

MINUTES OF THE FEBRUARY 13, 2018 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Mr. Bill Zink rang the bell to announce the start of the meeting. RINGING OF BELL
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER
Roll call: Mayor Carl Bates, present, Aldermen Paul Kaczmariski, present, ROLL CALL
Jeff Elliott, present, Mike Risko, present, Joe Grim, present, Jim Rose, absent and Kevin Powers, absent.
Alderman Grim led the Pledge of Allegiance.
Mr. John Boelkens gave the invocation.

Alderman Grim moved and Alderman Elliott seconded to approve MINUTES
the minutes of the January 23, 2018 regular meeting as presented. Roll call vote: Aldermen Kaczmariski,
yes, Elliott, yes, Risko, yes, Grim, yes, Rose and Powers, absent. Vote: 4 yeses, 0 noes, and 2 absent.
The motion was carried.

Alderman Kaczmariski moved and Alderman Grim seconded to authorize ACCOUNTS PAYABLE
the payment of the accounts payable to date for the month of February 2018 as presented by the finance
committee. Roll call vote: Aldermen Elliott, yes, Risko, yes, Grim, yes, Kaczmariski, yes, Powers and
Rose, absent. Vote: 4 yeses, 0 noes, and 2 absent. The motion was carried.

Mayor Bates reported that the bank account balances were FINANCIAL REPORT
totaling \$642,527.14 as of today.

Alderman Grim reported of the February 13th recreation board meeting: COMMITTEES
RECREATION BOARD

1. Discussion regarding the Camp Benson fees for the season, advertising for assistant manager and lifeguard positions, swimming lessons and possible need to hire a WSI instructor for the lessons this season, and reviewed some maintenance items and equipment needs.
2. Alderman Grim presented the following action items from the recreation board meeting:
 - A. Alderman Grim moved and Alderman Kaczmariski seconded to POOL MANAGERS
hire Andy and Stephanie Hughes as the swimming pool manager and co-manager for this
upcoming summer season. Roll call vote: Aldermen Risko, yes, Grim, yes, Kaczmariski, yes,
Elliott, yes, Rose and Powers, absent. Vote: 4 yeses, 0 noes, and 2 absent. The motion was
carried.
 - B. Alderman Grim moved and Alderman Kaczmariski seconded CAMP BENSON FEE
to set the Camp Benson 2018 summer season rental fee at \$2,250.00. Roll call vote: Aldermen
Grim, yes, Kaczmariski, yes, Elliott, yes, Risko, yes, Powers and Rose, absent. Vote: 4 yeses,
0 noes and 2 absent. The motion was carried.

Alderman Grim reported of the February 13th streets committee meeting: STREETS

1. Alderman Grim reported the superintendent was not in attendance this evening, but had reported that the crew had worked this last eight days on snow and ice removal. It made for a very busy week and some untimely truck repairs were needed as well.
2. Alderman Grim reported the local boy scouts have manned the ICE RINK
ice rink the last two Sundays and cleaned off the rink when needed. Will continue weather
permitting. He reported of the Lions Club sponsored event last Saturday night. There were
80 people that participated.

Alderman Elliott reported of the February 13th police committee meeting: POLICE

1. Reviewed the monthly report submitted by Chief Cass.
2. Discussion of vehicle needs.

Alderman Risko and Alderman Kaczmariski reported of the February 13th FINANCE

finance committee meeting:

1. The bills were reviewed by Alderman Risko and approved by the committee.
2. Alderman Kaczmarski presented the finance committee recommendation to approve the interfund loan of \$49,000.00 from the BDD Fund to the General Fund to pay the demolition bill for "Bushy Flats" and the Kunes' Country Auto Group Redevelopment Agreement disbursement. Roll call vote: Aldermen Kaczmarski, yes, Elliott, yes, Risko, yes, Grim, yes, Rose and Powers, absent. Vote: 4 yeses, 0 noes, and 2 absent. The motion was carried. INTERFUND TRANSFER
3. Alderman Kaczmarski presented the finance committee recommendation to approve a policy to set a monthly allotment amount of \$2,000.00 from the City General Fund to the Kunes' Country Redevelopment Agreement savings account. Roll call vote: Aldermen Elliott, here, Risko, yes, Grim, yes, Kaczmarski, yes, Powers and Rose, absent. Vote: 1 present, 3 yeses, 0 noes and 2 absent. The motion was carried. KUNES' AGREEMENT ALLOTMENT
4. Alderman Kaczmarski presented the finance committee recommendation to authorize the mayor to sign the Engagement Letter of January 16, 2018 with WIPFLi, LLP to serve as the City's independent auditors for the year ending April 30, 2018 at a fee not to exceed \$18,950.00. Roll call vote: Aldermen Risko, yes, Grim, yes, Kaczmarski, yes, Elliott, yes, Rose and Powers, absent. Vote: 4 yeses, 0 noes, and 2 absent. The motion was carried. ANNUAL AUDIT
5. Alderman Kaczmarski presented the finance committee recommendation to approve the proposed budget totals for the general fund revenues at \$652,700.00 and the general fund administration department expenses at \$216,650.00 for the ongoing process for this next year. Roll call vote: Aldermen Grim, yes, Kaczmarski, yes, Elliott, yes, Risko, yes, Powers and Rose, absent. Vote: 4 yeses, 0 noes, and 2 absent. The motion was carried. BUDGET

