

MINUTES OF THE FEBRUARY 19, 2019 RESCHEDULED REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Mr. Jeff Davis rang the bell to announce the start of the meeting. RINGING OF BELL
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER
Roll call: Mayor Carl Bates, present, Aldermen Paul Kaczmarski, present, ROLL CALL
Eric Wiltshire, present, Kevin Powers, present, Jeff Elliott, absent, Mike Risko, present, and Joe Grim, present.
Alderman Powers led the Pledge of Allegiance.
Mr. Jeff Davis gave the invocation.

Alderman Risko moved and Alderman Grim seconded to approve MINUTES
the minutes of the January 29, 2019 rescheduled regular meeting as presented. Roll call vote: Aldermen Kaczmarski, yes, Wiltshire, yes, Powers, yes, Risko, yes, Grim, yes, and Elliott, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Kaczmarski moved and Alderman Grim seconded to ACCOUNTS PAYABLE
authorize the payment of the accounts payable to date for the month of February 2019 as approved by the finance committee. Roll call vote: Aldermen Wiltshire, yes, Powers, yes, Risko, yes, Grim, yes, Kaczmarski, yes, and Elliott, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.

Mayor Bates reported that the bank account balances were FINANCIAL REPORT
totaling \$764,458.40 as of today.

Alderman Wiltshire reported of the February 19th police committee meeting: COMMITTEES
POLICE

1. The committee reviewed the monthly activity report for January with Chief Cass. He noted that the 2014 vehicle was having more chronic mechanical issues.
2. Alderman Wiltshire presented the police committee recommenda- STAFF RESIGNATION
tion to accept the resignation from Officer Mitch Ottenhausen as a part time patrol officer. Roll call vote: Aldermen Powers, yes, Risko, yes, Grim, yes, Kaczmarski, yes, Wiltshire, yes, and Elliott, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
3. Alderman Wiltshire presented the police committee recommenda- SHEA JOSWICK
tion to hire Shea Joswick as a part time police patrol officer to be added to the police department roster. Roll call vote: Aldermen Risko, yes, Grim, yes, Kaczmarski, yes, Wiltshire, yes, Powers, yes, and Elliott, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
4. Chief Cass reported of K-9 Scout's passing on February 6th. The memorial plaque and urn acquired was presented for the council and audience to view.

Alderman Kaczmarski reported of the February 19th finance committee meeting: FINANCE

1. The bills were reviewed and approved.
2. Alderman Risko reported of the police department budget which POLICE BUDGET
does include the purchase of a new squad vehicle this next fiscal year. The total of the expenses were at \$313,600. Alderman Kaczmarski presented the finance committee recommendation to approve this police department budget expenses for the next fiscal year as presented. Aldermen Grim, yes, Kaczmarski, yes, Wiltshire, yes, Powers, yes, Risko, yes, and Elliott, absent. Vote: 5 yeses, 0 noes, and 1 absent.
3. Discussed the resources and possible costs to set up a reverse 9-1-1 emergency alert system for the community. It was reported that even with the social media notices, the radio, television and the word of mouth there was some people unaware of the town boil order recently. The

committee members asked Chief Cass to check with some communities that have this system to see who to contact.

4. Discussed the semi-truck traffic noticed on East Washington Street.

Under old business Mayor Bates reported that he and the water and sewer OLD BUSINESS superintendent were talking with the businesses that have antennas on the City water tower and with the consulting engineers. The engineers are suggesting that maybe an onsite assessment from Maguire Iron, who built and maintain the tower, should be conducted before any more infrastructure was installed. He would report back with what was decided regarding that matter as he felt Maguire Iron would probably charge something for that.

Mayor Bates reported that the next item on the agenda was the City Code CODE REVIEW review. Alderman Risko reported that the mayor, clerk and he had one meeting regarding the letter and suggested new Table of Contents for the updated code from Sterling Codifiers. He reported he then contacted our contact, Dian, with the codifiers to clarify what was needed at this time. She indicated that what they were looking for was whether the council was comfortable with the Proposed Table of Contents and to answer the specific questions within this and return that, and then they would provide a draft document of the code updated with the new ordinances that the council would need to review. That would be the working document to update the content. Alderman Risko stated the following recommendations to reply back to the codifiers:

*That the Proposed Table of Contents be approved as presented.

*On Page 2 under Title 5 Health, Sanitation and Environment there was a question if any of the provisions from Chapter 1 of the 1914 City Code should be eliminated. To approve that Sections 6-1-1, 6-1-2, and 6-1-3 be eliminated.

*On Page 4 under Title 9 Public Ways and Property, Chapter 1, Article A Sidewalk Construction; Question: Provisions of this article are derived from legislation passed in 1921. Should these provisions be eliminated from the new code? Recommend to answer "Yes".

*On Page 4 under Title 9 Public Ways and Property, Chapter 5, Railroads; Question: Are the provisions of this chapter in effect in the City? Recommend to answer "No, remove".

*On Page 5 under Title 12 Zoning; Question: Is minor reorganization of the City zoning regulations, as we have indicated below, acceptable to the City? Recommend to answer "Yes".

