MINUTES OF THE MARCH 28, 2017 REGULAR MEETING OF THE MOUN T CARROLL CITY COUNCIL

Mr. Len Anderson rang the bell to announce the start of the meeting. RINGING OF BELL
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER
Roll call: Mayor Carl Bates, present, Aldermen Paul Kaczmarski, present, ROLL CALL
Jim Rose, present, Kevin Powers, present, Doug Bergren, present, Mike Risko, present, and Joe Grim, present.
Alderman Risko led the Pledge of Allegiance.
Mr. John Boelkens gave the invocation.

Alderman Grim moved and Alderman Rose seconded to approve MINUTES
the minutes of the March 14, 2017 regular meeting as presented. Roll call vote: Aldermen Kaczmarski, yes, Rose, yes, Powers, yes, Bergren, yes, Risko, yes, Grim, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Alderman Powers moved and Alderman Kaczmarski seconded to ACCOUNTS PAYABLE
authorize the payment of the accounts payable to date for the month of March 2017 as presented by the finance committee. Roll call vote: Aldermen Rose, yes, Powers, yes, Bergren, yes, Risko, yes, Grim, yes, Kaczmarski, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Mayor Bates reported that the bank account balances were FINANCIAL REPORT
totaling $623,156.38 as of today.

NEW TREE FOR
Ms. Patti Johnson of the Mount Carroll arboretum committee was in ARBOR DAY
attendance and addressed the council to consider the purchase of one or two more mature trees to be planted during the Arbor Day celebration this year in the Frances Wood Shimer Memorial Arboretum located on the Campbell Center campus. She noted the committee was looking at a list of trees to be added to the arboretum and there was another donor that had already offered to help with the purchase of new trees this year as well. She reported that the Sesquicentennial Committee was planning to coordinate an activity with the planting of the new tree on Arbor Day, April 28th. Alderman Grim moved and Alderman Risko seconded to approve to contribute $500 to the Mount Carroll Arboretum Committee for the puchase of new trees for the Arbor Day celebration activity. Roll call vote: Aldermen Powers, yes, Bergren, yes, Risko, yes, grim, yes, Kaczmarski, yes, and Rose, yes. Vote: 6 yeses and 0 noes. The motion was carried.

COMMITTEES
Alderman Bergren reported of the March 25th historic preservation HPAC
advisory committee meeting:

1. Under old business the committee discussed the status of the "Bushy Flats" properties with the City in court proceedings to seek the demolition of the building structure.
2. Larry DeSpain has submitted his resignation as a member of this committee. Alderman Bergren stated that he would be able to stay on even though he would not be an alderman after the April election, but the city should consider a liason committee member from the council. At least one other committee member would be needed.
3. The façade loan application procedures were discussed. A flowchart, an introductory letter and application form were provided. These were provided to each member and would be presented to the CDC and the city hall staff to have on hand for anyone requesting information about the program.
4. The committee discussed the façade loan application submitted by Brian Krull for 116 E. Market

Street, (The Hotel Glenview Building). The committee denied the loan application and did not sign off on the demolition permit based on the fact that the applicant does not hold title to the building and for the demolition permit the work was completed without very much information.

5. Herrell Electric volunteered to place lighting on both sides of the Lorado Taft Civil War monument in the courtyard square. This project has been completed and provides a very nice improvement.
6. Discussed the request made by the Rotary regarding the placement of the US flag on the side of the Kraft building. It was reported that the request was denied.
7. Alderman Bergren reported that there was a new sign being constructed for the Judge Shaw house.
8. The next meeting of the committee was scheduled for June 24, 2017. Committee members in agreement to hold future meetings the 4th Saturday once every three months, or as needed.

Eina Schroeder, HPAC member, was in attendance and addresssed the council about the demolition of the front porch and sidewalk area in front of the Hotel Glenview building. It was noted that the work was under way and completed before the zoning officers were able to review this matter, but the demolition permit application was completed.

Alderman Grim reported of the March 28th recreation board meeting: RECREATION

1. The board reviewed the next year's budget and approved the totals to be presented to the finance committee.
2. Discussed the lifeguard handbook and will finalize at the next meeting.
3. Discussed hiring staff for the upcoming season and scheduled a meeting for April 18th.
4. A brief update given regarding the feasibility study.
5. Swimming lesson procedures were discussed and discussed the possibility of hosting a lifeguard class mid-season.
6. Interest for a 5K fundraiser was discussed. To determine dates, times and organization at the next meeting.
7. The Rotary Grant project items were discussed. The managers to provide an action plan to complete these at the next meeting.
8. Have been approached by Camp Benson for pool rental again this year. Molly McDonough to conact the camp director and report back about the use. The board to review the usage rates again this year.

