

MINUTES OF THE DECEMBER 12, 2017 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Mr. Larry Moring rang the bell to announce the start of the meeting. RINGING OF BELL
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER
Roll call: Mayor Carl Bates, present, Aldermen Paul Kaczmarski, present, ROLL CALL
Jim Rose, present, Kevin Powers, absent, Jeff Elliott, present, Mike Risko, present, Joe Grim, present.
Alderman Elliott led the Pledge of Allegiance.
Mr. Bob Hatheway gave the invocation.

Alderman Grim moved and Alderman Elliott seconded to approve MINUTES
the minutes of the November 28, 2017 regular meeting as presented. Roll call vote: Aldermen
Kaczmarski, yes, Rose, yes, Elliott, yes, Risko, yes, Grim, yes, and Powers, absent. Vote: 5 yeses, 0
noes, and 1 absent. The motion was carried.

Alderman Kaczmarski moved and Alderman Grim seconded to authorize ACCOUNTS PAYABLE
the payment of the accounts payable to date for the month of November 2017 as presented by the
finance committee. Roll call vote: Aldermen Rose, yes, Elliott, yes, Risko, yes, Grim, yes, Kaczmarski,
yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Mayor Bates reported that the bank account balances were FINANCIAL REPORT
totaling \$796,316.82 as of today.

Alderman Risko reported of the December 12th solid waste committee COMMITTEES
meeting: SOLID WASTE

1. Alderman Risko reported that the communication with Denny AGREEMENT
Pate with Moring Disposal, Inc. went very well and the agreement to implement the new
curbside toter pick up service was presented to the committee. Alderman Risko also
reviewed the current annual revenues and expenses. Then presented the proposed revenues and
expenses under the three different pick up scenarios. The committee members present expressed
agreement to go with the toter pick up service with the every other week pick up for recyclables
(\$11.86 per household per month). To get the contract to the city attorney to review. Once the
City approves of the agreement then Moring would order the new toters for the town. Expect
to implement the program April 1, 2018. Alderman Risko presented the solid waste committee
recommendation to approve an addendum to the current contract (with Moring Disposal, Inc.) to
extend that contract from today to April 1, 2018 with the same monthly household rate of
\$10.60. Roll call vote: Aldermen Elliott, yes, Risko, yes, Grim, yes, Kaczmarski, yes, Rose, yes,
and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Grim reported of the December 12th streets committee meeting: STREETS

1. Superintendent Dauphin was not in attendance, the crew had been dealing with a snow
event from yesterday.
2. No major projects and the crew were continuing regular maintenance.
3. Alderman Risko commented that the crew have been doing a great job with the snow events and
clean up.

Alderman Rose reported of the December 12th police committee meeting: POLICE

1. Reviewed the police budget line items for next year. Discussion about the full and part time
personnel. Alderman Rose presented the police committee recommendation to approve the
tentative police department budget total at \$264,800 with a review before passage in April 2018
to consider any personnel changes. Roll call vote: Aldermen Risko, yes, Grim, yes,

Kaczmarski, yes, Rose, yes, Elliott, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Kaczmarski reported of the December 12th finance committee meeting: FINANCE

1. The bills were reviewed and approved.
2. Alderman Kaczmarski presented the finance committee HOLIDAY AD
recommendation to approve the holiday ad in the Mirror Democrat newspaper at the cost of \$96.00. Roll call vote: Aldermen Grim, yes, Kaczmarski, yes, Rose, yes, Elliott, yes, Risko, yes, Grim, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
3. Alderman Kaczmarski presented the finance committee HOLIDAY BONUSES
recommendation to approve the annual holiday bonus for the City employees, the same as last year. Roll call vote: Aldermen Kaczmarski, yes, Rose, yes, Elliott, yes, Risko, yes, Grim, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
4. Alderman Kaczmarski presented the finance committee NEW SIGN
recommendation to approve the payment of \$475.00 to BP Graphics for the new downtown sign located at the intersection of Clay and Market Streets. Roll call vote: Aldermen Rose, yes, Elliott, yes, Risko, yes, Grim, yes, Kaczmarski, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
5. Alderman Kaczmarski presented the finance committee MUSIC ON MAIN ST
recommendation to approve the payment of \$450.00 from the City Band Fund to Will Mueller for the Music on Main Street Winter Events program. Roll call vote: Aldermen Elliott, yes, Risko, yes, Grim, yes, Kaczmarski, yes, Rose, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
6. Alderman Grim reported of the meeting with the engineer from NW TOWN WATER USE
MSA Professional Services and the City staff to check the water use at the Good Samaritan Nursing Center. The consensus was to approve the purchase of the equipment needed to monitor this at the center. Cost of this equipment at \$500.00. MSA would review the data and will report back to the council.
7. No action to report regarding the new pick up for the water & sewer department.
8. Ms. Pj Ladehoff-Mueller expressed her appreciation to Chief Fred Cass for the way he handled a recent call for her.