Alderman Risko moved and Alderman Grim seconded to authorize the clerk to respond back to Sterling Codifiers with the above stated comments to continue the City Code review. Roll call vote: Aldermen Kaczmariski, yes, Wiltshire, yes, Powers, yes, Risko, yes, Grim, yes, and Elliott, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.

Clerk Cuckler reported that Steve Haring from MSA Professional ZONING MAP UPDATE Services, Inc. stated that MSA would update the City's zoning map at no cost to the City. Since there have been zoning district changes and an annexation an updated map would be required to be published in the newspaper by the end of March of this year. Alderman Powers moved and Alderman Kaczmariski seconded to authorize MSA Professional Services, Inc. to update the City Zoning Map at no cost to the City. Roll call vote: Aldermen Wiltshire, yes, Powers, yes, Risko, yes, Grim, yes, Kaczmariski, yes, and Elliott, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Mayor Bates reported the estimated costs for the materials, EAST BENTON STREET rental equipment, installation of electric services, trenching and setting the grinder pump lift station was about \$52,000.00. Once he and Superintendent Zink have all of this listed he would schedule a meeting with Mr. Andresen to discuss some options for proposed cost sharing of these expenses for this project.

Alderman Grim moved and Alderman Risko seconded to approve the agreement for professional services with Sharon Pepin, CFPS, Inc. for the services to administer the IEPA Water Pollution Control Loan for the construction of a new wastewater treatment facility at a cost of \$50,000.00. Roll call vote: Aldermen Powers, yes, Risko, yes, Grim, yes, Kaczmariski, yes, Wiltshire, yes, and Elliott, absent. Vote: 5 yeases, 0 noes, and 1 absent. The motion was carried.

Mayor Bates noted that the next item on the agenda was the discussion of the sewer user charges and review of increases to prepare for the repayment of the loan for the new wastewater treatment facility project and review of the water and sewer user charges to meet operation expenses. In discussion Alderman Risko and Sharon Pepin stated that the current rate for the wastewater treatment plant fee generates about \$7,000 monthly. In order to meet the full cost of repayment towards the loan after construction the city would need to receive about \$20,000 to \$24,000 monthly into that fund to be able to make the \$290,000 annual payment towards the loan. The flat rate calculation per user at 850 users was at \$28.60. The consensus of the council members present was to first double the current \$3.00 per 1,000 gallons metered to \$6.00 per 1,000 gallons to a maximum of \$36.00 for the users at the 6,000 gallons plus and that would double the amount monthly at this time starting in May of this year. Sharon provided the revenue and expense summary of the sewer operation and maintenance fund that has been running at a shortfall. The consensus of the council was to review Sharon's report before setting any amounts to increase the sewer user fee and keep the discussion and review of the user fees on the agenda over the next two or three council meetings in order provide input from the residents as well. Alderman Risko moved and Alderman Grim seconded to authorize to have the ordinance drafted to increase the wastewater treatment plant fund user fee to \$6.00 per 1,000 gallons metered with a maximum fee of \$36.00 for all of those users using 6,000 plus. Roll call vote: Aldermen Risko, yes, Grim, yes, Kaczmariski, yes, Wiltshire, yes, Powers, yes, and Elliott, absent. Vote: 5 yeases, 0 noes, and 1 absent. The motion was carried.

Mayor Bates stated he wished the council to consider a second payment from the City's TIF to the Northern Hospitality, LLC account as what was agreed upon, but not built into the final agreement and unfortunately missed, was a total of \$6,500 the first year instead of \$3,500. After discussion, Alderman Powers moved and Alderman Risko seconded to authorize the payment of \$3,000 from the TIF Fund to Northern Hospitality, LLC to fulfill the City's obligations for the TIF expense. Roll call vote: Aldermen Kaczmariski, yes, Wiltshire, yes, Powers, yes, Risko, yes, Grim, yes, and Elliott, absent. Vote: 5 yeases, 0 noes, and 1 absent. The motion was carried.

Under general audience, Mr. Stan Kosmecki, resident, started a conversation about the February 9th -12th town boil order. Mayor Bates explained the events that lead up to the matter and explained the work to the SCADA system that was done by L.W. Allen Company to make sure the water system's communication network was functioning correctly. Sharon Pepin, CFPS, noted the council should look to develop the plan and apply for the use of the Revolving Loan Fund monies that were returned to the State. The consensus of the council was to have this matter on the March 12, 2019 council meeting agenda.

Under correspondence Mayor Bates noted the report from Moring Disposal, Inc. they picked up 21,120 pounds of recyclables in the month of December 2018.

CORRESPONDENCE

Alderman Grim moved and Alderman Powers seconded to adjourn the meeting. Roll call vote: Aldermen Wiltshire, yes, Powers, yes, Risko, yes, Grim, yes, Kaczmariski, yes, and Elliott, absent. Vote: 5 yeses, 0 noes and 1 absent. Mayor Bates adjourned the meeting at 8:45 p.m.

ADJOURNMENT

The Mount Carroll City Council approved these minutes at the February 26, 2019 regular meeting.

Julie A. Cuckler
City Clerk & Collector