Alderman Grim reported of the March 28th water and sewer committee meeting: WATER & SEWER

1. Steve Haring, MSA, was in attendance and reported of the status of the work needed as they proceed with the engineering for the wastewater treatment plant project. Discussion of the funding options and the application to the Illinois Environmental Protection Agency (IEPA) for the loan for the full project. Sharon Pepin, CFPS, was in attendance and reported that the design engineering was included in the loan application but that the City would be required to pay for this engineering service before any of the loan monies would be approved for disbursement. She stated she was looking at some other options to provide to the council about paying for these expenses until those funds would be reimbursed back to the City. She stated she would have a report for the council soon about what those options could be. WWTP PROJECT
2. Sharon Pepin reported that the city would need to advertise for bids for at least 45 days to secure a vendor for the new water meters. So project is moving forward. WATER METER PROJECT

3. Alderman Grim reported that Greg Kloepping had scheduled his training and test day for his certification coming up this May.
4. Alderman Grim presented the water and sewer committee recommendation to have the needed repairs done on two chlorinator units by Smith Ecological Systems Company (SES a member of the Viking Company) at a cost of $2,284.95. Roll call vote: Aldermen Bergren, yes, Risko, yes, Grim, yes, Kaczmarski, yes, Rose, yes, and Powers, yes. Vote: 6 yeses and 0 noes. The motion was carried. CHLORINATOR REPAIR
5. The tentative swimming pool opening date has been scheduled for May 26th.
6. Water and Sewer Operator Greg Kloepping reported that the department was planning to flush fire hydrants the second week in May. To have a public notice placed in the newspaper. FLUSHING HYDRANTS

Alderman Powers reported of the March 28th license and ordinance committee meeting: LICENSE & ORDINANCE

1. Alderman Powers presented the license and ordinance committee recommendation to have the final draft of the amended animal code for the next meeting for council approval. Roll call vote: Aldermen Risko, yes, Grim, yes, Kaczmarski, yes, Rose, yes, Powers, yes, and Bergren, yes. Vote: 6 yeses and 0 noes. The motion was carried. ANIMAL CODE

Alderman Kaczmarski reported of the March 28th finance committee meeting: FINANCE

1. The bills were reviewed and approve.
2. Sharon Pepin, CFPS, was in attendance and presented the final draft of the Capital Improvement Program (CIP) Update 2017-2021. Consensus of the committee members in attendance to hold a public hearing about the CIP before the next council meeting onApril 11th at 6:00 p.m. here at city hall as long as Sharon Pepin would be able to attend. CIP
3. The committee discussed the employee health insurance renewal information. Premiums would go up 9.5%. Alderman Powers volunteered to talk with the City's agent, John Bickelhaupt, about the City's options and would report back at the next council meeting.
4. The following fund's budget totals were presented during the finance meeting before the city council meeting had started: BUDGET

   Recreation Fund – Revenues, $34,730 and Expenses, $43,875
   Cemetery Operation Fund – Revenues, $18,400 and Expenses, $$24,350
   Business Development District (BDD) Fund – Revenues, $90,000 and Expenses, #140,000
   Audit Fund – Revenues, $21,010 and Expenses, $19,500
   Civil Defense Fund – Revenues, $415 and Expenses, $3,000
   Garbage Fund – Revenues, $100,300 and Expenses, $100,300
   Insurance Fund – Revenues, $59,200 and Expenses, $45,000
   Motor Fuel Tax Fund – Revenues, $43,350 and Expenses, $80,000
   IL Municipal Retirement Fund (IMRF) – Revenues, $34,300 and Expenses, $42,000
   Park Fund – Revenues, $14,750 and Expenses, $28,550
   Social Security/Medicare Fund – Revenues, $35,200 and Expenses, $32,500
   Band Fund – Revenues, $5,750 and Expenses, $5,750
   Brick Street Fund – Revenues, $210 and Expenses, $1,900
   Forestry Fund – Revenues, $7,200 and Expenses, $12,550
   Bond & Interest Sinking Fund – Revenues, $277,100 and Expenses, $268,050
   Capital Improvement Fund (CIF) – Revenues, $53,400 and Expenses, $54,000
   Discussion of the remaining funds to be completed during the council meeting as time expired for the committee meeting.

