

MINUTES OF THE OCTOBER 23, 2012 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Ms. Sharon Pepin rang the bell to announce the start of the meeting. RINGING OF BELL
Mayor Carl Bates called the meeting to order at 7:30 p.m. CALL TO ORDER
Roll call: Mayor Carl Bates, present, Aldermen Tom Charles, present, Jim Rose, ROLL CALL
absent, Bob Sisler, present, Doug Bergren, present, Mike Risko, present, and Doris Bork, present.
Alderman Charles led the Pledge of Allegiance.
Alderman Bergren gave the invocation.

Alderman Risko moved and Alderman Rose seconded to approve the MINUTES
minutes of the October 9, 2012 regular meeting as presented. Roll call vote: Aldermen Charles, yes,
Rose, yes, Sisler, yes, Bergren, yes, Risko, yes, Bork, yes. Vote: 6 yeases and 0 noes. The motion was
carried.

Alderman Risko moved and Alderman Charles seconded to authorize ACCOUNTS PAYABLE
the payment of the accounts payable to date for the month of October 2012 as approved by the finance
committee. Aldermen Rose, yes, Sisler, yes, Bergren, yes, Risko, yes, Bork, yes, and Charles, yes. Vote:
6 yeases and 0 noes. The motion was carried.

Mayor Bates reported the bank account balances were at \$509,812.93 as FINANCIAL REPORT
of today before the accounts payable are paid.

Alderman Bergren reported of the October 17th historic preservation COMMITTEES
advisory committee meeting: HPAC

1. The committee members reviewed and approved the demolition and building permit applications submitted by Lyle Eaton for his property located at 504 South College Street.
2. Under old business the committee discussed the status of the Mr. Haas property located at the intersection of Market and Carroll Streets in the downtown and noted the upcoming public hearing regarding the Mount Carroll Post Office.
3. Approved a meeting date change for November to the 28th at 7:00 p.m. in city hall.

Alderman Risko reported of the October 22nd streets committee meeting: STREETS

1. Alderman Risko provided ahead of time an agenda for the meeting and noted the change in format. No objections from the committee members in attendance.
2. Completed projects report: Noted the sidewalk replacement of two blocks along Clay Street and looking to complete another block if weather permits this fall.
3. Current projects report: Ongoing street sweeping and mulching and mowing at the City cemetery and parks. Have scheduled a blacktop project on West Franklin Street for Wednesday this week, weather permitting.
4. Issues: Evaluation of the need to widen the intersection at Sunny and Dewhurst Streets.
Alderman Risko reported that the street superintendent recommended that this did not need to be widened. The roadway was wide enough for snow plowing and maintenance. This was a very low traffic area, the project to the work on this would be at least one-half a day of work for the street crew, and they felt that this intersection was safe for traffic. Alderman Sisler commented that there was a request to have this culvert fixed here. Superintendent Dauphin stated that this was installed this way when the subdivision was put in. Alderman Risko with Aldermen Bergren noted consensus of two members of the committee that there would be no further action on this matter.

4. Issues: Consider the purchase of a 2007 Dump Truck from the Mount Carroll Township with possible action. Alderman Risko noted that Superintendent Dauphin was going to recommend a new truck in next year's budget. There has been brought to our attention an opportunity from the township to get a good deal on a used truck. The city crew members have looked at the vehicle and driven it. Alderman Sisler questioned where would the money come from? A vehicle was not budgeted for this year. Alderman Bergren asked what was included with the purchase of the truck or what package was included? Superintendent Dauphin stated that the City's snow plow and spreader could be mounted on this vehicle. Alderman Bergren asked what the cost of a new vehicle would be. Superintendent Dauphin stated approximately \$100,000 to \$115,000. It was noted the used vehicle had 62,000 miles on it and the township wanted no less than \$37,000. Alderman Risko stated that the City could sell the two very old trucks to secure some funds to help with this purchase. Alderman Sisler stated that this was not budgeted for and that there was a shortfall of money this time last year. Alderman Risko with the consensus of Alderman Bergren stated that their recommendation to the finance committee would be to review and proceed with the purchase of this truck. In discussion during this council meeting it was noted that this was not the accurate statement of the recommendation. Alderman Risko stated it should have been to purchase the vehicle if after review by the finance committee that this could proceed. It was noted the price that the township wanted was at 37,500. Alderman Risko moved and Alderman Bergren seconded to approve to proceed with the purchase of the dump truck from the Mount Carroll Township at the cost of \$37,500. TRUCK PURCHASE ISSUE
Alderman Sisler moved to table the motion until we get more MOTION TO TABLE
information about financing. Motion to table seconded by Alderman Bork. Roll call vote:
Aldermen Sisler, yes, Bergren, no, Risko, no, Bork, yes, Charles, no, and Rose, no. Vote: 2 yeases and 4 noes. The motion to table was not approved by a majority of no roll call votes.
Roll call vote on the main motion: Aldermen Bergren, yes, Risko, yes, Bork, yes, Charles, yes, Rose, yes, and Sisler, no. Vote: 5 yeases, 1 no and 0 absent. The motion was carried.
Issues: Consider the request from Scott and Deb Gallentine to name STREET NAME
a proposed roadway in the Palisades Heights subdivision to "Emery Drive" and possible action.
Alderman Risko presented the streets committee recommendation to approve the request to name the proposed roadway in the Palisades Heights subdivision to "Emery Drive". Roll call vote:
Aldermen Risko, yes, Bork, yes, Charles, yes, Rose, yes, Sisler, yes, and Bergren, yes. Vote:
Vote: 6 yeases and 0 noes. The motion was carried. It was noted that this would provide for an address for the location of this new residence.
5. General audience. Alderman Sisler asked Superintendent Dauphin if the crew had rolled the brick street on Main Street where the new bricks were laid this summer. He also asked if the sidewalk area along the 300 block of South Main Street could be painted where there was no curb.

