

MINUTES OF THE NOVEMBER 26, 2019 REGULAR MEETING OF THE MOUNT CARROLL CITY COUNCIL

Mr. Dan Pepin rang the bell to announce the start of the meeting. RINGING OF BELL  
Mayor Bates called the meeting to order at 7:30 p.m. CALL TO ORDER  
Roll call: Mayor Carl Bates, present, Aldermen Paul Kaczmarski, ROLL CALL  
present, Doug Bergren, present, Kevin Powers, absent, Jeff Elliott, present, Mike Risko, present, and Joe Grim, present.  
Alderman Kaczmarski led the Pledge of Allegiance.  
Mr. John Boelkens gave the invocation.

Alderman Elliott moved and Alderman Risko seconded to approve the MINUTES  
minutes of the November 12, 2019 regular meeting and the November 14, special meeting as presented.  
Roll call vote: Aldermen Kaczmarski, yes, Bergren, yes, Elliott, yes, Risko, yes, Grim, yes, and Powers,  
absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.

Alderman Kaczmarski moved and Alderman Elliott seconded to ACCOUNTS PAYABLE  
authorize the payment of the accounts payable to date for the month of November 2019 as approved by  
the finance committee. Roll call vote: Aldermen Bergren, yes, Elliott, yes, Risko, yes, Grim, yes,  
Kaczmarski, yes, and Powers, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.

Mayor Bates reported that the bank account balances were FINANCIAL REPORT  
totaling \$722,735.07 as of today. COMMITTEES

Alderman Grim reported of the November 26<sup>th</sup> water & sewer committee WATER & SEWER  
meeting:

1. Superintendent Zink reported of the following activity for this last month:
  - \*W&S Operator Jon Armstrong passed his Class D water certification exam.
  - \*Reported of the fire hydrant repairs and replacements and the repair of the water leak at the trailer court
  - \*Noted the pick up truck would be needing some more tires for the front end
  - \*Noted he had contact with the developers and was looking at the infrastructure to service the new development at the intersection of South Jackson and East Commercial Streets
  - \*Reported of the construction at the wastewater treatment plant and heard the update from MSA also about the project
  - \*Superintendent Zink stated he still needed direction about the storage of the batting cage building and equipment.
2. Dan Pepin, CFPS, was in attendance and presented some updated planning and cost estimates for the water main improvements project for the northwest portion of town. To consider seeking quotes for the engineering.
3. Alderman Grim moved and Alderman Kaczmarski seconded to WWTP CHANGE ORDER  
approve the Work Change Directive No. 1 for the WWTF and Center Street Lift Station Project as presented with the total contract increase of \$4,577.86. Roll call vote: Aldermen Elliott, yes, Risko, yes, Grim, yes, Kaczmarski, yes, Bergren, yes, and Powers, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.

Alderman Kaczmarski reported of the November 26<sup>th</sup>, 2019 finance committee FINANCE  
meeting:

1. The bills were reviewed and approved.

2. Alderman Kaczmariski presented the finance committee RENTAL INCOME  
recommendation to authorize that all receipts for rental income for the antennae on the City water tower is deposited into the City Enterprise Depreciation Account to start a water tower maintenance fund. Roll call vote: Aldermen Risko, yes, Grim, yes, Kaczmariski, yes, Bergren, yes, Elliott, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
3. Alderman Kaczmariski presented the finance committee PAY SCALE FOR POLICE  
recommendation to approve a new pay scale for the part time police officers at a range from \$16.95 per hour to \$18.81 per hour as presented by Chief Scott Marth. Roll call vote: Alderman Grim, yes, Kaczmariski, yes, Bergren, yes, Elliott, yes, Risko, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
4. Alderman Kaczmariski presented the finance committee SALARY INCREASES  
recommendation to approve the annual employee pay raises effective November 1, 2019 at 1.6%. Roll call vote: Aldermen Kaczmariski, yes, Bergren, yes, Elliott, yes, Risko, yes, Grim, yes, and Powers, absent. Vote: yeses, 0 noes, and 1 absent. The motion was carried.
5. Alderman Kaczmariski presented the finance committee recommendation to approve the 1.6% pay raise to be added to the part time police new pay scale. Roll call vote: Aldermen Bergren, yes, Elliott, yes, Risko, yes, Grim, yes, Kaczmariski, yes, and Powers, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.
6. Alderman Kaczmariski presented the finance committee ANNUAL EMPLOYEE BONUSES  
recommendation to approve the annual employee holiday bonuses. Roll call vote: Aldermen Elliott, yes, Risko, yes, Grim, yes, Kaczmariski, yes, Bergren, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.
7. Alderman Risko stated he felt the council should add another column in the employee pay scale that goes out to a thirty-five year experience time. Noted to review this matter with the handbook update for this year.
8. After review the finance committee set the annual tax levy grand total TAX LEVY  
at \$286,000. Consensus to have an ordinance for the second meeting in December.
9. Alderman Risko stated he had contacted Ms. Gisele Hamm from Western Illinois University about the Davis Trust matter and asked for some possible resources for looking into a city planner. He provided a handout for the council to review.