Under old business, Mayor Bates reported that the council should be considering the process to bid for the sale of the Miller Street property, and he was aware that the next court date regarding the Market Street "Bushy Flats" properties was scheduled for April 18th.

Alderman Grim moved and Alderman Risko seconded to authorize the Mayor to sign the Engagement Letter with Wipfli, LLP to serve as the City's independent auditors for the year ended April 30, 2017. Roll call vote: Aldermen Grim, yes, Kaczmarski, yes, Rose, yes, Powers, yes, Bergren, yes, and Risko, yes. Vote: 6 yeses and 0 noes. the motion was carried. WIPFLI, LLP

Alderman Bergren moved and Alderman Grim seconded to authorize the Mayor to sign the Illinois Housing Development Authority grant documents as follows: the Conditional Commitment letter, the Taxpayer Identification Certification form, the Drug Free Workplace Certificate form, the W-9 form, and the ACH Bank Credit Authorization form for the Abandoned Residential Property Municipal Relief Program. Roll call vote: Aldermen Kaczmarski, yes, Rose, yes, Powers, yes, Bergren, yes, Risko, yes, and Grim, yes. Vote: 6 yeses and 0 noes. The motion was carried. IHDA GRANT DOCUMENTS

Mr. Len Anderson was in attendance and presented a total of $300 in contributions he had received to date to go towards K-9 Officer Scout's medical care. He stated the press has been very helpful and he does have some other pledges that he will present to the city. Mayor Bates reported that Scout's surgery was done today and all went well. K-9 SCOUT DONATIONS

Alderman Powers moved and Alderman Grim seconded to approve the raffle license for the Mount Carroll Rotary Club. Roll call vote: Aldermen Rose, yes, Powers, yes, Bergren, yes, Risko, here, Grim, yes, and Kaczmarski, yes. Vote: 6 yeses and 0 noes. The motion was carried. RAFFLE LICENSE

Under general audience, Mr. Len Anderson address the council about having another re-dedication activity around the Civil War monument in the courtyard square. He stated he would organize a fundraiser for the event. No objections were presented by the council members in attendance. Ms. Eina Schroeder, HPAC member, addressed the council about making contact to the individual at 116 East Market Street about the façade loan application and the demolition permit. Mayor Bates stated he would conact Mr. Krull about the demolition permit and provide information about the process for making future applications to the City. GENERAL AUDIENCE

Under correspondence Mayor Bates reported of the following:

1. The Galena Street bridge inspection report of March 17, 2017.
2. Moring Disposal report of collecting 27,700 pounds of recycling materials for the month of February 2017
3. Report from the Illinois Department of Employment Security regarding the month of January's unemployment figures for the Carroll County

Alderman Risko presented a summary of the remainder of the funds for budget review: For Health and Welfare Fund – Revenues, $100 and Expenses, $200; Revloving Loan Fund – Revenues, $15,900 and Expenses, $100,000; Tax Increment Finance Fund (TIF) – Revenues, $68,400 and Expenses, $78,000. During the review of the Waste Water Treatment Plant Fund it was decided that the design engineering expense needed to be addressed here. To have the totals for BUDGET

this at a future meeting. Alderman Risko moved and Alderman Grim seconded to approve the proposed budget revenues and expenses presented this evening except the WWTP Fund to be presented at the next meeting. Roll call vote: Aldermen Powers, yes, Bergren, yes, Risko, yes, Grim, yes, Kaczmarski, yes, and Rose, yes. Vote: 6 yeses and 0 noes. The motion was carried.

Alderman Grim moved and Alderman Powers seconded to adjourn the meeting. Roll call vote: Aldermen Bergren, yes, Risko, yes, Grim, Kaczmarski, yes, Rose, yes, and Powers, yes. Vote: 6 yeses and 0 noes. Mayor Bates adjourned the meeting at 8:23 p.m.

ADJOURNMENT

These minutes were approved at the April 11, 2017 regular meeting by the Mount Carroll City Council.

Julie A. Cuckler
City Clerk & Collector