

MINUTES OF THE NOVEMBER 14, 2017 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Mr. Chuck Wemstrom rang the bell to announce the start of the meeting. RINGING OF BELL  
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER  
Roll call: Mayor Carl Bates, present, Aldermen Paul Kaczmariski, absent, ROLL CALL  
Jim Rose, absent, Kevin Powers, absent, Jeff Elliott, present, Mike Risko, present, and Joe Grim,  
present.  
Alderman Grim led the Pledge of Allegiance.  
Mr. Jeff Frederick gave the invocation.

Alderman Grim moved and Alderman Elliott seconded to approve MINUTES  
the minutes of the October 24, 2017 regular meeting as presented. Roll call vote: Mayor Bates, yes,  
Aldermen Elliott, yes, Risko, yes, Grim, yes, Kaczmariski, Rose, and Powers, absent. Vote: 4 yeses, 0  
noes, and 3 absent. The motion was carried.

Alderman Grim moved and Alderman Risko seconded to authorize ACCOUNTS PAYABLE  
the payment of the accounts payable to date for the month of November 2017 as presented by the  
finance committee. Roll call vote: Aldermen Elliott, yes, Risko, yes, Grim, yes, Mayor Bates, yes,  
Kaczmariski, Rose, and Powers, absent. Vote: 4 yeses, 0 noes, and 3 absent. The motion was carried.

Mayor Bates reported that the bank account balances were FINANCIAL REPORT  
totaling \$753,008.84 as of today.

Alderman Grim reported of the November 14<sup>th</sup> streets committee  
meeting:

COMMITTEES  
STREETS

1. Superintendent Dauphin reported that they were getting the equipment ready for the winter and would continue with the street sweeping once all the repairs were done on the sweeper.
2. Superintendent Dauphin reported that the ice rink frame was put together and was ready for the liner. Alderman Grim stated once the dimensions were determined a liner would be ordered. Approximate costs were \$600. Discussed the repairs needed for the lighting.
3. Discussed the Galena Street Bridge project. Superintendent Dauphin reported that there might be some storm sewer work to be done along State Street in the spring.

Alderman Elliott reported of the November 14<sup>th</sup> police committee meeting: POLICE

1. Chief Cass provided a copy of the October 2017 monthly activity report for review.
2. Discussion about having the Mount Carroll Police Department logo put on the outside of the new squad car. Chief Cass was to provide a cost estimate to the council at a future meeting.
3. Discussed the scheduling issues with the part time employees.
4. Look to schedule a budget meeting.
5. Chief Cass reported of Scout's health and status.

Alderman Risko reported of the November 14<sup>th</sup> finance committee meeting: FINANCE

1. The bills were reviewed and approved.
2. Noted the lack of a quorum to make a recommendation to the ELECTRIC PUMP BILL  
Council regarding the payment of the Electric Pump bill for the new pumps installed at the  
sewer lift station on Center Street. Total cost: \$21,687.02. Alderman Risko moved and Alderman  
Grim seconded to pay the Electric Pump bill from the sewer (operation and maintenance) fund.  
Roll call vote: Aldermen Risko, yes, Grim, yes, Elliott, yes, Mayor Bates, yes, and Aldermen  
Kaczmariski, Rose, and Powers, absent. Vote: 4 yeses, 0 noes, and 3 absent. The motion was  
carried.

3. Alderman Risko reported the annual tax levy total after review ANNUAL TAX LEVY was set at \$264,000 (funds and purposes as follows: General Corporate, \$39,350, Police Protection, \$10,700, Audit, \$20,000, ESDA (Civil Defense), \$400, Garbage, \$28,600, Park, \$14,300, Band, \$5,700, Recreation, \$12,850, Forestry, \$7,100, Tort Judgements and Liability, \$30,000, Unemployment Insurance, \$11,000, Worker's Compensation Insurance, \$30,000, Retirement (Illinois Municipal Retirement Fund), \$14,000, Social Security, \$30,000, and Medicare, \$10,000). Alderman Risko moved and Alderman Grim seconded to approve the tax levy totals as outlined at the finance committee meeting and to have the ordinance drafted for council approval. Roll call vote: Aldermen Grim, yes, Elliott, yes, Risko, yes, Mayor Bates, yes, and Aldermen Kaczmariski, Rose, and Powers, absent. Vote: 4 yeses, 0 noes, and 3 absent. The motion was carried.