Alderman Grim reported of the November 26<sup>th</sup> license & ordinance LICENSE & ORDINANCE committee meeting:

1. Alderman Grim reported that the consensus of the committee was CANNABIS REGS  
to “opt-in” regarding the new adult cannabis state regulations. Alderman Bergren moved and Alderman Risko seconded to approve to permit the dispensing and cultivation of cannabis within the corporate limits and start the process to develop the appropriate ordinances. Roll call vote: Aldermen Risko, yes, Grim, yes, Kaczmariski, yes, Bergren, yes, Elliott, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Under old business Mayor Bates reported that temporary lighting has OLD BUSINESS  
been set up on the IL Route 78 bridge for this winter. This was done by Tony Herrell of Herrell Electric. The council needs to review the proposal whether to consider solar lighting for a bridge before spring. Ms. Nancy Gmitro was in attendance and reported that the cameras had been installed at the Stone House and all was decorated for the Christmas Tour of Homes weekend.

Under the update of the TIF District Changes Proposal:

Mayor Bates noted that the City’s consulting attorney Kathleen Field Orr could be in town on

December 19<sup>th</sup> so the City's Joint Review Board meeting to review the 2019 Annual TIF District Report was scheduled for that date here in City Hall at 4:00 p.m.

Ms. Sharon Pepin, CFPS, was in attendance to report on the status of the changes for the two proposed TIF Districts. At this time the new boundary lines were being developed for the TIF district to be considered for an extension which would be north of the Shimer Square property. A letter would need to be put together to approach each of the taxing districts to ask for their support and approval. Once that was determined and if all approved then the application is submitted to the City's State representative to be presented to Congress for approval. The City of Savanna, IL had done this recently and this was moving forward from what she understood. The new TIF District to be developed would be inclusive of the Shimer Square with other properties in the south side of town.

Mayor Bates noted that the approval of the proposal had been done and this evening he asked for authority to sign the agreement with CFPS for the 2020 TIF Revisions Project. Alderman Kaczmariski moved and Alderman Grim seconded to authorize the mayor to sign the agreement with Community Funding and Planning Services, Inc. for the 2020 TIF Revisions with the project fees not to exceed \$50,000.00. Roll call vote: Aldermen Grim, yes, Kaczmariski, yes, Bergren, no, Elliott, yes, Risko, yes, and Powers, absent. Vote: 4 yeses, 1 no and 1 absent. The motion was carried.

Mayor Bates reported he had met with the engineers about the Downtown Sidewalk Project and there should be some updates for this soon.

After discussion Alderman Grim moved and Alderman Risko seconded to PARKING ORDINANCE table the approval of the ordinance Designating Parking Spaces for Persons with Disabilities. Roll call vote: Aldermen Kaczmariski, yes, Bergren, yes, Elliott, yes, Risko, yes, Grim, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent. The motion was carried.

Alderman Grim moved and Alderman Elliott seconded to change the COUNCIL MEETING CHANGE second regular council meeting for December to December 19, 2019 at 5:00 p.m. Roll call vote: Aldermen Bergren, yes, Elliott, yes, Risko, yes, Grim, yes, Kaczmariski, yes, and Powers, absent. Vote: 5 yeses, 0 noes and 1 absent. The motion was carried.

The council members present discussed several items to be reviewed for the HANDBOOK employee handbook. Mayor Bates noted he wished to review the maximum time limits for the compensatory time and some guidelines for employee training. Noted the updates to the sexual harassment policies mandated by the State to be incorporated in the update. The review of the pay scale to have another experience column that goes to thirty-five years.

Alderman Risko moved and Alderman Kaczmariski seconded to pass ORDINANCE NO 2019-11-7 Ordinance No. 2019-11-7, AN ORDINANCE OF THE CITY OF MOUNT CARROLL, CARROLL COUNTY, ILLINOIS, APPROVING AN AMENDMENT TO A REDEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF MOUNT CARROLL, CARROLL COUNTY, ILLINOIS AND NORTHERN HOSPITALITY, LLC. Roll call vote: Aldermen Elliott, yes, Risko, yes, Grim, yes, Kaczmariski, yes, Bergren, yes, and Powers, absent. Vote: 5 yeses, 0 noes, 1 absent. Ordinance No. 2019-11-7 was adopted by unanimous roll call vote of the council members present.

Alderman Grim moved and Alderman Elliott seconded to pass ORDINANCE NO 2019-11-8 Ordinance No. 2019-11-8, AN ORDINANCE APPROVING A REDEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF MOUNT CARROLL, CARROLL COUNTY, ILLINOIS, AND JAY UPMAN AND SARA UPMAN. Mayor Bates noted this was for the business known as JJ & Freddie's, Inc. at 121 W. Market Street. Roll call vote: Aldermen Risko, yes, Grim, yes, Kaczmariski, yes, Bergren, yes, Elliott, yes, and Powers, absent. Vote: 5 yeses, 0 noes, and 1 absent, Ordinance No. 2019-11-8 was adopted by unanimous roll call vote of the council members present.

Under general audience Ms. Sam Pidde of the Mirror Democrat newspaper stated she wished the council to consider the quote from the paper at the next meeting to place a holiday ad, and Mayor Bates stated he would have this on the agenda for the next meeting.

Under correspondence Mayor Bates noted the following:

CORRESPONDENCE

1. Moring Disposal, Inc. report for the October recycling materials, 24,080 lbs
4. Noted the letter from the regional Girl Scout association regarding the 2020 cookie sales.

Alderman Grim moved and Alderman Risko seconded to adjourn ADJOURNMENT the meeting. Roll call vote: Aldermen Kaczmariski, yes, Bergren, yes, Elliott, yes, Risko, yes, Grim, yes, and Powers, absent. Vote: 5 yeses, 0 noes and 1 absent. Mayor Bates adjourned the meeting at 8:20 p.m.

The Mount Carroll City Council approved these minutes at the December 10, 2019 regular meeting.

Julie A. Cuckler  
City Clerk & Collector