OLD BUSINESS

Regarding the row house building in the 200 block of MARKET ST PROPERTIES
East Market Street (Bushy Flats), Alderman Risko moved and Alderman Kaczmarski seconded to authorize the mayor to sign the Notice to Proceed and Construction Contract documents for the demolition to be submitted to the contractor, Kleckner Excavating, Stockton, IL. Roll call vote: Aldermen Elliott, yes, Risko, yes, Grim, yes, Kaczmarski, yes, Rose, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried,

Mayor Bates reported that the water service had been shut off to all of the CAMPBELL CENTER
Campbell Center campus. He also reported that the City received a letter from one of the board members recognizing the debt to the City for the water services and indicating their attempt to get some funding to pay the closing expenses.

Mayor Bates and Alderman Grim reported that the infield lighting at PARK LIGHTING
Point Rock Park had been repaired to be operational this winter. Tony Herrell of Herrell Electirc donated his labor and Reid Law of Law's Excavating had provided the lift free of charge to complete this project. The council voiced their approval to acknowledge these donations by our local businessmen and have a thank you sent to them.

Alderman Grim moved and Alderman Risko seconded to approve to cancel the next city council regular meeting of December 26, 2017 and authorize the mayor, clerk and treasurer to pay any of the bills in vacation between now and the next January meeting. Roll call vote; Aldermen Risko, yes, Grim, yes, Kaczmariski, yes, Rose, yes, Elliott, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Mayor Bates reported of submitting the option to purchase certain real property to Bob and Ginger Law for the parcel adjacent to the wastewater treatment plant area. Once he hears back from them he would report back to the council.

Alderman Risko moved and Alderman Elliott seconded to pass Ordinance No. 2017-12-5, THE ANNUAL TAX LEVY ORDINANCE. Grand Total of the levy: \$264,000. Roll call vote: Aldermen Grim, yes, Kaczmariski, yes, Rose, yes, Elliott, yes, Risko, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. Ordinance No. 2017-12-5 was adopted by unanimous roll call vote of the council members in attendance.

Alderman Risko provided a report of the December 7th prison community relations meeting held at the Thomson Correctional Facility.

Mayor Bates reported that he was making a bit of a change in the Holiday time off for the city employees this year with the holidays falling on a Monday. The full time employees are to set a day or the two one half days that they want as PTO (paid time off) and advise the city hall staff of when those are between December 22nd and December 31st. No objections from the council members in attendance.

Alderman Risko moved and Alderman Kaczmariski seconded to authorize the mayor and clerk to sign the letter to the TBK Bank making a request to draw the amount of \$34,000.00 for a loan disbursement to make payment of the MSA engineering invoice #4. Roll call vote: Aldermen Kaczmariski, yes, Rose, yes, Elliott, yes, Risko, yes, Grim, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Grim moved and Alderman Elliott seconded to approve the IEPA Loan Administration Services agreement with Sharon Pepin, Community Funding and Planning Services, in the amount of \$20,000.00. Roll call vote; Aldermen Rose, yes, Elliott, yes, Risko, yes, Grim, yes, Kaczmariski, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried. This is for the water meter and fire hydrants replacement project.

Sharon Pepin, CFPS, was in attendance and addressed the council about the current projects. Regarding the fire hydrants replacement, there were no bids submitted. The IEPA would allow the City to purchase the equipment needed with the loan funding and then the City could install when feasible with City staff labor or contracted. The funding for the installation would be on the City. The City would need two estimates for this equipment, which Sharon Pepin could do. She would ask for an extension to complete the two projects together in the IEPA loan and should be able to have an official award at the first meeting in January.

For the sewer lining project the grant agreement was executed and sent to the State. The advertisement seeking bids has been done and the bid opening was scheduled for January 4th at 3:00 p.m. in City Hall.

For the wastewater treatment plant project the loan application process WWTP was moving forward. The Environmental and Financial Impact documents were completed. A public hearing has been scheduled for January 9th to complete the Environmental Review. Consensus to set the time for that meeting at 7:00 p.m. on that evening.

The council discussed the Revolving Loan Fund close out process with REVOLVING LOAN FUND the State of Illinois. Mayor Bates and Sharon Pepin stated that they would have more information at the next meeting.

The following correspondence was noted:

CORRESPONDENCE

1. Information about the West Carroll Middle School Career Day on January 12, 2018
2. Information from the Illinois State Board of Education regarding the Summer Food Service Program
3. The Mount Carroll Chamber of Commerce Newsletter
4. Information about a training session on January 9th in Dixon, IL sponsored by the Illinois Rural Water Association
5. The letter from Jo-Carroll Energy regarding the LED lighting incentive bill credit of \$756.22 for the installation of the new lighting in City Hall.

Alderman Grim moved and Alderman Elliott seconded to adjourn ADJOURNMENT the meeting. Roll call vote: Aldermen Kaczmariski, yes, Rose, yes, Elliott, yes, Risko, yes, Grim, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. Mayor Bates adjourned the meeting at 8:39 p.m.

The Mount Carroll city council approved these minutes at the January 9, 2018 regular meeting.

Julie A. Cuckler
City Clerk & Collector