Alderman Bergren reported of the October 22nd water & sewer committee WATER AND SEWER meeting:

1. The committee discussed the request from Scott and Deb Gallentine SEPTIC SYSTEM for the installation of a septic system for a new residential construction in the Palisades Heights subdivision. Alderman Sisler moved and Alderman Charles seconded to approve the request and allow the septic field and not require hook up to the City sewer. Roll call vote: Aldermen Bork, yes, Charles, yes, Rose, yes, Sisler, yes, Bergren, yes, and Risko, yes. Vote: 6 yeases and 0 noes. The motion was carried.
2. Alderman Sisler reported he had brought in a jar of water that was given to him by a resident (located on Galena Street). Consensus of the committee members present was to have this jar

given to the water and sewer superintendent and have them look into the ongoing problem that this household has been experiencing. Alderman Sisler commented he felt the real fix was to loop this water line into another section in this area, but he asked whether a circulating device for this line could be looked at for pricing. Discussed need to get back to this area to flush the fire hydrant and discussed the status to flush all of the hydrants in town.

Alderman Rose reported of the October 22nd police committee meeting: POLICE

1. It was noted that the chief was attending training this week.
2. Alderman Bork asked about the hiring of a part time officer. PART TIME OFFICER
A few individuals had asked her about this matter and she did not know about this nor was it brought to the council. She commented that it would be helpful when we hire a part time officer to have something in the newspaper and even consider a picture so the people in town would know who they were. Alderman Charles noted that he had talked with the chief about this matter. It was Todd Poffenberger that was hired as a part time officer. Alderman Sisler asked about following procedure when hiring someone. Alderman Risko noted that if someone was needed the department head would come to the council at some time of the process.

Alderman Rose reported of the October 22nd cemetery board meeting: CEMETERY

1. Ms Sheri Traum reported she had been in contact with the monument firm in Sterling, IL about the work on the older stones in the City cemetery. They are to be sending a contract for the mayor to sign and then move forward. The clerk to follow up so this project could be done this winter.
2. Discussed the removal of some of the dead trees at the City cemetery.

Alderman Sisler stated he understood the procedure in our police hiring that the council was to approve an officer. He stated he personally knew the new officer hired, but he thought we should follow procedure. Mayor Bates acknowledged the comment.

Alderman Sisler moved and Alderman Risko seconded to allow the MOUNT CARROLL LIONS CLUB to proceed with the purchase of the new equipment to be installed at Point Rock Park. Roll call vote: Aldermen Charles, yes, Rose, yes, Sisler, yes, Bergren, yes, Risko, yes, and Bork, yes. Vote: 6 yeses and 0 noes. The motion was carried. PARK EQUIPMENT

Alderman Charles reported of the October 22nd license and ordinance committee meeting: LICENSE & ORDINANCE

1. Alderman Charles reported that he was working on a final draft of the employee handbook to be presented in the next month.
2. Alderman Charles stated he wished to have an update of the Joe Haas building.
3. Alderman Charles reported of the issues he saw with the west wall of the old bank building located at the corner of Main and Market Streets. To have some others of the council to look at this.

Alderman Sisler noted that the minutes did not reflect what he had discussed about a proposed procedure to acquire the Meinsma property (113 N. Mill Street) during last night's license and ordinance committee meeting. City Attorney Ronald Coplan was in attendance and asked to address this matter now or when it would come up on the agenda. Mayor Bates stated if there were no objections this could be discussed at this time. No objections. City Attorney Ronald Coplan stated that there was an alternative procedure where the City would allege that the building was abandoned, there was no activity for two years or more, it was hazardous and unsafe and apply to get a judicial deed. The upside would be that the liens would go away. It was essentially the same procedure as was done thus far except to

amend the pleading and give notice to the defendants. The other side and possible the downside would be that the City would own the property and may not have an easy way to get rid of it. The consensus of the council members present was to proceed with this process.