OLD BUSINESS
MARKET ST PROPERTIES

Regarding the row house building in the 200 block of East Market Street (Bushy Flats), Mayor Bates reported with the demolition completed except for the spring fill and landscaping the City would be able to request the funding from the housing grant. Grant Consultant Sharon Pepin would be working with the city staff to get the documentation together to submit to the state for this.

Mayor Bates reported of the January 31st meeting with the Illinois DCEO office about the close out process for the revolving loan fund. The City will have this calendar year to work through a process to use the funds for up to two CDAP qualifying projects. REVOLVING LAON FUND

Discussed the e-mail correspondence from Nick Wagner of MSA regarding the quote from the manufacturer of the City's water system pressure relief valves. The cost for the on site maintenance inspection would be \$1,500.00. Any repairs needed would be an added cost, but Mr. Wagner did not feel that would be excessive. PRESSURE RELIEF VALVES

Discussed the distribution of the Sesquicentennial Banners. Clerk Cuckler reported that the banners were purchased through a grant from the Blackhawk Waterways and one of the guideline requirements was that the printed materials must be available free of charge to the public and may not be sold. The consensus of the council was to make sure to keep one of the banners for the City Hall, contact the committee members to let them each have one, and then see if any of the local organizations or institutions would want one from the remainder. BANNERS

Discussed the letter from the IEPA regarding the one letter received during the comment period for the Wastewater Treatment Plant/Center Street Lift Station Upgrades Project WWTP LOAN

loan process. Clerk Cuckler reported that Sharon Pepin, CFPS, would be putting together the response to this.

Alderman Kaczmarski moved and Alderman Elliott seconded to pass Ordinance No. 2018-2-7, AN ORDINANCE ESTABLISHING GARBAGE COLLECTION RATES. Roll call vote: Aldermen Kaczmarski, yes, Elliott, yes, Risko, yes, Grim, yes, Powers and Rose, absent. Vote: 4 yeses, 0 noes, and 2 absent. Ordinance No. 2018-2-7 was adopted by unanimous roll call vote of the council members in attendance.

Alderman Elliott moved and Alderman Grim seconded to pass Resolution No. R2-2018-3, A Resolution for Maintenance Under the Illinois Highway Code. This approves appropriating \$22,000.00 of motor fuel tax funds for snow and ice control for this calendar year. Roll call vote: Aldermen Elliott, yes, Risko, yes, Grim, yes, Kaczmarski, yes, Rose and Powers, absent. Vote: 4 yeses, 0 noes, and 2 absent. Resolution No. R2-2018-3 was adopted by unanimous roll call vote of the council members in attendance.

Alderman Kaczmarski moved and Alderman Grim seconded to authorize the mayor and clerk to sign the letter to TBK Bank making a request to draw the amount of \$68,000.00 for a loan disbursement for the MSA invoice no. 5. Roll call vote: Aldermen Risko, yes, Grim, yes, Kaczmarski, yes, Elliott, yes, Powers and Rose absent. Vote: 4 yeses, 0 noes, and 2 absent. The motion was carried.

Alderman Grim moved and Alderman Elliott seconded to accept, with regret and send best wishes, the letter of resignation from Alderman Jim Rose. Roll call vote: Aldermen Grim, yes, Kaczmarski, yes, Elliott, yes, Risko, yes, Rose and Powers, absent. Vote: 4 yeses, 0 noes, and 2 absent. The motion was carried.

Under general audience Mayor Bates reported he would be talking with some individuals about the vacancy on the council. Mayor Bates introduced Mr. Bill Zink, now Superintendent of the Water and Sewer Department, to the council and audience. Mr. Will Mueller, Chamber President, reported of the Mayfest transition to the downtown location this year. Mr. John Boelkens commented about the "Kraft" building rehab project and how it has helped the City's downtown.

Mayor Bates noted the following correspondence:

CORRESPONDENCE

1. A letter from Mediacom Communications Corporation regarding adjusted rates with the local Television services
2. Mount Carroll Chamber of Commerce February newsletter
3. IML Statehouse House briefing and the Governor's State of the State address

Alderman Grim moved and Alderman Kaczmarski seconded to adjourn the meeting. Roll call vote: Aldermen Kaczmarski, yes, Elliott, yes, Risko, yes, Grim, yes, and Powers, absent. Vote: 4 yeses, 0 noes, and 1 absent. Mayor Bates adjourned the meeting at 8:08 p.m.

The Mount Carroll City Council approved these minutes at the February 27, 2018 regular meeting.

Julie A. Cuckler
City Clerk & Collector