

MINUTES OF THE MARCH 12, 2019 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Mr. John Pokropinski rang the bell to announce the start of the meeting. RINGING OF BELL  
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER  
Roll call: Mayor Carl Bates, present, Aldermen Paul Kaczmariski, present, ROLL CALL  
Eric Wiltshire, present, Kevin Powers, present, Jeff Elliott, present, Mike Risko, absent, and Joe Grim, present.  
Alderman Powers led the Pledge of Allegiance.  
Mr. John Boelkens gave the invocation.

Alderman Elliott moved and Alderman Wiltshire seconded to approve MINUTES  
the minutes of the February 19, 2019 public hearing and the February 26, 2019 regular meeting as  
presented. Roll call vote: Aldermen Kaczmariski, yes, Wiltshire, yes, Powers, yes, Elliott, yes, Grim, yes,  
and Risko, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Grim moved and Alderman Kaczmariski seconded to ACCOUNTS PAYABLE  
authorize the payment of the accounts payable to date for the month of March 2019 as approved by the  
finance committee. Roll call vote: Aldermen Wiltshire, yes, Powers, yes, Elliott, yes, Grim, yes,  
Kaczmariski, yes, and Risko, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.

Mayor Bates reported that the bank account balances were FINANCIAL REPORT  
totaling \$419,913.50 as of today.

Alderman Elliott reported of the March 12<sup>th</sup> streets committee meeting: COMMITTEES  
STREETS  
1. Superintendent Dauphin reported they were working on spring clean up and maintenance  
activities on the equipment, streets and at the cemetery.  
2. Superintendent Dauphin reported for snow and ice control there was 250 tons of salt and 240  
tons of chips ordered this year. He would be ordering at least one more load of salt to get the  
bin filled for the end of the season.  
3. Superintendent Dauphin and Alderman Elliott reported that the new one ton truck chassis  
should be delivered sometime this month. Then it would be taken to Bonnell Industries to  
have the box and hydraulics installed.

Alderman Wiltshire reported of the March 12<sup>th</sup> police committee meeting: POLICE  
1. Reviewed the monthly activity report.  
2. Chief Cass reported of the information he has received from local EMERGENCY ALERT  
communities in the area about a town alert system. Mr. John SYSTEM  
Pokropinski also presented some information about a system he had researched. Police Officer  
Matt Magill reported of what he has done in Lanark, IL. Chief Cass reported that most of the  
systems would cost around \$1,000 to \$1,200 annually. He asked the council to review the  
information from the different services for comparison and then consider a discussion about  
choosing one of the options.  
3. Matt Magill as a member of the Carroll County Emergency 911 COMPUTER SOFTWARE  
Board addressed the committee about the new Computer Information System (CIS) software that  
the Carroll County Sheriff's Department had decided to upgrade to for their computer systems.  
The 911 Board was working with the county to get this system operational which included  
funding to help each of the communitys' departments become integrated with the system as well.  
The municipality would be responsible for \$2,805.00 of the total cost at \$4,805.00 for the  
software licenses and first year of maintenance and support. The municipality would take

over the annual maintenance and support costs and the monthly costs for the vehicle computers to have a modem or phone hot spot service (Estimated cost at \$1,500.00) Alderman Wiltshire presented the police committee recommendation to purchase the new CIS computer software for the City and to sign on to the mobile modem system to be integrated with the Computer Aided Dispatch (CAD) reporting system with the County. Cost to the City for the computer set up at \$2,805.00 and annual costs at \$1,500.00. Roll call vote: Aldermen Powers, yes, Elliott, yes, Grim, yes, Kaczmariski, yes, Wiltshire, yes, and Risko, absent. Vote 5 yeses, 0 noes, and 1 absent. The motion was carried.

4. Alderman Elliott and Chief Cass reported that the new squad car had been ordered. Estimated delivery 90-120 days.

Alderman Kaczmariski reported of the March 12<sup>th</sup> finance committee meeting: FINANCE

1. The bills were reviewed and approved.
2. Alderman Kaczmariski presented the finance committee MAYFEST MUSIC DONATION recommendation to approve the donation of \$2,500.00 to the Mount Carroll Mayfest 2019 event that would be held during the Memorial Day Holiday weekend. Roll call vote: Aldermen Elliott, yes, Grim, yes, Kaczmariski, yes, Wiltshire, yes, Powers, yes, and Risko, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
3. The committee discussed the employee health insurance renewal HEALTH INSURANCE information. There was going to be an 8% increase for this next year. The consensus of the committee members present was to have Alderman Powers meet with the clerk to consider the process to seek quotes.
4. Mr. Len Anderson was in attendance and presented a check from STONE HOUSE DONATION the Mount Carroll Rotary Club in the amount of \$400.00 to go towards the Stone House Rehabilitation Project.