#### OLD BUSINESS

Under old business Mayor Bates reported of the status of the vacant and abandoned property projects. Regarding the row house building in the 200 block of MARKET ST PROPERTIES East Market Street (Bushy Flats), Mayor Bates reported that there had been an asbestos site inspection done by Jeremy Bonacquisti of Ironwood Environmental, Inc. of Belvidere, IL. The complete report of the asbestos material that was found was provided to the council along with a proposed abatement estimate of \$17,950.00. After discussion, Alderman Risko moved and Alderman Grim seconded to waive the bidding process and hire Ironwood Environmental, Inc., Belvidere, IL to complete the asbestos removal as specified at a cost of \$17,950.00. Roll call vote: Mayor Bates, yes, Aldermen Elliott, yes, Risko, yes, Grim, yes, Kaczmariski, Rose, and Powers, absent. Vote: 4 yeses, 0 noes, and 3 absent. The motion was carried.

Mayor Bates asked the council to review the letter of October 13<sup>th</sup> from the city attorney regarding the August 28<sup>th</sup> inspections of five other properties. This matter could be discussed at the next meeting.

Mr. Dan Pepin, Community Funding & Planning Services, and Karl Johnson, WATER & SEWER Core and Main Sensus Metering, were in attendance and addressed the council PROJECTS about the status of the current water and sewer department projects. Mr. Pepin WWTP PROJECT reported that the City had entered into an agreement with Triumph Bank for the interim financing for the design engineering for the wastewater treatment plant project. The City will start requesting loan funds from the bank as the engineering invoices are received. CFPS was finalizing the environmental review file for the WWTP project, and has been in contact with the IEPA regarding the Preliminary Environmental Impact Determination (PEID) Report. Once this report is provided to the City a public hearing will need to be scheduled, which would include a 10-day public comment period. Clerk Cuckler reported that the City had received an invoice from MSA Professional Services, Inc. for the engineering in the amount of \$74,800.00. A letter requesting that draw for a loan disbursement to be submitted to Triumph Bank had been provided for the Council's approval. Alderman Risko moved and Alderman Elliott seconded to authorize the mayor to sign the letter to INTERIM FINANCING Triumph Bank requesting a disbursement from its line of credit for this invoice. Roll call vote: Aldermen Elliott, yes, Risko, yes, Grim, yes, Mayor Bates, yes, and Aldermen Kaczmariski, Rose, and Powers, absent. Vote: 4 yeses, 0 noes, and 3 absent. The motion was carried.

Mr. Pepin reported the following regarding the Phase 2 Sanitary Sewer SEWER LINING PROJECT Lining Project and the CDBG Grant: The City would be receiving its Notice of Grant Award Agreement from the Illinois Department of Commerce & Economic Opportunity for the sanitary sewer lining project. All special grant conditions have been satisfied. Once the agreement is received, it will be reviewed with the City and executed. Next steps – City/MSA to secure easement for the ponds with the property owner. MSA is finalizing plans and specs and plan to advertise the end of November, with a

tentative bid opening in early January. This will be a winter construction project with spring restoration work; estimated completion would be June 2018.

