnette Forth, Secretary