Alderman Wiltshire reported of the March 12<sup>th</sup> recreation board meeting: RECREATION

1. Alderman Wiltshire reported that the Camp Benson director had CAMP BENSON requested an increase in the time the campers would be sheduled to come to town to use the pool from 3:30 pm to 5:00 pm and the board members discussed as well increasing the rental fee for the season. Alderman Wiltshire moved and Alderman Grim seconded to approve the recommendation from the recreation board to approve the increased time for the Camp Benson campers to use the pool this summer season and to approve an increase of the season rental fee from \$2,250 to \$3,700. Roll call vote: Aldermen Grim, yes, Kaczmariski, yes, Wiltshire, yes, Powers, yes, Elliott, yes, and Risko, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.
2. The board decided to set April 30<sup>th</sup> as the deadline to receive applications for the upcoming season.
3. The tentative date for the walk/run fundraiser set for July 13<sup>th</sup>.

Under old business there was discussion about the sewer rate increase OLD BUSINESS ordinance. A draft ordinance to increase the wastewater treatment plant improvement fee from \$3.00 per 1,000 gallons of metered water use to \$6.00 per 1,000 gallons was presented. This ordinance would be on the agenda for the next meeting. Sharon Pepin, CFPS, Inc. was in attendance and noted that the EPA would require an ordinance incorporating the process to set up the full amount in the billing that would be needed for the estimated repayment of the loan before any funding would be approved to be disbursed to the City towards the project.

Alderman Wiltshire moved and Alderman Elliott seconded to approve the AUDIT

engagement letter with Wipfli, LLP CPA's and Consultants to conduct the audit services for the City for the fiscal year ending April 30, 2019 at a cost not to exceed \$19,250. Roll call vote: Aldermen Kaczmariski, yes, Wiltshire, yes, Powers, yes, Elliott, yes, Grim, yes, and Risko, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Ms. Sharon Pepin, CFPS, Inc. was in attendance and addressed the council about a project to be considered to make application of CDBG grant money up to the amount of the City's Revolving Loan Fund Credit that was in the amount of \$119,777. The discussion has been to improve some of the downtown sidewalks on Market and Main Street around the courtyard square. MSA Professional Services, Inc. have provided preliminary estimates of costs considering whether the City bid and contracted all of the work or whether the city crew was able to complete some or all of the labor for the project. Those cost estimates were \$200,000 and \$92,000 respectively. Noting the grant would not pay for the engineering the council members were in agreement that the City should seek bids for that work. Mayor Bates stated that he felt the county should be contacted about the project and whether there would need to be work done on the steps at two of the corners and the retaining wall. This could change the scope of work done. The consensus of the council members present was to approve to pursue the funding to help with this proposed sidewalk improvement project. Sharon Pepin stated she would report back with what would be needed for the next steps moving forward.

Mayor Bates reported that there was another developer that was looking at COMMERCIAL ST the parcel where the former All Out Country store was located. They were requesting the city to consider that same area of Commercial Street to be vacated by the City in order to square off the property. He stated that in a past meeting last October the council voted to continue the process for this action but that developer pulled out so it was not completed. The consensus of the council members present was to continue this process as was presented.

Under general audience Mr. Len Anderson reported that the sidewalk by the Clay Street bridge was in very bad shape.

Under correspondence Mayor bates noted the following:

1. Moring Disposal, Inc. report of recycling pick up for the month of January 2019 was at 29,080 pounds
2. Notice of the Joint Review Board meeting for March 29, 2019
3. Notice of the Carroll County Substance Education Coalition and Illinois Partners Meeting on March 20, 2019 in Chadwick, IL
4. Letter from the Sensus company about the testing of the failed wall mounts that were installed with the new meters this last summer

Alderman Grim moved and Alderman Elliott seconded to adjourn the meeting. Roll call vote: Aldermen Wiltshire, yes, Powers, yes, Elliott, yes, Grim, yes, Kaczmariski, yes, and Risko, absent. Vote: 5 yeses, 0 noes, and 1 absent. Mayor Bates adjourned the meeting at 8:05 p.m.

The Mount Carroll City Council approved these minutes at the March 26, 2019 regular meeting.

Julie A. Cuckler  
City Clerk & Collector