Alderman Charles reported of the October 22nd finance committee meeting: FINANCE

1. The bills were reviewed and approved.
2. Alderman Charles stated that there was a recommendation from DUMP TRUCK PROPOSAL last night's meeting to buy the 2007 dump truck from the Mount Carroll Township. Alderman Charles presented a hypothetical proposal to review on how to pay for this: Total price proposed was at \$37,500. The City would consider a down payment of \$18,750 payable upon delivery. The City would sell both older trucks and pay all of the money received from the sale to the Mount Carroll Township immediately upon sale and receipt of money from that sale. The balance left after the sale of both trucks would be payable on June 1, 2013. The interest on unpaid balance at 3% or what could be negotiated. To present an agreement from the City as soon as could be drafted by the city attorney to the Mount Carroll Township for final approval. Alderman Charles noted that he had had some discussion with the township road commissioner. In review of funding sources for the down payment the council members present discussed an option to use \$10,000 from the enterprise depreciation fund and the other \$8,750 from the general fund. Alderman Charles presented the finance committee recommendation to move forward to present these terms to the Mount Carroll Township towards the purchase of the 2007 dump truck. Roll call vote: Aldermen Rose, yes, Sisler, yes, Bergren, yes, Risko, yes, Bork, yes, and Charles, yes. Vote: 6 yeses and 0 noes. The committee discussed the process that would be needed to sell the two older trucks. To reconsider and develop that plan if the purchase was to proceed.
3. Alderman Charles presented the finance committee recommendation WAGE INCREASES to approve a 3.1% wage increase for all of the City full time employees to be effective November 1, 2012. Roll call vote: Aldermen Sisler, yes, Bergren, yes, Risko, yes, Bork, yes, Charles, yes, and Rose, yes. Vote: 6 yeses and 0 noes. The motion was carried.
4. The finance committee acknowledged a tax levy worksheet to be used for this year's levy. Will review after opening of the bids for the waste hauling services and commercial insurance coverage. TAX LEVY
5. Mayor Bates asked the finance committee to consider the use of the TIF money for this year.
6. Alderman Charles presented the finance committee recommendation NEW SOFTWARE to approve the purchase of another software license with Sharpdesk for the second computer in city hall at the cost of \$199.00. Roll call vote: Aldermen Bergren, yes, Risko, yes, Bork, yes, Charles, yes, Rose, yes, and Sisler, yes. Vote: 6 yeses and 0 noes. The motion was carried.
7. The finance committee discussed the Carroll County Leadership Roundtable for 2013.

City Attorney Ronald Coplan addressed the council about the matter of MARKET STREET the Joe Haas property located at the intersection of Market and Carroll Street in the downtown. He stated that Mr. Haas was transported to the Department of Corrections last Thursday. He stated he had looked in his file and the last notice sent out to Mr. Haas was done last July and he felt that another one should be sent out because of the lapse of time. Then he will file the lawsuit.

Under general audience the following presented comments about the Halloween activities the weekend before October 31st, a proposal to have a memorial bench donated for placement at the City park,

and comments about the accounts receivable balances for water bills from September to October: Mr. Len Anderson, Teri Ebensberger, and Alderman Sisler.

Ms. Sharon Pepin was in attendance and addressed the council with a SURVEY RESULTS report of the CDAP Survey Results now that it has been completed and compiled. From her press release: "The purpose of the survey was to determine if the City qualified for certain grant programs offered by the Illinois Department of Commerce & Economic Opportunity (DCEO). Seventy-seven percent of the residents responded to the survey. And thanks to your assistance and cooperation, the City now qualifies and is eligible to apply for all Community Development Assistance Program grants offered by DCEO. The survey is good for a number of years and the City plans to take advantage of the many funding opportunities available to them." Sharon noted that the council may want to look at its Capital Improvement Plan for priority projects to consider pursuing funding for. Mr. Dan Kruse was in attendance and expressed his appreciation to the council and Ms. Pepin for doing this project.

Mayor Bates read a thank you letter from Ms. Deb Gallentine for the council's recognition of her work as the City swimming pool manager and the gift of Chamber Bucks for her use.

Alderman Bork moved and Alderman Risko seconded to adjourn the meeting. ADJOURNMENT
Roll call vote: Aldermen Charles, yes, Rose, yes, Sisler, yes, Bergren, yes, Risko, yes, and Bork, yes. .
Vote: 6 yeses and 0 noes. Mayor Bates adjourned the meeting at 8:28 p.m.

The Mount Carroll City Council approved these minutes at the November 13, 2012 regular meeting.

Julie A. Cuckler
City Clerk & Collector