The bid advertisement for the revised specifications for the water meter and hydrant replacement project was done on September 19<sup>th</sup>. A non-mandatory pre-bid meeting was held on October 16<sup>th</sup> and a bid opening was held on November 7<sup>th</sup>. Three bids were received for Contract A (purchase of water meters); two bids were received for Contract B (installation of water meters); and no bids were received for Contract C (purchase/installation of fire hydrants). A tabulation of bids was prepared by CFPS and was provided for the council review this evening. Based upon discussion with the City's staff and review of the bid documentation provided, CFPS recommends going with Core and Main (the iPearl meters) and going with the Alternate for Contract A (\$179,510.00). CFPS also recommends going with Mechanical Inc. and going with the Alternate for Contract B (\$172,500.00). By going with the Alternates for both contracts, the City will receive roughly 420 new radio-read meters and also receive roughly 400 radio-read attachments that will convert the City's existing meters to radio-read capability. A Notice of Intent to Award has been prepared for both contracts if the City so chooses to move forward with the recommendation. All of the bidding documentation must be submitted to IEPA for their review and approval before the official Notice of Award can be made. Karl Johnson, Core and Main, had a sample of the two meters, the AccuSTREAM and the iPearl. The City has been installing the iPearl model when replacing meters within the last couple of years. Alderman Risko moved and Alderman Elliott seconded to approve the Notice of Intent to Award documents to go to Core and Main with the Alternate for Contract A at \$179,510.00 and to Mechanical Inc. with the Alternate for Contract B at \$172,500.00. Roll call vote: Aldermen Risko, yes, Grim, yes, Elliott, yes, Mayor Bates, yes, and Aldermen Kaczmariski, Rose, and Powers, absent. Vote: 4 yeses, 0 noes, and 3 absent. The motion was carried.

Mayor Bates reported that the new owners of the one convenience store/gas station business located along Illinois Route 64 had requested to be able to serve alcoholic beverages on premises as well as the packaged sales. By the City's current regulations that would not be allowed. After discussion Alderman Grim moved and Alderman Elliott seconded to ask the city attorney to draft the amendment to the City's liquor code allowing the convenience store/gas station businesses to sell and provide pouring service for all alcoholic beverages as well as package sales. Roll call vote: Aldermen Grim, yes, Elliott, yes, Risko, yes, Mayor Bates, yes, and Aldermen Kaczmariski, Rose, and Powers, absent. Vote: 4 yeses, 0 noes, and 3 absent. The motion was carried.

Mayor Bates stated that the next item on the agenda was the Campbell Center community update. Mayor Bates reported he had met with a couple members of the board from the Campbell Center and he asked them to attend tonight's meeting to make this announcement to the council. He asked the council to consider the information to be presented this evening and noted that this matter would be on the City's agenda for more future meetings as well. Mr. Russ Simpson and Mr. Chuck Wemstrom, Campbell Center Board members, were in attendance and Mr. Simpson addressed the council. Mr. Simpson stated that there have been unfortunate and significant changes at Campbell Center and with the school the International Preservation Studies Center. Even though there has been increased enrollment with students and participants with the school it cannot survive on the Campbell Center campus. He stated the board's mission was the preservation of the school, but the funding was not there any longer to even support the school. They were reviewing the means to close the school and have reached out to other facilities to negotiate the sale of the school. In the process of closing and the dissolution of the Campbell Center board the question of what happens to the campus was a major factor and one which they have not been able to develop any specific options. Mr. Simpson stated he felt the

One option that could be considered would be for the board to deed the property to the City. He stated he felt the City could secure grants that would not be offered to not-for-profits or private businesses, the City might be able to provide services for less, and might be able to offer more uses of the buildings. Mayor Bates and Mr. Simpson stated the intent this evening was to present the information about the school closing and open the line of communication. Mr. Simpson stated that the immediate issues they were working on was the school sale, the campus preservation and working with the bank involved that holds a mortgage on the Sawyer House building. Mayor Bates commented again that this issue would be on the City's agenda again in the future to receive updates.

Under correspondence, Mayor Bates noted the following:

CORRESPONDENCE

1. The letter from the Yellowbook directory publisher reporting of upcoming delivery dates in town.
2. Discussed the information from the Battery G light artillery Civil War reenactors requesting a possible date to come to Mount Carroll in 2018. To have this matter on the agenda for the next meeting.

Alderman Grim moved and Alderman Elliott seconded to adjourn

ADJOURNMENT

the meeting. Roll call vote: Mayor Bates, yes, Aldermen Elliott, yes, Risko, yes, Grim, yes, and Kaczmariski, Powers and Rose, absent. Vote: 4 yeses, 0 noes, and 3 absent. Mayor Bates adjourned the meeting at 8:08 p.m.

The Mount Carroll City Council approved these minutes at the November 28, 2017 regular meeting.

Julie A. Cuckler  
City Clerk & Collector